

**MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE MEETING
October 24, 2011
(Rescheduled)**

PRESENT: Alderman Joseph Marchese - Chairman, Alderman Halil Avci, Alderman Ted Schauer, Dan Gombac-Director, Elizabeth Lahey-Secretary

ABSENT: None

Chairperson Marchese called the Municipal Services Committee Rescheduled Meeting to order at 6:00 p.m. at City Hall – City Council Chambers, Darien, Illinois and declared a quorum present.

MUNICIPAL SERVICES PROJECT TOUR

At 6:05 p.m. the Committee departed to tour the High Road drainage project. Alderman Tina Beilke joined the group onsite at 6:15 p.m. Mr. Dan Gombac, Director presented the Committee with an overview and status of the project. He reported that staff has anticipated that the project will be under budget. Mr. Gombac reported that some of the savings are a result of not having to use pressure pipe and the width of the project was also reduced in several locations to realize a landscape restoration savings.

Mr. Gombac reported that staff has received a positive response from the residents.

Alderman Beilke stated that she received praise regarding the cement driveways. She stated that the project was done with minimal interruptions to the residents.

The Municipal Services Committee meeting reconvened in the Council Chambers at 6:45 p.m.

NEW BUSINESS:

- A. Ordinance – Crossroads of Darien PUD – Building G, 8350 Lemont Road, The Goddard School. Petitioner seeks Final PUD approval for Building G and a Minor Amendment to the approved PUD for a daycare center.**

Mr. Michael Griffith, Senior Planner presented the staff report. He stated that the site is the last vacant site at the Crossroads of Darien. He reported that the petitioner proposes to construct a daycare/preschool center for children, The Goddard School.

Mr. Griffith reported that the PZC recommended approval. He stated that staff finds the plans to be consistent with the approved PUD plans.

Mr. Dan Gombac, Director reported that drainage has been incorporated to the overall development with some minor storm water grading within the lot. He stated that the petitioner has provided renderings.

Mr. Griffith stated that the colored drawings are the most recent.

Mr. Gombac stated that the renderings show all matching to what is there now and that staff does not object to the architecture.

Alderman Avci questioned the results of the PZC vote.

Mr. Griffith reported that the PZC voted unanimously in favor and that there was no one in the audience against it.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Avci that based upon the submitted petition and the information presented, the request associated with PZC 2011-08 is in conformance with the standards of the Darien City Code and move that the Municipal Services Committee approve the petition as presented subject to the following conditions:

- 1. Waive the required building foundation landscape strip along the north and west sides of the building/play area.**
- 2. Provide the required landscaping within the parking lot landscape islands.**
- 3. Revise sign to provide a sign base at least 75% of the sign width.**
- 4. Address comments noted in a letter dated October 10, 2011 from Dan Lynch, PE, Christopher B. Burke Engineering.**

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

B. Resolution – Accepting a Drainage Easement from the property owners of 706 and 710 69th Street.

Mr. Dan Gombac, Director reported that the residents have agreed to participate in a rear yard drainage project with the City. He stated that the City will administer and complete the work. He further stated that staff has identified that storm water flows into the back yard from several upstream properties with no relief.

Mr. Gombac stated that the property owners have agreed to the installation of storm sewer pipe and inlets to rid the rear yard area of the drainage concerns. He stated that the property owners are in agreement with the easement dedication and recording. The easement is required for the City to install a drainage pipe to relieve the storm water from the back yard. The drainage pipe would be tied into an existing pipe fronting the subject residents.

There was no one in the audience wishing to present public comment.

Alderman Avci made a motion and it was seconded by Alderman Schauer to accept A RESOLUTION APPROVING THE PLAT OF DRAINAGE EASEMENT FOR THE INSTALLATION AND MAINTENANCE OF A STORM SEWER AT 706 AND 710 69TH STREET.

Upon voice vote, **THE MOTION CARRIED unanimously 3-0.**

C. Resolution – Awarding a contract to Steve Piper & Sons, Inc. in an amount not to exceed \$88,060.00 for the City’s annual Tree Trimming and Removal Program.

Mr. Dan Gombac, Director presented the staff report. He stated that the proposed tree trimming program consists of approximately 1,750 parkway trees, 56 tree removals and stumping. He stated that the removals were identified during the inventory process during 2010 and 2011 but that the Tree Trimming Program was removed from the FY10/11 Budget. Mr. Gombac reported that the areas to be trimmed are south of 75th Street, west of Cass Avenue, north of North Frontage Road and east of and including Creekside Lane, Farmingdale Ridge subdivision, and Carriage Green subdivision.

