

AGENDA
Administrative-Finance Committee
August 09, 2010
6:30 P.M. – City Hall Conference Room

- 1. Call to Order**
- 2. Establishment of Quorum**
- 3. Public Comment**
- 4. Discussion Items**
 - a. Salt Storage Building
 - b. Hinsdale South Athletic Club 5k Request
 - c. Foreclosed Homes Updates & Procedures
- 5. Other Business**
- 6. Next Meeting – September 13, 2010.**
- 7. Adjournment**

AGENDA MEMO
Administrative/Finance Committee
August 9, 2010

ISSUE STATEMENT

Approval of a resolution rejecting all the sealed bids for the Salt Storage Facility.

BACKGROUND

The proposed FY 10-11 Budget included \$150,000 for the replacement of the City's salt storage facility. The proposed project called for a new 75 foot by 65 foot precast concrete building that would accommodate the City's full salt allotment for a year. The building would be constructed near the current shed located at 1041 South Frontage Road.

During the bid process, staff broke the project into separate sealed bid requests. Out of 26 bid requests, there was a very low response rate, and the lowest bids amounted to a building that was approximately \$115,000 over budget. Staff contacted all the vendors who had not submitted bids. The comments relayed from these companies ranged from the project being beyond their capabilities, that they did not have time to complete the project, or that they forgot to submit.

The item was discussed at the July 26th, 2010, Municipal Services Committee, with a staff recommendation to reject the bids. The Committee recommended approval of the bid. The committee based their recommendation on several assumptions made based on the information they had during the discussion. For example, the committee discussed the possibility of obtaining a better bid price since the salt building was designed to hold a full one year supply of salt. Staff has researched pricing and can not conclude we would receive a better price than we receive now through the State's joint bid program. Also, the committee thought there may be additional funds available from our other capital projects that may be under budget. However, this year's projects are running extremely close to budget. Since the bid exceeds the budgeted amount, staff has forwarded this to the Admin/Finance Committee. Alderman Marchese intends on attending the Admin/Finance Committee in case the committee members have questions of the discussion that took place at the Municipal Services committee.

Originally, staff recommended rejecting the bids and planned on re-bidding the project and reducing the size of the building in order to reduce the project cost. After additional review it appears that we cannot build an adequate size building within the budgeted amount. Staff is now recommending the project be postponed until next budget year. It is likely we would remove the metal walls and roof from the building and simply use a tarp to cover the salt this winter season. This is certainly not the ideal way but we can do this if we have to.

STAFF RECOMMENDATION

Staff recommends rejecting the bids and postponing the project until next budget year.

ALTERNATE CONSIDERATION

As directed by the Municipal Services Committee.

DECISION MODE

This item will be placed on the August 16, 2010 City Council agenda for formal approval.

AGENDA MEMO
Administrative Finance Committee
August 9, 2010

ISSUE STATEMENT

Motion approving Hinsdale South Athletic Club Annual Hornet Run, 5k Run / 1 Mile Walk on Sunday, May 1, 2011, beginning at 8:30 a.m.

BACKGROUND/HISTORY

The Hinsdale South Athletic Club will be hosting its Annual Hornet Run, 5k Run / 1 Mile Walk on Sunday, May 1, 2011 beginning at 8:30 a.m. They have forwarded their request early to allow them better time to find sponsors for the event. I told the Athletic Club that I could not commit to free police services for the event until the City conducted budget meetings in the spring. In order to secure early approval for the event the athletic club said they would cover the police expenses if required by the City. Based on this offer I advised the Athletic Club that I would forward their request to the City Council.

STAFF RECOMMENDATION

Staff recommends approval of the motion

ALTERNATE CONSIDERATION

As directed by the Committee

DECISION MODE

This item will be forwarded to the City Council for formal approval at the August 16th, 2010 Council meeting.

RECEIVED

MAY 03 2010

OFFICE
DARIEN

Joanne,

Thank you for your help last year in getting the ball rolling for us. The race was a huge success for the school and community. We had a lot of great feedback of the positive kind. We need to secure May 1st, 2011 for the next race. Please submit this to the council again so we can get on the next agenda asap to begin planning for next year so we aren't wasted again. Again - Thank you so much and please call me on my cell 630-202-8581 and/or email me at pschuster1@comcast.net to inform us when we will be on the agenda!

Paul A. Schuster



Hinsdale South Athletic Club

7401 Clarendon Hills Road
Darien, Illinois 60561

Marie Gradishar • Paul Schuster • Joan Kocmar • Rob Saracco • Doug Capocci

April 30, 2010

Joanne F. Coleman
City Clerk
City of Darien
1702 Plainfield Road
Darien, IL 60561

RECEIVED

MAY 03 2010

CITY CLERK'S OFFICE
CITY OF DARIEN

Dear Joanne:

On behalf of the Hinsdale South Athletic Club, I would like to request approval to hold the second annual Hornet Hustle, 5k Run/ 1 Mile Walk, on Sunday, May 1st, 2011 beginning at 8:30 a.m.

