

**MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE
May 23, 2011**

PRESENT: Chairperson Joseph Marchese, Alderman Ted Schauer, Dan Gombac-Director, Michael Griffith-Senior Planner

ABSENT: Alderman Halil Avci, & Elizabeth Lahey - Secretary

Chairperson Marchese called the Municipal Services Committee Meeting to order at 5:15 p.m. at City Hall - City Hall Conference Room, Darien, Illinois and declared a quorum present.

NEW BUSINESS

- A. Ordinance – 8419 Bailey Road, Order of Carmelites – Petitioner seeks approval of a Sign Variation to permit a free-standing sign at 640 square feet in area, greater than the 32 square feet sign area permitted for a religious institution.**

Mr. Michael Griffith, Senior Planner, presented the staff report. He reported that the sign in question is located along N. Frontage Road, facing the Cass Avenue-I-55 interchange, located at the curve east of Bailey Road.

Mr. Griffith reported that the Sign Code limits signs for religious institutions to 32 square feet in area. He reported that the PZC recommended approval with a vote of 4-2, with a couple of the Commission members stating they felt it was too large and not conducive to a prominent location.

Chairperson Marchese stated that he knows the sign is there and that you almost have to look for it because of the foliage.

Alderman Schauer stated that he liked the idea that it would be replaced and that it was more solid.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Marchese that based upon the submitted petition and the information presented, the request associated with PZC 2011-02 is in conformance with the standards of the Darien City Code and move that the Municipal Services Committee recommend approval of the petition as presented.

Upon voice vote, THE MOTION CARRIED unanimously 2-0.

Chairperson Marchese announced that this would be forwarded to the City Council on June 6th.

Mr. Dan Gombac, Director stated that the City is looking for the sign colors to remain neutral. The petitioner agreed.

B. Minor PUD Amendment – Rockwell PUD, 8245-8255 Lemont Road. Petitioner requests a minor amendment to replace existing multi-tenant free-standing sign with a larger multi-tenant sign.

Mr. Michael Griffith, Senior Planner, presented the staff report. He reported that the Rockwell PUD is located on the east side of Lemont Road, north of 83rd Street. The PUD includes several lots. He further reported that the building/uses include the former Rockwell building, two office buildings fronting onto 83rd Street, Safeguard Storage and two light industrial buildings east of Safeguard Storage.

Mr. Griffith stated that the petitioner is seeking approval of a minor amendment to the PUD to replace an existing 25-square foot sign with a larger multi-tenant sign. He reported that this sign was permitted under the PUD.

Mr. Griffith reported that the proposed sign is 52.5 square feet, with a total height of 10 feet and that the proposed sign is consistent with other signage in town.

There was no one in the audience wishing to present public comment.

Alderman Marchese made a motion and it was seconded by Alderman Schauer that based upon the submitted petition, the proposed amendment to the Rockwell PUD does meet the standards of the Darien Zoning Ordinance and move that the Municipal Services Committee recommend approval of the request associated with the petition.

Upon voice vote, THE MOTION CARRIED unanimously 2-0.

Chairperson Marchese announced that this would be forwarded to the City Council on June 6th.

C. Resolution – Authorize the purchase one new Hydraulic Concrete and Pipe Saw from Lee Jensen Sales in the amount of \$9,975.00.

Mr. Dan Gombac Director presented the staff report. He reported that this is a new piece of equipment used by the Water Department to cut concrete. He stated that the proposed equipment would provide efficiency especially in mainbreak situations where concrete is required to be removed. Mr. Gombac stated that this item was placed in the budget and talked about in the budget workshop.

Alderman Schauer asked if the equipment will be gas powered.

Mr. Gombac stated that the saw is hydraulic and can be run from a truck or a tractor.

There was no one in the audience wishing to present public comment.

Alderman Marchese made a motion and it was seconded by Alderman Schauer to approve A RESOLUTION AUTHORIZING THE PURCHASE OF ONE NEW HYDRAULIC CONCRETE AND PIPE SAW FROM LEE JENSEN SALES IN THE AMOUNT OF \$9,975.00.

Upon voice vote, THE MOTION CARRIED unanimously 2-0.

Mr. Gombac reported that this would be placed on the agenda for the June 6, 2011 City Council Meeting.

D. Resolution – Authorize the purchase of one new 2011 Ford Ranger Carryall from Bob Ridings Fleet Sales in an amount not to exceed \$22,754.00.

Mr. Dan Gombac, Director presented the staff report. He reported that this vehicle will be utilized for the Water Specialist and will replace a Ford Taurus. He further reported that the replacement vehicle will be a more practical vehicle and will have a truck bed that will allow the storage of valve and buffalo box keys and other water related tools as well as have safety lights and City lettering/graphics.

Mr. Gombac reported that there was a May deadline and that Bob Ridings noted that the City has until June 6th or 7th to order the vehicle. He reported that the vehicle was budgeted at \$26,200 and that this was discussed in the budget workshop.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Marchese to approve A RESOLUTION AUTHORIZING THE PURCHASE OF ONE NEW 2011 FORD RANGER CARRYALL FROM BOB RIDINGS FLEET SALES IN AN AMOUNT NOT TO EXCEED \$22,754.00.

Upon voice vote, THE MOTION CARRIED unanimously 2-0.

