

**MINUTES  
CITY OF DARIEN  
PLANNING & ZONING COMMISSION MEETING  
April 4, 2018**

**PRESENT:** Chairperson Lou Mallers, Bryan Gay, Robert Cortez, Michael Desmond, Robert Erickson, Brian Liedtke, Ralph Stompanato, Steven Manning - City Planner, Elizabeth Lahey - Secretary

**ABSENT:** John Laratta, Mary Sullivan

Chairperson Mallers called the meeting to order at 7:00 p.m. at the Police Station Meeting Room, 1710 Plainfield Road, Darien, Illinois and declared a quorum present.

**A. Workshop - Procedures**

Mr. Steven Manning, City Planner reported that the Commission that he is preparing a manual of procedures per the request of the Commission. He questioned if anyone was wishing to receive the manual or future meeting packets by email only. The Commission agreed that they would all like to keep getting paper copies and a 3-ring binder for the manual.

Mr. Manning and the Commission reviewed the packet. There was discussion regarding duties, the Open Meetings Act, Public Hearing procedures, and other topics relating to the workshop. It was discussed and proposed to use Public Hearing Guidelines to be adopted by the Commission based on the Rules adopted by the City Council. The Commission agreed that more informal discussion can be more productive.

Commissioner Gay stated that it is somewhat difficult to draft a motion after hearing testimony. He stated that there is not enough time.

Chairperson Mallers stated that the motions were pre-written in the past.

Commissioner Cortez questioned if there was a motion worksheet available.

Commissioner Desmond stated that he did not feel comfortable having a motion pre-written before hearing from the petitioner.

The Board agreed that staff would provide the facts and findings for and against the petition in order to assist in making a motion.

Commissioner Gay questioned if having an alderman appointed as a non-voting liaison would be beneficial. Chairperson Mallers said that Aldermen have occasionally attended in the past on their own.

The Board agreed to schedule another workshop on April 18 since there were no other items pending for the next regular meeting.

**CORRESPONDENCE**

None.

**OLD BUSINESS**

None.

**NEW BUSINESS**

Mr. Manning reported that Diamond Edge Academy is interested in Darien as a new location for a sports facility next to the Public Works garage.

**APPROVAL OF MINUTES**

**Commissioner Erickson made a motion and it was seconded by Commissioner Desmond to approve the March 21, 2018 Regular Meeting Minutes.**

**Upon roll call vote, THE MOTION CARRIED UNANIMOUSLY 6-0. Commissioner Gay abstained.**

**NEXT MEETING**

Mr. Manning announced that the next meeting is scheduled for Wednesday, April 18, 2018 at 7:00 p.m.

**ADJOURNMENT**

**With no further business before the Commission, Commissioner Liedtke made a motion and it was seconded by Commissioner Cortez. Upon voice vote, THE MOTION CARRIED unanimously and the meeting adjourned at 9:00 p.m.**

**RESPECTFULLY SUBMITTED:**

**APPROVED:**

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**Elizabeth Lahey**  
**Secretary**

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**Lou Mallers**  
**Chairman**