

**AGENDA**  
**Economic Development Committee**  
**Wednesday, December 11, 2019**  
**7:00 p.m. – Darien City Hall**

- 1. Call to Order**
- 2. Public Comment**
- 3. Approval of Minutes – November 20, 2019**
- 4. New Business**
  - a. Chucks Barbeque Representative**
- 5. Old Business**
  - a. Darien Economic Development Survey – Continued Discussions**
  - b. Implementation of Business Outreach Program Update**
    - i. Neighbors Magazine EDC write up**
    - ii. Draft outreach letter for Mayor**
    - iii. Outreach message outline, sample informational handouts**
    - iv. Business Contacts – First round**
  - c. Darien Website and Marketing Material Update**
- 6. Next Scheduled Meeting**
- 7. Adjournment**

**City of Darien**  
**Minutes Economic Development Committee**  
**Wednesday, November 20, 2019**

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**1. Call to Order**

The meeting was called to order at 7:04pm by Chairwoman Tina Beilke. Other committee members present were: Matt Weberling, Angelo Imbrogno, Mary Sullivan, and Nick Pitzer. The meeting was held at Darien City Hall.

**2. Public Comment**

There were no Public comments.

**3. Approval of Minutes - October 9, 2019**

The minutes as submitted for October 9, 2019, were approved.

**4. New Business**

**a. IRC Retail Centers Representative**

Matt Weberling discussed that the company managing chestnut court shopping center is going through a merger and they were hesitant of sending a representative at this time. It is tabled for now.

**b. Darien Economic Development Survey Results**

Significant discussion was centered on the survey data. There was a consensus that the areas of focus should be dining and entertainment. Extended discussion addressed ideas on improving dining and entertainment in Darien.

**5. Old Business**

**a. Incentive Website Link Completion (Vision, Mission, Application)**

The committee reviewed and approved the economic guidelines for incentive requests on October 9<sup>th</sup>. No further update.

**b. Incentive Matrix/Template and Application Rollout**

The incentive matrix/template and application has been completed and submitted to the city. The next step is it will go to municipal services for their comments. Once it has gone through municipal services, the committee will discuss the comments made before going on the consent agenda.

**c. Implementation of Business Outreach Program**

**i. Message Outline**

The committee discussed sending out a form letter after the New Year with a focus on a short, concise, and open message. The goal of the letter is to reach out to local businesses explaining briefly what the EDC is all about and that we would like to hear back from them.

**ii. Draft Reach out Write Up for Mayor & Neighbors Magazine EDC Insert**

Angelo will be meeting with the Mayor to draft the form letter and advertisement for the EDC. The goal is to approve the letter at December's EDC meeting.

**iii. Business Contacts - First Round**

The information provided by the city only had the business owners name, manager, and contact information but no email. Tina reached out to April Padalik (Chamber director) to obtain email information for the local businesses but has not heard back. The first round of business contacts will focus on chestnut court, shopping centers, and dining / entertainment businesses.

**d. Darien Marketing Material Update**

Mary Sullivan discussed the city of Darien's focus on improving communication to the community. Mary will also provide an update on the two Darien marketing videos and the estimated completion date.

**6. Next Scheduled Meeting**

The date has been scheduled for December 11, 2019 at 7.00 p.m. in Darien City Hall.

**7. Adjournment**

Motion to adjourn at 8:16pm approved.



**DARIEN BUSINESS OWNERS**  
***Mayor Joseph Marchese***  
***Needs Your Input!***

Here in Darien we value our Darien Business Community and their service to the City and to our residents. As such, Mayor Joseph Marchese has established an Economic Development Committee for the purpose of communicating with our local business leaders in an effort to enhance and solidify their presence in Darien.

In the following months, the mayor will be soliciting your input through the members of the Economic Development Committee. Members of the "EDC" will be visiting those of you who wish to participate in this fact-finding effort. If you wish to participate, please contact us via email at [EconomicDevelopment@darienil.gov](mailto:EconomicDevelopment@darienil.gov).

