

MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE

August 5, 2024

PRESENT: Alderman Thomas Belczak – Chairman, Alderman Ted Schauer, Alderman Ralph Stompanato

ABSENT: None

OTHERS: Mr. Dan Gombac – Director

Establish Quorum

Chairperson Thomas Belczak called the meeting to order at 6:25 p.m. at the City of Darien City Hall, 1702 Plainfield Road, Darien, Illinois. Chairperson Belczak declared a quorum present.

New Business

- a. **Ordinance** – Consideration to amend the Liquor Control Regulations, Section 3-3-7 of the City Code, to update current inventory of liquor licenses.

Mr. Dan Gombac, Director reported that this amendment would implement a twice per year strategy to update and clean up the liquor portion of the Code.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion, and it was seconded by Alderman Stompanato approval of an Ordinance – Consideration to amend the Liquor Control Regulations, Section 3-3-7 of the City Code, to update current inventory of liquor licenses.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- b. **Ordinance** – Authorizing the disposal of surplus property.

Mr. Dan Gombac, Director reported that the disposal would be of equipment in the Municipal Services Department and that it would be sent out to auction.

There was no one in the audience wishing to present public comment.

Alderman Stompanato made a motion, and it was seconded by Alderman Schauer approval of an Ordinance authorizing the disposal of surplus property.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- c. **Resolution** – Accepting the unit price proposal from St. Aubin Nursery & Landscaping, Inc., for the purchase and installation of the 50/50 Parkway Tree Program and the Parkway Tree Replacement Program in an amount not to exceed \$36,540.

Mr. Dan Gombac, Director reported that this proposal would be for annual routine maintenance for any fallen or perished trees. He reported that the trees planted along 75th Street were doing well. Mr. Gombac further reported that this program is a 50/50 cost share with residents and all trees would be chosen by the City Arborists.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion, and it was seconded by Alderman Stompanato approval a Resolution accepting the unit price proposal from St. Aubin Nursery & Landscaping, Inc., for the purchase and installation of the 50/50 Parkway Tree Program and the Parkway Tree Replacement Program in an amount not to exceed \$36,540.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- d. **Resolution** – Accepting a proposal from Rag’s Electric for the electrical upgrade of the lighting of the various City’s entrance sign locations in an amount not to exceed \$62,410.00.

Mr. Dan Gombac, Director reported that this would be a carry over from the 2023 Street Light Program and is part of an ongoing Citywide beautification project. He reported that the lighting would be installed on entryway signs similar to that of the lighting around the clock tower.

There was no one in the audience wishing to present public comment.

Alderman Stompanato made a motion, and it was seconded by Alderman Schauer approval of a Resolution accepting a proposal from Rag’s Electric for the electrical upgrade of the lighting of the various City’s entrance sign locations in an amount not to exceed \$62,410.00.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- e. **Resolution** – Accepting a proposal from Discount Fence Company in an amount not to exceed \$17,855.00 for the purchase, removal and installation of a 6-foot high tongue and groove Sierra Blend CertaGrain board wood fence.

Mr. Dan Gombac, Director reported that the fence would go up in the water tower quadrant on the Northwest corner which backs up to residential property. He reported that the wooden fence would replaced an existing PVC fence.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion, and it was seconded by Alderman Stompanato approval of a Resolution accepting a proposal from Discount Fence Company in an amount not to exceed

\$17,855.00 for the purchase, removal and installation of a 6-foot high tongue and groove Sierra Blend CertaGrain board wood fence.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- f. **Resolution** – Accepting a proposal from Christopher B. Burke Engineering, Ltd., to perform five years (2025-2029) of stewardship (maintenance) on three acres of restored native prairie located at Elm Street and Eleanor Place in an amount not to exceed \$11,215 annually for a period of 5 years.

Mr. Dan Gombac, Director reported that the City saved money by going with Christopher B. Burke Engineering, Ltd., and that the funds would be replenished after the 5-year period.

There was no one in the audience wishing to present public comment.

Alderman Stompanato made a motion, and it was seconded by Alderman Schauer approval of a Resolution accepting a proposal from Christopher B. Burke Engineering, Ltd., to perform five years (2025-2029) of stewardship (maintenance) on three acres of restored native prairie located at Elm Street and Eleanor Place in an amount not to exceed \$11,215 annually for a period of 5 years.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- g. **Resolution** – Accepting a Drainage Easement from the following property: 7117 Hudson Street 09-28-205-005.

Mr. Dan Gombac, Director reported that this would be part of an existing rear yard drainage project and that is would grant a side yard easement for storm water utilities.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion, and it was seconded by Alderman Stompanato approval of a Resolution accepting a Drainage Easement from the following property: 7117 Hudson Street 09-28-205-005.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- h. **Resolution** – Authorizing the purchase of one new, model TL-3 Scorpion towable trailer attenuator, from Street Smart Rentals, LLC in an amount not to exceed \$33,785.

Mr. Dan Gombac, Director reported that the trailer would be about 3 feet high and would be the last truck in the crew. He reported that it would enhance safety and protect workers and motorists during street maintenance.

There was no one in the audience wishing to present public comment.

Alderman Stompanato made a motion, and it was seconded by Alderman Schauer approval of a Resolution authorizing the purchase of one new, model TL-3 Scorpion towable trailer attenuator, from Street Smart Rentals, LLC in an amount not to exceed \$33,785.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- i. **Resolution** – Accepting a proposal from Garland/DBS, Inc., for the labor, material and installation of limited tuck-pointing, window replacement, gutter and downspout replacement, metal flashing replacement, new metal caps/flashing and the refurbishing of the garage floor for the Public Works building facility located at 1041 South Frontage Rd. in an amount not to exceed \$285,663.

Mr. Dan Gombac, Director reported that the vendor would supply the material for each project and would then find the correct labor or trade to complete the work. He reported that the proposal would create a simpler solution for the various work required as opposed to entering into several different contracts. Mr. Gombac further reported that no major renovations had been done on the Public Works building since it was built.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion, and it was seconded by Alderman Stompanato approval of a Resolution accepting a proposal from Garland/DBS, Inc., for the labor, material and installation of limited tuck-pointing, window replacement, gutter and downspout replacement, metal flashing replacement, new metal caps/flashing and the refurbishing of the garage floor for the Public Works building facility located at 1041 South Frontage Rd. in an amount not to exceed \$285,663.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- j. **Minutes - June 24, 2024 Municipal Services Committee**

There was no one in the audience wishing to present public comment.

Alderman Stompanato made a motion, and it was seconded by Alderman Schauer approval of the June 24, 2024 Municipal Services Committee Meeting Minutes.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

Director's Report

Mr. Dan Gombac, Director reported that the new City Planner, Ryan Murphy, started at City Hall on Monday, August 5, 2024.

Next Scheduled Meeting

Chairperson Tom Belczak announced that the next meeting is scheduled for Monday, August 26, 2024.

ADJOURNMENT

With no further business before the Committee, Alderman Schauer made a motion, and it was seconded by Alderman Stompanato to adjourn. Upon voice vote, the MOTION CARRIED UNANIMOUSLY, and the meeting adjourned at 6:54 p.m.

RESPECTFULLY SUBMITTED:

X

Thomas Belczak
Chairman

X

Ted Schauer
Alderman

X

Ralph Stompanato
Alderman