

**MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE
SPECIAL MEETING
August 7, 2017**

PRESENT: Alderman Joseph Marchese – Chairman, Alderman Thomas Belczak, Alderman Thomas Chlystek, Dan Gombac – Director

ABSENT: None

ESTABLISH QUORUM

Chairman Joseph Marchese called the meeting to order at 6:33 p.m. at City Hall Council Chambers, Darien, Illinois and declared a quorum present.

NEW BUSINESS

- a. **RESOLUTION** – Approval of a resolution awarding a contract to Homer Tree Care, Inc. in an amount not to exceed \$135,765.00 for the City's 2017/2018 Tree Trimming and Removal Program.

Mr. Dan Gombac, Director reported that this is for the proposed tree trimming program with Homer Tree Care, Inc. He reported that this is the last year of the three year contract with Homer and also includes private property tree trimming for residents. Mr. Gombac reported that the proposal consists of approximately 1,750 parkway trees, approximately 65 tree removals and stump grinding. He further reported that the contract calls out for unit pricing for emergency services through November 30, 2018.

Mr. Gombac reported that the bid results were opened on July 17, 2017 and that there was only one responsive bid and that the second submittal indicated that he was unable to bid due to other commitments. He reported that there are two optional contract extensions for 2018-19 and 2019-20 that may be exercised by the City which will be formally introduced in the future pending budget approval.

Alderman Chlystek questioned if the additional contingency is a one-time fee.

Mr. Gombac reported that it is an hourly rate based on time and material.

Alderman Chlystek questioned if this was used last year.

Mr. Gombac reported that it was used last year but not all of it. He reported that the tree trimming program will be posted on the website for residents.

There was no one in the audience wishing to present public comment.

Alderman Belczak made a motion and it was seconded by Alderman Chlystek approval of a resolution awarding Homer Tree Care, Inc. in an amount not to exceed \$135,765.00 for the City's 2017/2018 Tree Trimming and Removal Program.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.

- b. **RESOLUTION – Approval of a resolution awarding a contract to Acres Group for the purchase and installation of the 50/50 parkway tree program and the parkway tree replacement program in an amount not to exceed \$35,737.00.**

Mr. Dan Gombac, Director reported this program is the residential 50/50 parkway tree and storm diseased tree replacement. He reported that this also includes another program for residential private property tree program done separately with the residents. Mr. Gombac reported that the City received five sealed bids and Acres Group was the favorable bid. He further reported that the program will begin in late September.

There was no one in the audience wishing to present public comment.

Alderman Belczak made a motion and it was seconded by Alderman Marchese approval of a resolution awarding a contract to Acres Group for the purchase and installation of the 50/50 parkway tree program and the parkway tree replacement program in an amount not to exceed \$35,737.00.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.

- c. **RESOLUTION – Approval of a resolution authorizing the emergency purchase of one new 2017 Hydraulic Hammer-WT Hammer Work Tool H65E attachment from Patten Cat in an amount not to exceed \$11,500.**

Mr. Dan Gombac, Director reported that the proposed hammer is an attachment for the recently purchased Skid Steer Bobcat. In 2016 a replacement jack hammer was purchased for the backhoe and is utilized for breaking out asphalt and concrete. He reported that the jack hammer use on the backhoe is causing stress and failure on the backhoe, particularly the Wain Wright coupling. Mr. Gombac reported that the coupling allows the backhoe to maneuver in various angles and without the coupling many digs would be difficult due to utility conflicts. He reported that if the backhoe did not have the coupling, the jack hammer attachment would not be a concern.

Mr. Gombac reported that staff reviewed alternatives regarding a jack hammer and determined that a jack hammer on the Bobcat would be the optimal solution and is requesting the purchase of one new jack hammer with fittings for the Bobcat and declaring the existing jack hammer as surplus. He reported that the existing hammer will be declared as surplus and a separate agenda memo will be presented at a later date for City Council approval. The purchase price of the jack hammer was \$23,780 and Patten is offering us a trade in value of approximately \$14,000.

Alderman Chlystek questioned if there is an extended warranty.

Mr. Gombac reported that this is a piece of machinery that is needed and unfortunately there is no warranty.

There was no one in the audience wishing to present public comment.

Alderman Chlystek made a motion and it was seconded by Alderman Belczak approval of a resolution authorizing the emergency purchase of one new 2017 Hydraulic Hammer-WT Hammer Work Tool H65E attachment from Patten Cat in an amount not to exceed \$11,500.

Upon voice vote, **THE MOTION CARRIED UNANIMOUSLY 3-0.**

- d. **MOTION - Consideration of a motion to approve a request to allow a connection fee payment plan for the unincorporated property at 806 Plainfield Road.**

Mr. Dan Gombac, Director reported that a request from the property owners (Charles and Vertis Wiley) at 806 Plainfield Road. He reported that the property was recently purchased and they wish to convert from well water to Lake Michigan water. Mr. Gombac reported the City provides water to this neighborhood as part of an intergovernmental agreement between Darien and DuPage County and that this particular property is not included in the intergovernmental agreement due to its location on Plainfield Road. He reported that since this property was not covered by the intergovernmental agreement in the section of the City Code that there would be a special connection fee. He further reported that based on the ordinance, the owner's connection fee is estimated at \$15,345 and that the owners are requesting to pay the fee over a period of time.

- e. **Minutes – June 26, 2017 Municipal Services Committee**

Alderman Chlystek made a motion and it was seconded by Alderman Marchese to approve the June 26, 2017 Municipal Services Committee meeting minutes.

Upon voice vote, **THE MOTION CARRIED 2-0. Alderman Belczak abstained.**

DIRECTOR'S REPORT

Mr. Gombac Schimmel case may be returning to the City Council for reconsideration.

NEXT SCHEDULED MEETING

Chairman Marchese announced that the next regularly scheduled meeting is scheduled for Monday, September 25, 2017 at 6:30 p.m.

ADJOURNMENT

With no further business before the Committee, Alderman Marchese made a motion and it was seconded by Alderman Chlystek to adjourn. Upon voice vote, THE MOTION CARRIED unanimously and the meeting adjourned at 6:48 p.m.

RESPECTFULLY SUBMITTED:

Joseph Marchese
Chairman

Thomas Belczak
Alderman

Thomas ChlystekAlderman