Mr. Gombac reported that a schedule was included in the Agenda Memo. He reported that the expenses to date are \$11,259.00 due to emergency trimming and removals and a proposed expenditure of \$88,060.00.

Mr. Gombac informed the Committee that the contract entertained unit pricing for private property tree trimming, removal and stumping at a pass through cost to residents. The private program is available to all City residents.

Alderman Avci questioned how many years the trimming will take to complete.

Mr. Gombac reported that there are five sections with each section to be completed on a 5 year cycle. The trimming has not been entertained for the last two years. He stated that the proposed quadrants will be displayed at City Hall and also on the Cable station, Direct Connect and Darien patch. He further stated that staff feels that the City received good pricing

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Avci to approve A RESOLUTION TO AUTHORIZE THE MAYOR AND CITY CLERK TO ENTER INTO A CONTRACT AGREEMENT FOR THE TREE TRIMMING AND REMOVAL PROGRAM BETWEEN THE CITY OF DARIEN AND STEVE PIPER & SONS, INC. IN AN AMOUNT NOT TO EXCEED \$88,060.00 FOR PARKWAY TREE MAINTENANCE TRIMMING AND AUTHORIZING THE PROPOSED UNIT PRICING FOR TREE REMOVAL AND STUMP GRINDING.

Upon voice vote, **THE MOTION CARRIED unanimously 3-0.**

D. Resolution – Authorizing the Mayor to enter into an engineering agreement with Christopher B. Burke Engineering for pavement corings for the proposed 2012 Street Maintenance Program in an amount not to exceed \$13,500.00.

Mr. Dan Gombac, Director presented the staff report. He stated that the resolution is the preliminary step for the proposed road resurfacing program for 2012. The core analysis allows Staff to determine the appropriate maintenance treatment for the roadway.

Mr. Gombac reported that 77 pavement corings are scheduled for the proposed 2012 Street Maintenance Program as presented in the Agenda Memo.

Chairperson Marchese questioned how long the core samplings last.

Mr. Gombac reported that the core samplings are indefinite. Once the cores are received they are catalogued to the Road Paving Catalogue and there is no need to core the roads again.

Alderman Avci questioned if staff received competitive pricing.

Mr. Gombac stated that our agreement is with the City Engineer, Christopher Burke Engineering and the core samples are gathered through a third party contracted with Christopher Burke Engineering. The core results are forwarded to the City Engineer and are discussed with Staff to determine the appropriate road treatment. Mr. Gombac stated that due to Christopher Burke Engineering providing professional services to the City that we did not seek additional quotes.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Avci to approve A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT FOR ENGINEERING SERVICES BETWEEN THE CITY OF DARIEN AND CHRISTOPHER B. BURKE ENGINEERING, LTD. IN AN AMOUNT NOT TO EXCEED \$13,500.00 (PAVEMENT CORING 2012 STREET MAINTENANCE).

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

E. Minutes – August 15, 2011 Special Meeting Municipal Services Committee.

Alderman Schauer made a motion and it was seconded by Alderman Marchese to approve the August 15, 2011 Municipal Services Committee Special Meeting Minutes.

Upon voice vote, THE MOTION CARRIED unanimously 2-0. Alderman Avci abstained.

F. Minutes – September 26, 2011 Municipal Services Committee.

Alderman Avci made a motion and it was seconded by Alderman Schauer to approve the September 26, 2011 Municipal Services Committee Meeting Minutes.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

DIRECTOR'S REPORT:

Mr. Gombac reported that he will provide the yearly expenditure report at the next meeting.

Mr. John Galan, 618 Maple Avenue stated that he participated in the private tree purchase. He thanked the City Staff for their efforts and coordination of the tree planting program and stated that he was pleased with the services of the TLC Group.

NEXT MEETING:

Chairperson Marchese announced that the next meeting is scheduled for Monday November 28, 2011 at 6:30 p.m.

There was discussion regarding changing the meeting to an earlier time prior to the goal setting session November 16, 2011.

Chairperson Marchese stated that it would be helpful to have figures prior to the goal setting session. Mr. Gombac informed the Committee that he would review potential dates and agenda items.

ADJOURNMENT:

With no further business before the Committee, Alderman Avci made a motion and it was seconded by Alderman Schauer. Upon voice vote, THE MOTION CARRIED unanimously and the meeting adjourned at 7:15 p.m.

RESPECTFULLY SUBMITTED:

APPROVED:

Elizabeth Lahey
Secretary

Joseph Marchese
Chairperson

Halil Avci
Alderman

Ted Schauer
Alderman