

**MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE
February 28, 2011**

PRESENT: Chairperson Joseph Marchese, Alderman John Galan, Alderman Ted Schauer, Dan Gombac-Director, Elizabeth Lahey-Secretary

ABSENT: None

Chairperson Marchese called the Municipal Services Committee Meeting to order at 6:30 p.m. at City Hall - City Hall Conference Room, Darien, Illinois and declared a quorum present.

NEW BUSINESS

A. Zoning Map – Approval of the 2011 Zoning Map

Mr. Dan Gombac, Director reported that every year the City is required by law to publish a current Zoning Map. He reported that the updated map includes all of the annexations and zoning activity that occurred in 2010.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Galan that the Municipal Services Committee recommends approval of the updated Zoning Map as presented.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

B. Resolution – Preliminary approval of a contract with Suburban Concrete Inc. for the 2011 Concrete Program.

Mr. Dan Gombac, Director presented the staff report. He stated that the 2011 Concrete Program and pricing were presented at the budget meeting. He stated that this also included pricing for residents and waives the \$75.00 residential permit fee application for concrete work.

There was no one in the audience wishing to present public comment.

Alderman Galan made a motion and it was seconded by Alderman Schauer to recommend approval of A RESOLUTION APPROVING A CONTRACT FOR THE 2011 CONCRETE SIDEWALK, APRON, CURB AND GUTTER REMOVAL AND REPLACEMENT PROGRAM AND WAIVING THE \$75.00 PERMIT FEE APPLICATION TO PARTICIPATING RESIDENTS.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

C. Resolution – Preliminary approval of a contract extension with Suburban Concrete Inc. for concrete flatwork for Capital Projects as they relate to Storm Water Ditch Projects.

Mr. Dan Gombac, Director presented the staff report. He reported that this resolution authorizes the City to add quantities to the proposed current contract for Suburban Concrete Inc. for the removal and replacement of concrete aprons or curb and gutter required for various Public Works projects.

There was no one in the audience wishing to present public comment.

Alderman Galan made a motion and it was seconded by Alderman Schauer to approve A RESOLUTION TO ADD QUANTITIES TO THE CURRENT CONTRACT FROM SUBURBAN CONCRETE INC. FOR THE APRON RESTORATIONS FOR THE 2011 DITCH MAINTENANCE IMPROVEMENT PROJECT IN AN AMOUNT NOT TO EXCEED \$55,000.00.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

D. Resolution – Preliminary approval of a contract with James D. Fiala Paving Inc. for the 2011 Street Maintenance Program.

Mr. Dan Gombac, Director presented the staff report. He reported that this resolution is preliminary approval of the 2011 Street Maintenance contract with James D. Fiala Paving Inc. in the amount of \$1,234,927.48 which includes Alternate 2 noted on the Agenda Memo. Mr. Gombac stated that this year's bids were favorable in comparison to last year's contract.

Alderman Schauer asked if the City has worked with James D. Fiala Paving Inc.

Mr. Gombac reported that the City has worked with the contractor in 2005, 2007, 2008 and 2009.

Alderman Galan questioned if the price would increase due to the rising increase in gas.

Mr. Gombac reported that James D. Fiala Paving Inc. has locked the prices with their vendors. He stated that he was confident that the price would not increase due to gas increases or any other increases.

There was no one in the audience wishing to present public comment.

Alderman Galan made a motion and it was seconded by Alderman Schauer to approve A RESOLUTION TO ENTER INTO A CONTRACT AGREEMENT FOR THE 2011 STREET MAINTENANCE PROGRAM BETWEEN THE CITY OF DARIEN AND JAMES D. FIALA PAVING COMPANY INC. IN AN AMOUNT NOT TO EXCEED \$1,234,927.48.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

E. Resolution – A Resolution to enter into an agreement for professional services with Christopher B. Burke Engineering Ltd. related to the Management and Monitoring of 10 acres of Wetland/Natural Area within the Tara Hill subdivision for a five year period.

Mr. Dan Gombac, Director reported that this resolution enters into an agreement with Christopher B. Burke Engineering Ltd. He reported that Christopher B. Burke Engineering Ltd. has been managing the Tara Hill wetlands under a previous 3-year contract that expired April 30, 2010. He stated that due to infrastructure maintenance that require immediate repairs no management or monitoring of the wetlands was performed the last year. He further stated that the proposed contract is for five years and allows an optimal timeline for items to be reviewed assessed, corrected and mitigated versus the customary three year contract.

Alderman Galan questioned what monitoring is done by Christopher B. Burke Engineering Ltd.

Mr. Gombac reported that their environmental specialists evaluates the current plant species, and provides corrective measures, including and organizing controlled burns to maintain the wetland in accordance with best management practices (BMP). The consultant is also required to provide an annual report.

Alderman Schauer questioned how often there is a controlled burn.

Mr. Gombac reported that controlled burns are done once a year.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Galan to approve A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY CLERK TO EXECUTE AN AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF DARIEN AND CHRISTOPHER B. BURKE ENGINEERING, LTD. (TARA HILL MANAGEMENT AND MONITORING OF 10 ACRES OF WETLAND/NATURAL AREAS WITHIN THE TARA HILL SUBDIVISION.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

F. Resolution – A Resolution accepting a proposal from Associated Technical Services (ATS) for the 2010-11 Water Leak Survey in a total amount not to exceed \$14,208.48.

