

**POLICE COMMITTEE
MEETING MINUTES
June 20, 2016**

Call to Order

The meeting was called to order at 6:00 p.m. in the police department training room. In attendance: Alderman Beilke, Alderman McIvor, City Administrator Vana, Chief Thomas, and Deputy Chief Cooper.

Public Comment and Communications

No public Comment.

Minutes

The minutes of the May 16, 2016, Police Committee meeting were unanimously approved.

Motion to Approve Purchase of Evidence Room Drying Cabinets and Fuming Tank

Staff recommends approval a motion authorizing the purchase of an evidence room drying cabinet and fuming tank from VWR Scientific in the amount of \$19,573.15 using DOJ award money. Chief Thomas highlighted the needs for the purchase of these items as well as the recommended design layout. The Committee unanimously approved this motion.

Motion to Approve Purchase of Laserfiche Avante Electronic Document Management System

Staff recommends approval a motion authorizing the purchase of a Laserfiche Avante Electronic Document Management System from TKB Associates in the amount of \$8,094.00 using DOJ award money. Deputy Chief Cooper emphasized the Department's need for improved records management due to the requirements to maintain records for several years. This system will allow paper documents to be stored easily in electronic format. The Committee unanimously approved this purchase.

Motion to Approve an Ordinance for Two (2) New Commander Positions and the Elimination of the Deputy Chief and Operation Lieutenant positions

Staff recommends approval of an ordinance eliminating the Deputy Chief and Lieutenant positions and creating two (2) new positions of Commander-Administrative Services and Commander-Operations. With the retirement of Deputy Chief John Cooper Chief Thomas felt it was a good opportunity to reorganize the Department. Chief feels that changing to two commanders allows for better succession planning. The committee unanimously approved this ordinance.

Motion to Approve the Payment of Annual Dues for Participation with the DuPage Metropolitan Enforcement Group (DUMEG)

Staff recommends that the City approve the annual dues payment for DUMEG in the amount of \$17,680. The committee unanimously approved this expenditure.

Chief's Monthly Report

Chief Thomas reviewed the highlights of his monthly report.

Adjournment

The Committee Meeting was adjourned at 6:38 p.m.

Approved: _____
Date

Alderman: _____
Joseph Marchese

Chairman: _____
Sylvia McIvor

Alderman: _____
Tina Beilke