

**MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE MEETING
March 22, 2021**

PRESENT: Alderman Thomas Belczak -Chairman, Alderman Eric Gustafson,
Alderman Joseph Kenny, Mayor Joe Marchese, Dan Gombac – Director,
Elizabeth Lahey - Secretary

ABSENT: None

ESTABLISH QUORUM

Chairperson Thomas Belczak called the meeting to order at 7:00 p.m. at the City of Darien City Hall, 1702 Plainfield Road, Darien, Illinois. Chairperson Belczak declared a quorum present.

OLD BUSINESS

There was no old business.

NEW BUSINESS

- a. Resolution - Authorizing the Mayor to accept a proposal from Christopher B. Burke Engineering, Ltd. for the professional design services related to the Geographic Information Systems (GIS) mapping for zoning districts in an amount not to exceed \$4,000.00.**

Mr. Dan Gombac, Director reported on the benefits of upgrading the map to a GIS based format. He reported that the City will not have the ability to edit information and that staff would work with CBBEL and AIS, the City's IT vendor to install via network with the ability to be viewed via the City's website. He further reported that updates to the database would be provided by CBBEL during the annual Zoning Map filing and coordinated with the IT vendor.

Mr. Gombac reported that the GIS database is managed and edited by Du Page County and periodically is updated to reflect new subdivisions, annexations, zoning amendments and current property owner information.

Chairperson Belczak noted that the Resolution should read not to exceed \$4,000 with a \$1,000 contingency.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson to approve a Resolution authorizing the Mayor to accept a proposal from Christopher B. Burke Engineering, Ltd. for the professional design services related to the Geographic Information Systems (GIS) mapping for zoning districts in an amount not to exceed \$4,000.00 with a \$1,000 contingency.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

b. Resolution - Approval to authorize the Public Works Rear Yard Storm Water Management Projects.

Mr. Dan Gombac, Director reported on the Public Works Rear Yard Storm Water Management Projects. He reported that the resolution includes a contingency and that the proposed projects are considered City owned and maintained infrastructure and will assist with nuisance ponding, flooding, and allow for positive storm water within the easements.

There was no one in the audience wishing to present public comment.

Alderman Gustafson made a motion, and it was seconded by Alderman Kenny to approve a Resolution authorizing the Public Works Rear Yard Storm Water Management Projects.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

c. Resolution - Authorizing the mayor to accept a proposal from Precision Pavement Markings, Inc., in an amount not to exceed \$34,500.00 for the 2021 Street Striping Program.

Mr. Dan Gombac, Director reported that the Street Striping Program includes the placement of various thermal plastic quantities for Crosswalks, Only's, Only Arrows, Center Lanes, and Stop Bars for the City's roadways as required throughout the year.

There was no one in the audience wishing to present public comment.

Alderman Belczak made a motion, and it was seconded by Alderman Kenny to approve a Resolution authorizing the mayor to accept a proposal from Precision Pavement Markings, Inc., in an amount not to exceed \$34,500.00 for the 2021 Street Striping Program.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

d. Resolution - Approval to authorize Private Property Rear Yard Storm Water Management Assistance Projects

Mr. Dan Gombac, Director reported that throughout the year, the City receives complaints regarding drainage issues within the rear lot lines/easements. He reported that the complaints are due to standing water that stems from active sump pumps, grading issues and mature landscaping. He stated that the areas stay saturated throughout the season and make it difficult to mow and maintain.

Mr. Gombac reported that the City's Private Property-Rear Yard Storm Water Management Assistance Policy allows residents, multifamily, commercial property owners, and the City to work together to resolve the issues allowing for positive storm water within the rear yard easement. He reported that the projects are a shared cost with the resident.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson to authorize Private Property Rear Yard Storm Water Management Assistance Projects as presented.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

h. Minutes – February 22, 2021 Municipal Services Committee

Alderman Gustafson made a motion, and it was seconded by Alderman Kenny approval of the February 22, 2021 Municipal Services Committee Meeting Minutes.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

DIRECTOR'S REPORT

Mr. Dan Gombac, Director reported that the water feature would be on soon and that the awnings installed by the end of April.

NEXT SCHEDULED MEETING

Chairperson Belczak announced that the next meeting is scheduled for April 26, 2021.

ADJOURNMENT

With no further business before the Committee, Alderman Kenny made a motion, and it was seconded by Alderman Gustafson to adjourn. Upon voice vote, THE MOTION CARRIED unanimously, and the meeting adjourned at 7:33 p.m.

RESPECTFULLY SUBMITTED:

**Thomas Belczak
Chairman**

**Eric Gustafson
Alderman**

**Joseph Kenny
Alderman**