We request approval to use the right half of the involved streets for the Hinsdale South Athletic Club. The 5K race will begin at the northwest corner of Darien Community Park and will proceed along the following route: 71st Street to Richmond Avenue; south on Richmond Avenue and following Cherokee Drive to Darien Lane; north on Darien Lane and following Timber Lane to Seminole Drive; north on Seminole Drive to 71st Street, west on 71st Street to Beechnut Lane and Hinsbrook Avenue; east on Hinsbrook Avenue to Wilmette Avenue; north on Wilmette Avenue to 69th Street; east on 69th Street to Bentley Avenue; south on Bentley Avenue to 71st Street; east on 71st Street to the northwest corner of Darien Community Park.

The 1-mile run/walk will proceed along the following route: 71st Street to Richmond; north on Richmond to Maple; east on Maple to Bentley; south on Bentley to 71st Street; east on 71st Street to northwest corner of Darien Community Park.

In order to ensure the safety of the runners, we also request Darien Police Department to redirect traffic away from the course of the 5k Run/ 1 Mile Walk. Since the Race is on a Sunday morning, we would not expect heavy traffic during the course of the run.

Sincerely,

Paul A. Schuster
Hinsdale South Athletic Club
2011 Hornet Run Chairman

Ashley Prueter

From: Bryon Vana
Sent: Wednesday, August 04, 2010 3:44 PM
To: Ashley Prueter
Subject: FW: Hinsdale South Athletic Club 5K Request

admin agenda item backup

Bryon D. Vana

City Administrator
City of Darien
1702 Plainfield Road
Darien, IL 60561
(630) 353-8114 Office

THINK GREEN - KEEP IT ON THE SCREEN

From: Jocewicz, Joseph W [mailto:]Jocewi@citgo.com]
Sent: Wednesday, August 04, 2010 1:47 PM
To: Bryon Vana
Cc: 'mgradishar@comcast.net'
Subject: Hinsdale South Athletic Club 5K Request

Bryon, thanks for the guidance you offered today. Anything you can do to expedite our request would be greatly appreciated. Time is of the essence with securing a date for the 5K in that most larger corporate sponsors request a 3 month or more lead time as well as getting vendors to commit by having this date secured. The date of 5/1/11 is the date Principal Waterman has approved as there are many other conflicts during this time with other school events. The Athletic club is willing to cover the costs involved as we discussed for the police assistance. We should be able to more than cover those costs with the extra sponsorship we can secure with the extra time to do so. I would like to attend Monday's meeting so if there any questions or concerns I can be there to answer them. Thanks for your help.

Joe Jocewicz
1021 Village Ct
Darien, IL 60561
Hinsdale South Athletic Club
↑-847-922-4440 cell

AGENDA MEMO
Administrative/Finance Committee
August 9, 2010

ISSUE STATEMENT

Discussion of foreclosed homes in the City of Darien and the procedures staff follows in maintaining the homes.

BACKGROUND

Over the past year the City of Darien, like the entire country, has seen an increase in the number of foreclosures. Each foreclosure has different circumstances, with some closed quickly and others very slowly, some with families living in them and others abandoned, and some maintained by banks and their realtors before being sold. The City has treated these homes like other properties throughout the community with code enforcement issues. When the grass exceeds 8 inches in height, we post or mail a 14 day notice and then cut the grass and lien the home. If there is a public nuisance or safety hazard we have gone onto the property to correct it. Staff would like to discuss these procedures and see if there are other measures the Administrative/Finance Committee would like to implement for these homes. Attached is a list of homes that are listed on the DuPage County Sheriff's Office that are up for auction before September 30th and a list of homes Darien has cut the lawn for at least once this year.

STAFF RECOMMENDATION

For Discussion

ALTERNATE CONSIDERATION

For Discussion

DECISION MODE

For Discussion

Sheriff's Website Foreclosure Auctions	City of Darien Cut List
7409 Richmond	326 Plainfield Road
7130 Wirth	1414 Plainfield Road
126 68 th	917 Ironwood
8025 Barrymore	6702 Clarendon Hills Road
2990 Beller	7317 Capitol
1402 Greenbriar	7210 Capitol
8017 Windsor	7210 Eleanor
1814 McAdam	1814 McAdam
801 79 th #105	1535 N. Frontage Road
714 Walnut #202	126 68 th
617 Maple	2990 Beller
301 Plainfield	
913 Ironwood	
201 Peony	
988 Spring	
6809 Crest	
512 72 nd	
7210 Eleanor	
2583 87 th	
9234 Waterfall Glen	
1810 Woodview	