

**MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE MEETING
RESCHEDULED
June 21, 2010**

PRESENT: Chairperson Joseph Marchese, Alderman John Galan, Alderman Ted Schauer, Dan Gombac-Director, Michael Griffith – Senior Planner, Elizabeth Lahey-Secretary

ABSENT: None

Chairperson Marchese called the Municipal Services Committee Meeting to order at 6:00 p.m. at City Hall - City Council Chambers, Darien, Illinois and declared a quorum present.

NEW BUSINESS

- A. Ordinance – 7938 Pine Court – Petitioner seeks approval of a variation to permit a patio to extend to the rear lot line, a distance of 13 feet, encroaching into the required 20 foot setback for patios and decks (the rear wall of the existing house is approximately 13 feet from the rear lot line).**

Mr. Michael Griffith, Senior Planner, presented the staff report. He reported that the petitioner is proposing to replace their existing patio. Mr. Griffith stated that the proposed patio will be 13' x 19'. He stated that the Zoning Ordinance requires patios to be at least 20 feet from a rear lot line but that the house is approximately 13 feet from the rear lot based on the survey provided.

Mr. Griffith reported that the PZC held a public hearing and recommended approval and that there was no one in the audience objecting to the request.

Alderman Schauer stated that the residents had a patio and that it sunk and that they are requesting the same size patio in the same location.

Alderman Galan stated that he looked at the property on Google Earth and that he had no objection.

Mr. and Mrs. Joe Warzecha, petitioners were in the audience.

Mr. Warzecha stated that they had a new survey done for their property. He stated that it is accurate and that it is 3 or 4 feet west for a total of 16 feet. Mr. Warzecha provided photos and documentation indicating that patio extends to the property line.

Mr. Dan Gombac, Director, stated that staff has to follow the plat of survey and that the Committee can approve if desired not to extend 16 feet based on the new survey. He further stated that the City cannot allow homeowners to encroach into the utility easement.

Chairperson Marchese stated that he feels comfortable approving 16 feet. He stated that the Ordinance can be amended to 16 feet.

Mr. Griffith stated that this was discussed at the PZC meeting and that the Committee did not object to 16 feet. He stated that they approved the request to the property line.

Chairperson Marchese stated that the Ordinance can be amended along with a new plat. He stated that the City Council will be informed of the 16 feet.

There was no one else wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Galan that based upon the submitted petition and the information presented, the request associated with PZC 2010-07 is in conformance with the standards of the Darien City Code and move that the Municipal Services Committee recommend approval of the petition as presented.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

Chairperson Marchese announced that this would be forwarded to the City Council.

B. Ordinance – 133 Plainfield Road – Petitioner seeks approval of a plat of vacation, to vacate a public utility easement.

Mr. Michael Griffith, Senior Planner, presented the staff report. He stated that the utility easement was platted in 1946. He stated the easement runs through the building. He further stated that the easement is not needed.

Mr. Griffith reported that the school provided the plat. He reported that several utility companies verified that there is nothing in the easement. He stated that Kingswood Academy would like to purchase the property and that the request is a condition to purchase.

Mr. Dan Gombac, Director stated that the City Engineer has reviewed the request and that the City has no desire to have the easement.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Galan that based upon the submitted petition and the information presented, the request associated with PZC 2010-08 is in conformance with the standards of the Darien City Code and move that the Municipal Services Committee recommend approval of the petition as presented.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

C. Motion – 8822 Carlisle Drainage Project

Mr. Dan Gombac, Director reported that this project relates to a deficient storm water conveyance fronting Carlisle Court. He reported that residents contacted the City regarding the frequent build-up of ice adjacent to the western curb line.

Mr. Gombac stated that staff believes that an additional storm sewer and curb inlets should be installed which would include excavation for storm sewer, installation of curb inlets, curb and gutter replacement, asphalt and landscape restoration.

Mr. Gombac reported that the materials and services required were approved by the City Council in April and the budget estimate for the proposed project is \$19,000. He stated that the excavation and the installation of the storm sewer will be completed by staff.

There was no one in the audience wishing to present public comment.

Alderman Galan made a motion and it was seconded by Alderman Schauer to authorize staff to proceed with a drainage project fronting 8822 Carlisle Court for the 2010 Drainage Improvement Program in an amount not to exceed \$19,000.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

D. Resolution – 1529 Winterberry Drainage Project

Mr. Dan Gombac, Director stated this resolution is also related to the deficient storm water conveyance fronting Winterberry Lane. He reported that staff determined that additional storm sewer and curb inlets should be installed including excavation for storm sewer, installation of curb inlets, curb and gutter replacement, and asphalt and landscape restoration.

Mr. Gombac reported that the budget estimate for the proposed project was revised from \$33,000 to \$11,190. He stated that staff will be doing some of the work

There was no one in the audience wishing to present public comment.

Alderman Galan made a motion and it was seconded by Alderman Schauer authorizing staff to proceed with a drainage project fronting 1529 Winterberry Lane for the 2010 Drainage Improvement Program in an amount not to exceed \$11,190.00.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

E. Resolution - 2010 Crack Sealing/Filling Program

Mr. Dan Gombac – Director presented the staff report. He reported that this is the fourth year of the program and that \$49,500 is budgeted. Mr. Gombac stated that the Committee received a breakdown of the bid results ranging from \$30,000 to \$86,500. He stated that staff is asking for a \$5,000 contingency in the event additional cracks are identified in the field.

Alderman Schauer questioned why the bids were so different.

Mr. Gombac stated that this is the high season for this type of work and that the bids are all based on timing. He stated that 3 bids were received from 20 invitations.

Alderman Galan asked if there was any economy of scale used to see if other municipalities could work together for a savings.

Mr. Gombac stated that Willowbrook recently did a crack fill and used a different system. He stated that the specifications are sometimes different but that he would research.

Alderman Galan stated that the effort exceeded the savings.

Mr. Gombac provided the Committee with a revised resolution because the wording was changed per the City Attorney.

There was no one in the audience wishing to present public comment.

Alderman Galan made a motion and it was seconded by Alderman Schauer to authorize the Mayor and the City Clerk to execute a contract with North Suburban Asphalt Maintenance in an amount not to exceed \$35,000.00 for the 2010 Crack Fill Program.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

F. Minutes – May 24, 2010 - Municipal Services Committee

Alderman Schauer made a motion and it was seconded by Alderman Galan to approve the May 24, 2010 Municipal Services Committee Meeting Minutes.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

DIRECTOR'S REPORT

Mr. Dan Gombac, Director presented the Committee with a report on the pending projects.

Chairperson Marchese asked staff to look into the City's recorded message. He stated that many people do not know what to do during storm conditions and that a more descriptive message directing residents would be helpful. He further stated that it would also be beneficial to get a count of the number of residents who call.

Alderman Galan stated that there needs to be more discussion for next year on how to attack the brush pick-up. He stated that a lot of residents did not pay attention to the new dates causing some confusion. He further stated that he would like to see an electronic sign in front of City Hall as another way to communicate to residents.

NEXT MEETING

Chairperson Marchese announced that the next scheduled meeting will be held on Monday, July 26, 2010 at 6:30 p.m.

ADJOURNMENT

There being no other business before the Committee, Alderman Galan made a motion and it was seconded by Alderman Schauer to adjourn. Upon voice vote, THE MOTION CARRIED unanimously and the meeting adjourned at 6:32 p.m.

RESPECTFULLY SUBMITTED:

APPROVED:

Elizabeth Lahey
Secretary

Joseph Marchese
Chairperson

John Galan
Alderman

Ted Schauer
Alderman