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PRE-COUNCIL WORK SESSION — 7:00 P.M.

Agenda of the Regular Meeting

of the City Council of the

CITY OF DARIEN

July 15, 2024

7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Declaration of Quorum
5. Questions, Comments and Announcements — **General (This is an opportunity for the public to make comments or ask questions on any issue – 3 Minute Limit Per Person, Additional Public Comment Period - Agenda Item 18)**
6. Approval of Minutes
 - A. June 8, 2024, Special City Council Meeting
 - B. June 17, 2024, City Council
7. Receiving of Communications
8. Mayor's Report
 - A. Mayoral Proclamation “Darien Chamber of Commerce Day” (July 15, 2024)
9. City Clerk's Report
10. City Administrator's Report
11. Department Head Information/Questions
 - A. Police Department
 - B. Municipal Services
12. Treasurer's Report
 - A. Warrant Number — 24-25-05
 - B. Warrant Number — 24-25-06
13. Standing Committee Reports

14. Questions and Comments — **Agenda Related (This is an opportunity for the public to make comments or ask questions on any item on the Council’s Agenda – 3 Minute Limit Per Person)**
15. Old Business
16. Consent Agenda
 - A. Consideration of a Motion to Granting a Waiver of the Raffle License Bond Requirement for the Darien District 61 Educational Foundation
 - B. Consideration of a Motion to Approve a Resolution Authorizing the Purchase of One New Challenger CL12A 2-Post Vehicle Lift from Liftnow in an Amount not to Exceed \$14,057.48
 - C. Consideration of a Motion to Approve a Resolution Authorizing the Mayor to Execute a Contract with Morton Salt, Inc., for the Purchase of Rock Salt in an Amount not to Exceed \$114,397.20
 - D. Consideration of a Motion to Approve a Resolution Authorizing the Mayor and City Clerk to Execute an Intergovernmental Agreement between the City of Darien and Center Cass School District #66 for Rock Salt
 - E. Consideration of a Motion to Approve a Resolution Authorizing the Mayor and City Clerk to Execute an Intergovernmental Agreement between the City of Darien and the Darien Park District for Rock Salt
 - F. Consideration of a Motion to Approve a Resolution Accepting the Proposal of a 12-month Subscription Including Hardware Unit, Web Application, Service and Support and Product Replacement for Mini-Road Weather Information Systems Sensors from Frost Solutions, LLC, in an Amount not to Exceed \$19,600
 - G. Consideration of a Motion to Approve a Resolution Authorizing Private Property Storm Water Management Assistance Projects and the Farmingdale Drive Public Works Storm Sewer Project in an Amount not to Exceed \$183,764.00
 - H. Consideration of a Motion to Approve a Resolution Authorizing the Purchase of Two (2) Solar Speed Alert 18 Speed Limit Signs from All Traffic Solutions Incorporated in an Amount not to Exceed \$11,000.00
 - I. Consideration of a Motion to Approve a Resolution Waiving the Competitive Bid Process and Accepting a Proposal from Structured Solutions LLC, for Storm Water Manholes within the Hinsbrook Subdivision in an Amount not to Exceed \$44,020.00
 - J. Consideration of a Motion to Approve a Resolution to Enter into a 5-Year Maintenance Contract with Amber Mechanical Contractors for the Service Maintenance of the Heating, Ventilation and Air Conditioning (HVAC) System at the Darien Police Department, 1710 Plainfield Road, Per the Annual Amount Schedule as Follows; Year 1 \$7,720 + Contingency of \$2,020 = \$9,740.00
 - K. Consideration of a Motion to Approve an Ordinance Amending Section 3-3 7-11(C) of the Darien City Code (Bua Thai Kitchen)

17. New Business
18. Questions, Comments and Announcements — **General (This is an opportunity for the public to make comments or ask questions on any issue – 3 Minute Limit Per Person)**
19. Adjournment

CITY OF DARIEN

RULES FOR COMPLIANCE WITH PUBLIC COMMENT REQUIREMENTS OF THE ILLINOIS OPEN MEETINGS ACT

I. PURPOSE OF RULES.

The purpose of these Rules is to comply with the requirement of Section 2.06 of the Illinois Open Meetings Act that a public comment section be provided at each meeting subject to the Open Meetings Act.

II. DEFINITION OF “PUBLIC BODY” or “BODY.”

For purposes of these Rules, the term “Public Body” or “Body” shall mean the City Council, any Committee of the City Council, and any Board and Commission established by the City Council.

III. RULES GOVERNING PUBLIC COMMENT.

A. Unless otherwise allowed by a majority vote of the Body, the public comment periods shall be as follows:

1. For the City Council, as set forth on the attached **Agenda template**.
2. For Council committees and advisory committees, at the conclusion of the meeting immediately before adjournment. At the direction of the Body, the floor may be opened for public comment in conjunction with specific agenda items.

B. Individuals seeking to make public comment to the Body shall be formally recognized by the Chair.

C. Individuals addressing the Body shall identify themselves by name, but need not provide their home address.

D. Individuals addressing the Body shall do so by addressing their comments to the Body

itself and shall not turn to address the audience.

E. Public comment time shall be limited to three (3) minutes per person.

F. An individual will be allowed a second opportunity to address the Body only after all other interested persons have addressed the Body and only upon the majority vote of the Body.

G. In the case of a special meeting, public comment will be limited to subject matters germane to the agenda of the special meeting.

IV. PUBLIC HEARING REQUIREMENTS.

Additional public comments periods will be allowed as required by law in the case of public hearing, subject to the same time constraints.

Approved by a Motion on November 17, 2014

Policy establishing guidelines pertaining to the adoption of a requested ceremonial document, proclamation, and/or resolution supporting the activities or endeavors of the requestor

I. Purpose

The purpose of this policy is to establish guidelines for the issuance of ceremonial documents, proclamations, and supporting resolutions by the City of Darien. These documents are strictly honorary and do not carry any legislative or legal significance. The issuance of ceremonial documents, proclamations and supporting resolutions recognize and celebrate significant achievements, milestones, and events within the City of Darien.

II. Policy

It is the policy of the City Council to consider requests for ceremonial documents, proclamations, and supporting resolutions only when:

1. such issuance positively and directly impacts the Darien community, pertain to a Darien event, person, organization, or cause with local implications
2. such issuance proclaims certain events or causes when such proclamations pertain to a Darien event, person, organization, or cause with direct local implications at determined by the city.
 - a. Examples of acceptable recognition include, but is not limited to:

- Matters of public awareness about an issue for a community organization.
 - Arts, cultural or historical occasions.
 - A commemoration of a specific accomplishment, time, period, or event that impacts Darien residents.
 - Recognizing the diverse cultures in Darien
 - Recognition of action/service above and beyond the call of duty
 - Recognition of extraordinary action or achievement.
- b. Examples of unacceptable recognition include, but is not limited to:
- Events or organizations with no direct relationship to or location within the corporate limits of the City of Darien
 - Campaigns for events contrary to Darien's policy or the wellbeing of its businesses or residents
 - Political, religious or foreign issues not within the immediate responsibility or sphere of influence of the City as determined by the City.
 - Anything that may suggest an official city position on a matter under consideration by the city

All requests for a ceremonial document, proclamation, or a supporting resolution shall be submitted to the Mayor.

Approved by Resolution No. R-57-24 on June 3, 2024