***We look forward to hearing from you and wish all  
of our Darien Businesses a prosperous 2020!***

**[www.darien.il.us](http://www.darien.il.us)**

**POLICE DEPARTMENT**

ADMINISTRATION: 971-3999  
 ADMINISTRATION FAX: 971-4326  
 OIC Cell: 675-0978 / CSO Cell: 417-2778  
 SGT'S OFFICE FAX: 971-8852

8174 Armory Room  
 8204 Booking Cordless Phone  
 8156 Booking Room Counter  
 8155 Booking Room Desk  
 8160 Booking Interview A  
 8161 Booking Interview B  
 8164 Break/Lunch Room (1st Floor)  
 8143 Break/Lunch Room (2nd Floor)  
 8159 Cells 1 & 2 Female  
 8158 Cells 3 & 4 Male  
 8134 Chief's Conference Room  
 8147 Detective Spare Desk  
 8162 Evidence Room  
 8163 Evidence Processing Room  
 8233 Fire & Police Commissioners (V.M.)  
 8165 FPC Meeting Room  
 8173 Furnace Room (Maintenance)  
 8182 Garage  
 8133 Gonzalez, Rose (Manager Admin Services)  
 8320 Greenaberg, Bill (Sgt.)  
 8331 Hellmann, Rick (Detective)  
 8141 Highland, Steve (Records)  
 8153 Interview Room #3 South by Recpt.  
 8152 Interview Room #2 Middle  
 8151 Interview Room #1 North by Emp. Door  
 8314 Jump, Austin (Sergeant)  
 8315 Liss, Steven (Sergeant)  
 8335 Lorek, Michael (Sgt.)  
 8172 Men's Locker Room  
 8334 Norton, Jason (Investigative Sergeant)  
 8343 Nykiel, Stan (Property Custodian)  
 8139 Parks, Robyn (Records)  
 8137 Poteraske, Liz (Records)  
 8300 DU-COMM (630) 510-3864  
 8141 Records Spare Desk  
 8325 Rentka, Edward (Deputy Chief)  
 8166 Report Writing Room East  
 8167 Report Writing Room West Back  
 8168 Report Writing Room West Front  
 8181 Sallyport  
 8339 Simek, Jeff (Detective)  
 8337 Skweres, Nick (Sgt.)  
 8169 Squad Room  
 8318 Topel, Jim (Sgt.)  
 8351 Thomas, Greg (Chief)  
 8149 Training Room  
 8154 Walk-In Report Room (Upstairs)  
 8171 Women's Locker Room  
 8170 Workout Room  
 8140 Wright, Kim (Records)

**CITY HALL**

PHONE: 852-5000  
 FAX: 852-4709  
 8112 Accounting  
 8102 Noverini, Diane  
 8108 Chamber of Commerce  
 8109 Ragona, Joanne  
 8120 Conference Rm-Downstairs  
 8116 Conference Rm-Upstairs  
 8104 Klemm, Lisa (Admin. Asst. to City Admin.)  
 8117 Council Room  
 8101 Hathaway, Dorothy (Receptionist)  
 8106 Gombac, Dan (Com. Dev.)  
 8110 Gonzalez, Maria (Clerk's Office)  
 8113 Hennerfeind, Joe (Sr. Planner)  
 8112 Saenz, Julie (Accounting Manager)  
 8114 Vana, Bryon (City Administrator)  
 8120 Video-Computer Room  
 8115 Belmonte, Mary (Com. Dev.)

**PUBLIC WORKS**

Phone: 353-8105  
 8105 Kokkinis, Regina  
 Kris Throm: 417-2773 Cell (630) 514-3453

