

**POLICE COMMITTEE  
MEETING MINUTES  
June 18, 2018**

**Call to Order**

The meeting was called to order at 6:03 p.m. in the police department training room. In attendance: Alderman McIvor, Alderman Vaughn, Alderman Marchese, and Chief Thomas.

**Public Comment and Communications**

No public Comment and Communication. Chief briefed the committee on recent videos posted on social media involving one of the Darien police sergeants who refused to give his name and badge number to a civilian. This occurred while the sergeant and several officers responded to a call for a possible domestic battery. Chief explained that it is not a legal requirement in this circumstance for the officers to give a name and badge number. Chief answered several phone calls and emails in regards to this matter. Chief returned the calls and emails of those individuals that left their contact information. Chief advised the committee to refer any future complaints or inquiries regarding this matter to him.

**Minutes**

The minutes of the May 21, 2018, Police Committee meeting were unanimously approved.

**Agenda Memo** - A motion authorizing the purchase of a (3) year licensing agreement for payroll scheduling software from Pace Systems, Inc. using Department of Justice award money in the amount of \$7,650. Chief explained that the department currently uses a paper payroll system. This system is inefficient, requires increased labor to execute, and lends itself to several errors. Staff contacted three vendors for payroll system quotes and reviewed the payroll system software. Chief explained the benefits of the Pace System, which allows for real time updates of scheduling debits and credits and will interact with the City's current payroll system. Chief estimates the City currently uses \$13,000 in man hours to execute the paper payroll system, so the Pace system will save the City significantly in the first year. The committee unanimously approved the motion.

**Chief's Monthly Report**

Chief Thomas reviewed the highlights of his report with the committee.

**Adjournment**

The Committee Meeting was adjourned at 6:31 p.m.

Approved: \_\_\_\_\_  
Date

Alderman: \_\_\_\_\_  
Joseph Marchese

Chairman: \_\_\_\_\_  
Sylvia McIvor

Alderman: \_\_\_\_\_  
Lester Vaughn