

**POLICE COMMITTEE
MEETING MINUTES
June 17, 2013**

Call to Order

Chairman McIvor called the meeting to order at 6:00 p.m. in the Council Chambers of the Darien City Hall. In attendance: Chairman McIvor, Alderman Kenny and Alderman Belczak, Chief Brown, Deputy Chief John Cooper, Administrator Vana.

Public Comment and Communications

There were no public comment or communications presented.

Minutes

The minutes of the February 6, 2013, Police Committee meeting were distributed for approval. The committee decided to include the minutes on the next committee agenda for approval since they were distributed at the meeting and there were 2 new committee members. Administrator Vana advised the minutes would be posted on our web site and marked DRAFT.

Surplus Property

Staff requested the following equipment be declared surplus and prepared for sale: One Xerox Phaser Color printer and cartridges to be sold at auction. The Police Committee unanimously recommended approval of an ordinance declaring the item surplus property and that the property to be auctioned using Public Surplus or be disposed of.

Laser Shot Purchase

This item was removed from the agenda. Staff advised that they are looking at a grant to purchase an alternative model. This item will be placed on the police committee agenda upon further review by staff.

Andy Frain Agreement – Crossing Guard Services

Staff advised that currently the city employs (3) part-time school crossing employees to staff (2) locations for District 61–

- (2) Crossing guards at 75th St and Cass Av.
- (1) Crossing guard at 75th and Adams.

The police department budget includes \$24,000 for this expense. Staff became aware that other communities have contracted with Andy Fran Services to handle crossing guard duties. When a guard calls in sick or is on vacation the police department ends up using the CSO or Sworn Officers to staff these crossings. Andy Frain would deal with all aspects of the Crossing Guards. This includes hiring, firing, training, insurance, payroll, equipping and filling in for guards that call in sick. They also have supervisors checking on the guards to make sure they are following the rules. Westmont and Bolingbrook along with several other municipalities are now using Andy Frain Services. The city would be billed hourly based on the number of hours needed per day plus 1 hour for supervision. We estimate that Andy Fran they would provide crossing guard services at our locations for just under \$20,590 a year. The committee unanimously agreed to move forward with Andy Frain. Staff will review the contract with the police committee at its July meeting.

Department Report

Staff advised that a variety of monthly reports have been provided to the police committee previously. Staff is reviewing the report format and will present the written report when finalized. Chief will continue to provide a verbal report and answer questions of the committee.

Adjournment

The Committee Meeting was adjourned at 6:58 p.m.

Approved: _____
Date

Alderman: _____
Joseph Kenny

Chairman: _____
Sylvia McIvor

Alderman: _____
Thomas Belczak