E. Resolution – 2011 Water Sampling Program

Mr. Dan Gombac, Director reported that this is for the 2011/12 Bacteriological and Chemical/Radiological/LT2 Water Sampling Program. He reported that the Illinois Environmental Protection Agency recently submitted to the City of Darien the 2011 Community Water Supply testing and schedule. He further reported that the USEPA passed on to all community water supplies a mandate requiring the City to perform specified analytical water sampling.

Mr. Gombac reported that the City recently received the schedule for 2011/12 sampling requirements from the ILEPA and that they have proposed competitive bid pricing for the program.

Mr. Gombac reported that last year Perry Laboratories was used and that staff is recommending Suburban Laboratories in the amount of \$8,121.00.

Mr. Gombac reported that the budget included funding for this item in the amount of \$18,762.00.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Marchese to approve the expenditure in the amount of \$8,121.00 for the 2011/12 Bacteriological and Chemical/Radiological/LT2 Water Sampling Program.

Upon voice vote, THE MOTION CARRIED unanimously 2-0.

F. Resolution – Authorize the purchase of one new Prospan Pneumatic Shoring Equipment, from Prospan Manufacturing Company in the amount of \$8,000.00.

Mr. Dan Gombac, Director presented the staff report. He reported that this is for the purchase of shoring equipment which is used during an excavation, particularly during a water main break. Shoring equipment is also required by OSHA regulations. He stated that the present piece of equipment was purchased in 1998 and requires replacement due to continuous hydraulic pressure loss and stability issues within the excavation.

Mr. Gombac reported that the proposed item is a specialty safety item and exclusively available through Prospan Manufacturing Company and no other competitive quotes are available. He stated that the equipment has increased in price since the budget workshop due to technological advances in the amount of \$962.00. He reported that the company representative was contacted regarding the increase since the quote provided in 2010 and that they conceded to a discount in the amount of \$462.00 for a net increase of \$500.00. Mr. Gombac reported that the shortfall would be realized from a savings from the Quality Control line item.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Marchese to approve a RESOLUTION AUTHORIZING THE PURCHASE OF ONE NEW PROSPAN PNEUMATIC SHORING FROM PROSPAN MANUFACTURING COMPANY IN THE AMOUNT OF \$8,000.00.

Upon voice vote, THE MOTION CARRIED unanimously 2-0.

G. Resolution – Accept a proposal from Advanced Automation and Controls Inc. for the City’s Water System Supervisory Control and Data Acquisition (SCADA), in an amount not to exceed \$12,770.00 for the Win911 software, Operator Interface Terminal, installation and central processing unit programming at 1220 Plainfield Road, Plant 2.

Mr. Dan Gombac, Director presented the staff report. He reported that this expenditure is to upgrade the City’s water SCADA system as it relates to software, hardware installation and required programming. He stated that the Win911 software is designed to monitor preset water tank elevations, ingoing/outgoing pressures, flows, pump failures and chlorine levels.

Mr. Gombac reported that the hardware upgrade will replace an existing touch screen monitor – Operator Interface Terminal.

Mr. Gombac reported that staff received competitive quotes and is recommending Advanced Automation and Controls Inc.

Chairperson Marchese stated that there was a significant savings than what was budgeted.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Marchese to approve A RESOLUTION ACCEPTING A PROPOSAL FROM ADVANCED AUTOMATION AND CONTROLS INC. FOR THE CITY'S WATER SYSTEM SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SYSTEM IN AN AMOUNT NOT TO EXCEED \$12,770.00 FOR THE WIN911 SOFTWARE, OPERATOR INTERFACE TERMINAL, INSTALLATION AND CENTRAL PROCESSING UNIT PROGRAMMING AT 1220 PLAINFIELD ROAD, PLANT 2.

Upon voice vote, THE MOTION CARRIED unanimously 2-0.

H. Minutes – April 25, 2011 - Municipal Services Committee Meeting

Alderman Schauer made a motion and it was seconded by Alderman Marchese to approve the April 25, 2011 Meeting Minutes.

Upon voice vote, THE MOTION CARRIED unanimously 2-0.

DIRECTOR'S REPORT

Mr. Dan Gombac reported that staff is currently gathering information regarding snow plowing for Frontage Road from Cass Avenue to Lemont Road. He reported that the State is proposing funding for the expense if the City decides to take this on. Mr. Gombac reported that this is scheduled for discussion at the June 27, 2011 meeting.

Mr. Gombac reported on Darien Swim and Racquet Club and placing signs in Darien. He reported that he and Alderman Marchese will be meeting with the Darien Swim and Racquet Club for discussion with them and where they wish to place signage.

Alderman Poterasko was present and asked that staff look into a rating system for the ditches. Mr. Gombac reported that staff is looking at updating the ditch catalogue and implementing a numerical rating system on them.

NEXT MEETING

Chairperson Marchese announced that the next scheduled meeting will be held on Monday, June 27, 2011 at 6:30 p.m.

ADJOURNMENT

There being no other business before the Committee, Alderman Schauer made a motion and it was seconded by Alderman Marchese to adjourn. Upon voice vote, THE MOTION CARRIED unanimously and the meeting adjourned at 5:49 p.m.

RESPECTFULLY SUBMITTED:

APPROVED:

Elizabeth Lahey
Secretary

Joseph Marchese
Chairperson

Ted Schauer
Alderman

Halil Avci
Alderman