

City of Darien
Minutes of the Administrative Finance Committee
March 8, 2010

The meeting was called to order by Chairman Poteraske at 6:30 p.m. and a quorum was declared. Committee Members in attendance: Aldermen Halil Avci and Carolyn Gattuso. The following were also present: City Administrator Bryon Vana

Wood Chip Delivery Policy

Staff advised that at the February 23, 2010, budget meeting the Council discussed establishing a fee for delivering wood chips to residents. The Council's interest in charging a fee is to recoup certain costs that are associated with the program. The consensus was to re-coop the amount of money the City anticipates paying for double grinding the brush. That amount is estimated at \$8000. Staff estimates that an average of 180 various loads have been delivered during the last two years of which approximately 90 have been full loads. Staff advised that based on delivering 180 loads and recouping our double grinding expense of \$8,000 the fee would be 90 half loads at \$35 per delivery which equals revenue of \$3,150 and 90 full loads at \$55 per delivery which equals revenue of \$4,950 for a total revenue of \$8,100. Staff advised this price is a good deal and as a comparison, local suppliers delivered charge would be approximately \$158.00 to \$182.00 for a half load and \$286.00 to \$334.00 for a full load. The Administrative/Finance Committee recommend by unanimous vote the City charge \$35 for a half load delivery and \$55 for a full load delivery.

Telecommunications Tax Ordinance Revision

Staff advised that the City of Darien amended the Darien City Code Section 3-7 in October of 2009 modifying the increase in telecommunications tax from 2% to 6%. This tax will take effect July 1, 2010. When the modification was submitted to the Illinois Department of Revenue, they requested a few minor technical changes to the ordinance, primarily identifying the date the tax will take effect. The revised ordinance was approved by unanimous vote.

Release of Executive Session

Staff advised that Executive session minutes are required to be reviewed in six month cycles. The executive session minutes that no longer require confidentiality are then released as all other public meeting minutes are. Staff has set the six month reviews to be conducted every January and July. Staff advised there was no Admin meeting in January so staff scheduled the review/release in March. Staff reviewed is a chart showing the minutes currently classified as confidential. The chart also shows minutes recommended for release. The release of executive session minutes that no longer require confidentiality was approved by unanimous vote.

Tax Abatement - Water Fund

Staff advised the proposed FYE 11 water fund budget includes the tax abatement of the General Obligation -Water Bond in the amount of \$304,028. Staff advised that in order to officially abate this bond the Council will need to pass an abatement ordinance. The ordinance was approved by unanimous vote.

The meeting was adjourned at 7.24 p.m. Next scheduled meeting date is Monday, April 12th, 2010.

Approved:

John Poteraske, Chairman _____

Halil Avci, Member _____

Carolyn Gattuso, Member _____