

**City of Darien**  
**Minutes of the Administrative Finance Committee**  
**September 20<sup>th</sup>, 2010**

The meeting was called to order by Chairman Poteraske at 6:30 p.m. and a quorum was declared. Other Committee Members in attendance: Aldermen Halil Avci and Carolyn Gattuso. The following were also present: City Administrator Bryon Vana, City Treasurer Mike Coren,

**Delta Dental Renewal**

Staff advised the City of Darien contracts with companies to insure employee dental needs, with 100% of the cost carried through employee payroll deductions. Two years ago Darien switched to Delta Dental after a bid and an employee survey showed interest in Delta Dental. There are both HMO and PPO options with this plan. During the two year period, Delta Dental paid out \$42,077.14 in claims while collecting \$44,816.24 in premium, with Delta paying out more in claims than they collected in premium the first year. Staff asked for both one and two year proposals from Delta for renewal, receiving a proposal for a 5% increase for the PPO and a 4% increase for the HMO for a one year contract and a 9.2% increase for the PPO and a 8.2% increase for the HMO for the two year agreement. If a 5% increase is assumed again for next year, it is cost beneficial for employees to go with the one year option over the two year period. Employees overall have been satisfied with the Delta Dental program, with few complaints received. The City of Darien does not contribute financially to the program, so there would be no additional cost to the City for the program. The Administrative/Finance Committee recommended approval of the one year renewal by unanimous vote.

**County IGA – meter reading**

Lou Karrison from City’s auditing firm Sikich presented the audit and management letter for the Fiscal year ending 4-30-10. His presentation reiterated that the City received an unqualified audit and identified no major problems in the management letter. The committee had a number of questions which were answered by Mr. Karrison. The Committee discussed the items identified in the management letter and staff provided responses to those items. Staff advised the audit will be presented to the Council at the October 4<sup>th</sup> meeting.

The meeting was adjourned at 7:00 p.m.

Approved:

John Poteraske, Chairman \_\_\_\_\_

Halil Avci, Member \_\_\_\_\_

Carolyn Gattuso, Member \_\_\_\_\_