**MAYOR JOSEPH MARCHESE**

Phone: 630-353-8108  
 Home: 630-254-2421

**ATTORNEY JOHN MURPHEY**

Phone: 312-541-1072  
 Fax: 312-541-9191

**CITY PROSECUTOR**

Christine Charkewycz  
 Phone: 630-655-8783  
 Fax: 630-323-5189

**For Spanish Interpreter**

Gonzalez, Maria  
 Wk: Ext 8110 Home: 734-3541 Cell: 229-3810

**PAGING**

City Hall: FEATURE 611

Police Dept: FEATURE 612

**DIAL DIRECT PREFIX IS 353**

P.D. 353-8+Badge #

## ***ELECTED OFFICIALS***

<b><u>POSITION</u></b>	<b><u>NAME &amp; ADDRESS</u></b>	<b><u>HOME PHONE</u></b>	<b><u>TERM</u></b>
Mayor	Joseph A. Marchese 8412 Kentwood Court <a href="mailto:jmarchese@darienil.gov">jmarchese@darienil.gov</a>	630) 254-2421	05/06/19-05/2023
City Clerk	JoAnne E. Ragona 1726 Holly Avenue <a href="mailto:jragona@darienil.gov">jragona@darienil.gov</a>	630) 353-8110	05/06/19-05/2023
City Treasurer	Michael J. Coren 2980 Meadow Court <a href="mailto:mjcoren@darienil.gov">mjcoren@darienil.gov</a>	630) 985-0974	05/06/19-05/2023
<hr/>			
Ward One Alderman	Ted V. Schauer 1029 Hinswood Drive <a href="mailto:tschauer@darienil.gov">tschauer@darienil.gov</a>	630) 776-1487	05/01/17-05/2021
Ward Two Alderman	Lester Vaughan 516 Chestnut Lane <a href="mailto:tbeilke@darienil.gov">tbeilke@darienil.gov</a>	708) 359-0817	05/06/19-05/2023
Ward Three Alderman	Joseph A. Kenny 1605 Holly Avenue <a href="mailto:jkenny@darienil.gov">jkenny@darienil.gov</a>	630) 334-2858	05/01/17-05/2021
Ward Four Alderman	Thomas Chlystek 7805 Sawyer Rd <a href="mailto:tchlystek@darienil.gov">tchlystek@darienil.gov</a>	708) 505-9257	05/06/19-05/2023
Ward Five Alderwoman	Mary C. Sullivan 8800 Donegal Drive <a href="mailto:msullivan@darienil.gov">msullivan@darienil.gov</a>	630) 606-8664	05/06/19-05/2021
Ward Six Alderman	Eric Gustafson 7556 Wakefield Drive <a href="mailto:egustafson@darienil.gov">egustafson@darienil.gov</a>	630) 487-6182	05/06/19-05/2023
Ward Seven Alderman	Thomas J. Belczak 7025 Beechnut Lane <a href="mailto:tbelczak@darienil.gov">tbelczak@darienil.gov</a>	630) 515-0801	05/01/17-05/2021

A map of ward boundaries can be found on our website at [www.darien.il.us](http://www.darien.il.us)

The City of Darien's business community offers a wide variety of restaurant and leisure activities. The list of Darien businesses, including dining businesses, can be found at: <https://www.darien.il.us/Business/BusinessLicenseList.aspx>. At Carriage Greens, you will find both, leisure and top area dining. This facility is open to the public and offers some of the best food and golf in Illinois. Whether you're looking for premier outdoor golf, indoor play on their brand new golf simulators powered by E6 Golf and FlightScope, fabulous banquet rooms which offer the amenities of a private club at a fraction of the cost or daily dining at the Sandtrap Grill, Carriage Greens offers it all! For more information please visit them at: <https://www.carriagegreens.com/>

For over 100 years, the Forest Preserve District of DuPage County (<https://www.dupageforest.org/about>) has strived to protect and improve the county's natural areas while providing high-quality educational and recreational experiences for the people who call DuPage home. Nearby Darien attraction includes the Waterfall Glen Forest Preserve (<https://www.dupageforest.org/places-to-go/forest-preserves/waterfall-glen>) The 2,503-acre Waterfall Glen Forest Preserve in Darien is one of the most ecologically impressive parcels of open space in the Forest Preserve District of DuPage County, if not northern Illinois. It is also one of the District's most popular forest preserves, known for its Rocky Glen waterfall, Sawmill Creek bluff overlook, and extensive trails. The following link will take you to the Forest Preserve District of DuPage County calendar: <https://www.dupageforest.org/calendar-of-events>

The Darien Park District offers programs year-round. With 130 acres of parks, 15 recreational facilities within Darien, leagues, classes and other types of programs, the District is utilized heavily by the Darien community. The Darien Park District Sportsplex is a unique facility offering three national hockey league sized ice services and one full-sized indoor fieldhouse. Sportsplex features a large room for parties, receptions and meetings. Please visit the Darien Park District at: <http://www.darienparks.com/>

Lisa Klemm <lklemm@darienil.gov>

12/4/2019 12:22 PM

## RE: EDC - November 20 Recap/Action items

To Tina Beilke <jtnk@comcast.net> Copy Bryon Vana <bvana@darienil.gov>

Tina,

(4) Attached -

*Lisa A Klemm*

City of Darien

630-353-8104

To receive important information from the City of Darien sign up for our electronic newsletter:

### **DARIEN DIRECT CONNECT**

Follow the link and subscribing is simple!

