

**POLICE COMMITTEE  
MEETING MINUTES  
February 18, 2014**

**Call to Order**

Chairman McIvor called the meeting to order at 6:00 p.m. in the Council Chambers of the Darien City Hall. In attendance: Chairman/Alderman McIvor, Alderman Kenny and Alderman Belczak, Chief Brown, Deputy Chief John Cooper, Administrator Vana.

**Public Comment and Communications**

There were no public comment or communications presented.

**Minutes**

The minutes of the December 16, 2013, Police Committee meeting were unanimously approved.

**Review of the Police Department proposed budget FYE 15**

Staff reviewed a draft police department budget for FYE 4-30-15. The staff schedules draft budget meetings with the appropriate council committees when possible. The purpose of the draft budget review is to allow the committees to become familiar with the department budgets prior to presenting it to the full council. We do not ask the committees to vote to approve the draft budgets since a department budget is only one component of the complete budget. After review the committee asked the staff to prepare a 3 year capital purchase list to be discussed by the committee at a future meeting.

**Crime Free Housing Ordinance**

Staff advised that the Council previously agreed to develop a draft Crime Free Housing ordinance for consideration. The components and benefits of the proposed ordinance include:

- **Requiring a “Crime Free Lease Addendum,” signed by tenants along with a lease, in which a tenant agrees not to engage in criminal activity.** If a tenant engages in criminal activity, a landlord could claim the entire lease has been violated.
- **Creating an obligation for the landlord not to permit criminal activity in their rental units.**
- **Requiring landlords to attend a Crime Free Housing Seminar.** The landlord will be required to complete an educational seminar hosted by the police department to ensure they are properly trained on best practices.
- **Requiring a license from the City of Darien.** The City of Darien will be provided contact and emergency information from landlords to assist with communication and data collection.

After discussion by the committee, they recommended approval 2 (McIvor, Belczak) to 1 (Kenny)

**Conceal and Carry Ordinance**

Staff advised the City strives to maintain a safe workplace environment for its employees and visitors. Workplace safety is enhanced by adopting a proposed “No-Weapons” Policy. This Policy applies to (A) all officials, employees, consultants, agents, and others who work for or with the City at all times while on or in City Property, whether on duty or off duty, and contractors and vendors, and their personnel, when engaged in work for or business with the City (“City Officials”); and (B) all clients, guests, and other persons who are not City Officials. The committee asked how this applies to the city owned Heritage Center. Staff will research question and bring this issue back to the committee.

**Crime mapping Software Purchase**

Staff advised last year the police department began using crime mapping software, which is used to provide maps to residents indicating the types of crimes occurring in the City of Darien and showing the locations. The City was using a trial of a free program initially, but the free software had limited capabilities. Internally within the department, it did not allow us to print or track officers and was not user friendly. This is important

because information is difficult to distribute at roll call, and it is not user friendly. Externally for residents, it cannot provide alerts for residents; only provide a list when you actively go to the site. This new software, offered by Public Engines, is better and offers additional capabilities. Officers will be able to print and distribute information, particularly at roll call. An online training opportunity is include and will allow officers to keep up to date on the capabilities of the program. Residents will gain the ability to receive alerts on crimes near their home; they can program an area and receive alerts on updates to the system. The software by Public Engines is currently offered at a rate of \$5,518.20, discounted from \$6,399. This discounted pricing will expire if not approved by March. The funds for this purchase are not in the budget, but the purchase is made possible because of seizure money from the officer the City of Darien has sent to work as a task force officer. The Committee unanimously recommended approval of a resolution authorizing the City Administrator to purchase crime mapping software from Public Engines in an amount of \$5,518.20.

**Sale of Surplus property**

Staff requested a list of 13 pieces of property be declared as surplus property and auctioned using an on-line auction service “Public Surplus” or disposed of. The Committee unanimously recommended approval.

**Review of Monthly Report**

**Adjournment**

The Committee Meeting was adjourned at 7:00 p.m.

Approved: \_\_\_\_\_  
Date

Alderman: \_\_\_\_\_  
Joseph Kenny

Chairman: \_\_\_\_\_  
Sylvia McIvor

Alderman: \_\_\_\_\_  
Thomas Belczak