Mr. Dan Gombac, Director presented the staff report. He reported the leak survey program as proposed by Associated Technical Services (ATS) includes two phases consisting of surveying water main and the second phase includes the pinpointing of leaks found in the system. The quote is structured in a fashion that the vendor is additionally motivated to find as many leaks as possible since the proposal is further driven on unit costs for pinpointing leaks. Based on leak detection results from 2000, 2002, 2003 and 2007 ATS had located an average of 15 various leaks per year whereas the competition has identified an average of 4 leaks for years 2008 and 2009. Gombac referred to a spreadsheet outlining that if the City has 16 leaks the cost for the program could be approximately an additional \$4,720 dollars for a total of approximately \$14,240. Should more leaks

be identified the proposal is capped at a not to exceed \$14,208.48. The Staff had negotiated the capped limits with ATS and they have agreed to the limits for the City as well as the County SERF system. Gombac informed the Committee that staff does anticipate finding leaks, but the amount will not be known until the leak survey is completed. Further he stated that the annual water accountability report has increased approximately 1.6% per year since 2008.

The City entertained competitive leak detection quotes for the City's water system and the DuPage County SERF water system. It was the intention of the quote to obtain potential volume pricing and to engage a single vendor for both systems due to the proximity and interconnections of the two systems. This will provide consistency and continuity for both the City and the County. The City and the County worked together to formulate the quote request. In addition, both parties have reviewed the quote results and concur with the prices submitted by ATS.

Mr. Gombac reported City staff had invited three vendors for competitive quotes and received two. ATS had a mathematical error in their proposal for DuPage County and was adjusted as presented. Based on the detection phase ATS is the lowest competitive quote for both agencies. Staff had contacted ATS to meet the price of the alternative vendor for the City portion detection phase and they have agreed to meet the competitors pricing schedule. The County and City staff feel that ATS has provided very satisfactory services in the past and is highly recommended.

Alderman Galan questioned what the average cost is of one leak. He stated that he prefers to have a dollar amount noted.

Mr. Gombac reported that he would update the report with a dollar cost and share the information with the Committee.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Galan to approve a RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT A PROPOSAL FROM ASSOCIATED TECHNICAL SERVICES (ATS), FOR THE 2010-11 WATER LEAK SURVEY IN AN AMOUNT NOT TO EXCEED \$14,208.48.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

G. Resolution – A Resolution to execute a three year Intergovernmental Agreement with the County of DuPage for mowing along County roads and right of ways.

Mr. Dan Gombac, Director reported that the resolution authorizes an Intergovernmental Agreement with DuPage County for the City of Darien to perform the mowing of certain DuPage County right of ways. He further informed the Committee that Staff had requested additional funding from the County and the County responded that the proposal was fair and would not entertain additional funding to the City. The County had conducted a mowing cost summary in 2008 that supported their fair share.

There was no one in the audience wishing to present public comment.

Alderman Galan made a motion and it was seconded by Alderman Schauer to approve A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY CLERK TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF DARIEN AND THE COUNTY OF DUPAGE FOR MOWING ALONG COUNTY ROAD AND RIGHT OF WAYS.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

H. Minutes – January 24, 2011 – Municipal Services Committee Meeting

Alderman Schauer made a motion and it was seconded by Alderman Galan to approve the January 24, 2011 Municipal Services Committee Meeting Minutes.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

DIRECTOR'S REPORT

a. Hydrant Markers

Mr. Dan Gombac, Director reported that Alderman Galan and Alderman Poteraske requested a discussion regarding fire hydrant markers. He reported that the cost for markers would be approximately \$30,000. The hydrant markers would be installed once and remain in place year round.

He stated that the level of concern came up due to the historic snow storm event and Gombac commented that while hydrants were buried staff had made the necessary arrangements to unbury the hydrants within 72 hours after the storm. Residents and the fire departments also helped unbury the hydrants.

Alderman Galan stated that \$30,000 was a very expensive solution for a snow fall which may not happen for another ten years. The Committee had concurred with not moving forward with the discussion. Alderman Galan requested that the comments be shared with the City Council.

Alderman Schauer questioned when the last time the hydrants were painted.

Mr. Gombac reported that the hydrants were last painted 10 years ago and that the cost to repaint them has been estimated at approximately \$145,000. This item was not considered for this year's budget.

Alderman Schauer suggested looking at purchasing hydrant markers after the hydrants are painted.

Mr. Gombac reported that at the last budget meeting that there were two items that were not discussed and are being presented into the final draft budget. The items relate to equipment for the water division in the amount of \$21,000.

Under general comments Chairperson Marchese stated that the Committee needs to consider presenting the Public Works replacement vehicles to the City Council as the Police Department presents. The Police Department presents the vehicles as a fleet package.

Alderman Galan suggested looking into fleet leasing as an alternative. He stated that the Police Department does this and it works well.

Mr. Gombac informed the Committee that he would look into the recommendation, and informed the Committee that the Departments fleet would need to be categorized into different categories such as light and medium duty.

NEXT MEETING

Chairperson Marchese announced that the next scheduled meeting will be held on Monday, March 28, 2011 at 6:30 p.m.

ADJOURNMENT

There being no other business before the Committee, Alderman Galan made a motion and it was seconded by Alderman Schauer to adjourn. Upon voice vote, THE MOTION CARRIED unanimously and the meeting adjourned at 7:45 p.m.

RESPECTFULLY SUBMITTED:

APPROVED:

Elizabeth Lahey
Secretary

Joseph Marchese
Chairperson

John Galan
Alderman

Ted Schauer
Alderman