



Hen Coop / Hen Yard SPECIFICATIONS, REQUIREMENTS and GUIDELINES

ADDRESS: _____

SUBMIT THE FOLLOWING (intake staff to verify required submittal documents indicated below):

- **Building Permit Application** that is filled out and **signed by owner**.
- **Hen Coop / Hen Yard Specification Sheet** (both pages 1 and 2) filled out and **signed by owner**.
- **Legal Plat of Survey** that is to Scale and indicates All Existing Conditions.
- **Site Plan** (typically, a copy of the plat of survey) indicating the hen coop location and distances to lot lines and other structures (i.e. house, detached garage, shed, etc.)

Hen Coop and Hen Yard Requirements

- An initial hen permit shall be required for approval of hens, coops, and required fencing. Permit application shall be authorized by owner of property. Permit authorizes City staff to inspect property for compliance when deemed necessary. Permit approval is required prior to obtaining hens. The perimeter fence required shall be installed prior to construction of the coop.
- A hen permit issued by the City with a one-time fee of twenty five dollars (\$25.00) shall be required. A renewal permit/registration shall be required each year thereafter, with an additional fee of \$10.00.
- An outdoor area a minimum of ten (10) square feet per hen will be required and a maximum of one hundred fifty (150) total square feet will be permitted for both the covered enclosure / structure and outdoor area. The total height of a coop may not exceed seven (7) feet.
- The raising/keeping of hens shall be permitted on all single-family detached single family residential zoning lots containing a minimum of six thousand (6,000) square feet as an accessory use.
- All hens and enclosures/structures shall be kept/located in the rear yard only.
- All enclosure / structures shall be located a minimum of twenty feet (20') from all lot lines.
- A maximum of six (6) hens shall be permitted.
- Roosters are not permitted and hens may not be slaughtered.
- Perimeter fencing around the entire rear yard – six (6) foot high privacy/solid fencing is a requirement.
- No other poultry, including but not limited to geese, ducks and turkeys shall be kept on the property.

Sanitation requirements

- A hen permit issued under this article shall be revoked upon the commission of three (3) violations within a period of twelve (12) months. If the permit is revoked, the property shall not be eligible for a permit for one year after revocation. Any enclosure / structure shall be required to be removed within 15 days.
- Humane conditions are to be maintained year round.
- Sales of egg(s) or hen(s) or anything related to chicken keeping is not allowed.
- All areas where hens are kept shall be clean and well maintained on a daily basis, with little to no accumulation of waste. In addition, all areas where hens are kept shall not produce or cause odors that are detectable on adjacent properties. All feed shall be kept in a metal container. All electrical appurtenances shall be UL Listed and clearly labeled.



ADDRESS: _____

Hen Coop Information:

PERMIT FEE \$25.00

Coop Size/Dimensions: _____ x _____ = SF (Max. 150 SF)

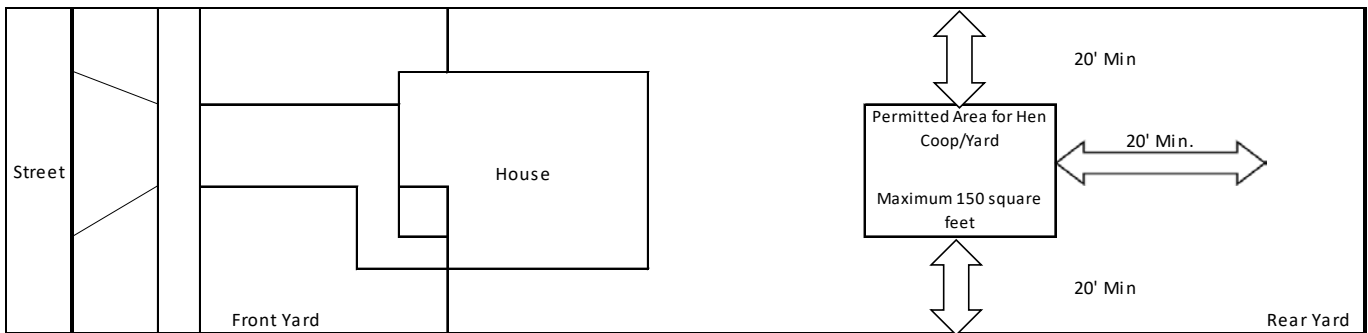
Height _____ (Max 7')

of Hens _____ (Max. 6) (NOTE: Roosters are PROHIBITED)

Distance to Lot Lines _____ (Min. 20') _____ (Min. 20') _____ (Min. 20')
Side Rear Side

Hen Coop Material _____

Example Site Plan



YOUR SIGNATURE BELOW ATTESTS THAT THE INFORMATION PROVIDED IS CORRECT AND COMPLIES WITH CITY ADOPTED CODES

AGENT Printed Name _____

Agent Signature _____

Date _____

OWNER Printed Name _____

Owner Signature _____

Date _____

This document is provided in order to administer general information pertaining to your Permit Application. Additional requirements may be applicable to this project. Please refer to the Community Development Staff for additional information.

On or prior to May 1, 2021 all nonconforming properties must be brought into conformance with the keeping of hens regulations of this article. On or prior to March 1, 2021 residents with chickens and no existing privacy fence, will be required to show proof of contract for privacy fence. This period is for all purposes deemed an appropriate amortization period for each and every nonconforming property presently located within the corporate limits of the City or hereinafter located within the City by reason of annexation into the City of the lot or parcel on which the uses are located.