<http://www.darien.il.us/Reference-Desk/DirectConnect.aspx>



**From:** Lisa Klemm

**Sent:** Wednesday, December 4, 2019 10:41 AM

**To:** Tina Beilke <jtnk@comcast.net>

**Cc:** Bryon Vana <bvana@darienil.gov>

**Subject:** FW: EDC - November 20 Recap/Action items

Tina,

Attached please find the contact info for the elected officials and staff.

City Programs - Contact Person: Sgt Austin Jump – x8314

If businesses are interested:

Can work with businesses like we do the schools/banks on active shooter/A.L.I.C.E.



Officers can conduct visits to businesses to look for weaknesses that could be addressed, starting with the outside of the building (landscaping that should be changed, like shrubs blocking a window, etc.).

- Can check the inside for improvements/repairs, then suggest security measures to take (security bars, locks, alarms, etc)
- Perform business checks by driving through the lots of the businesses that have a larger parking lot on a daily basis looking for any problems (most recent, CSO's visited all of the businesses to get contact information so we could get in touch

Link for ComEd <https://www.comed.com/WaysToSave/ForYourBusiness/Pages/Default.aspx>

Thanks,

*Lisa A Klemm*

City of Darien

630-353-8104

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----- Original message -----

From: Beilke <[jtnc@comcast.net](mailto:jtnc@comcast.net)>

Date: 12/3/19 10:13 PM (GMT-06:00)

To: Bryan Gay <[bryang002@gmail.com](mailto:bryang002@gmail.com)>, Bryon Vana <[bvana@darienil.gov](mailto:bvana@darienil.gov)>

Subject: Re: Fwd: EDC - November 20 Recap/Action items

Hi all,

Following up on below if you can either email these materials (attachments or links) so I can have them available for our EDC meeting next week.

Illinois Department of Commerce & Economic Opportunity (DCEO) programs:

## Data Center Investment Tax Exemptions and Credits

The data centers investment program provides owners and operators with exemptions from a variety of state and local taxes for qualifying Illinois data centers. The program also provides data center owners and operators with a tax credit of 20% of wages paid for construction workers for projects located in underserved areas.

## Employee Training Investment Program (ETIP)

The ETIP Incentive Grant Program provides a grant opportunity to qualified businesses located in Illinois, to pay up to 50% of the approved costs for providing a structured job training program to their full-time, Illinois-based workforce.

## Economic Development for a Growing Economy Tax Credit Program (EDGE)

Illinois' EDGE program provides annual corporate tax credits to qualifying businesses which support job creation, capital investment and improve the standard of living for all Illinois residents. Initial qualification criteria require certain job creation and project investment requirements:

<b>100 or Fewer World-Wide Employees</b>	<b>More than 100 World-Wide Employees</b>
<ul style="list-style-type: none"><li>• Job Creation: The Lesser of<ul style="list-style-type: none"><li>○ 5% of world-wide employment, or</li><li>○ 50 new full time jobs</li></ul></li><li>• Investment- \$0 *</li></ul>	<ul style="list-style-type: none"><li>• Job Creation: The Lesser of<ul style="list-style-type: none"><li>○ 10% of world-wide employment, or</li><li>○ 50 new full time jobs</li></ul></li><li>• Investment: \$2,500,000</li></ul>

*\*Applicants cannot receive more in credits than the project investment.*

The non-refundable income tax credit is equal to 50% of the income tax withholdings of new job created in the state.



# WIOA Training Quick Facts

## Employer-Based Training Opportunities

**Businesses: Improve access to skilled workers**  
**Job Seekers: Many options to get paid while training**

### *On-the-Job Training*

Helps employers offset costs associated with skills training and loss of production for new hires through partial wage reimbursement.

### *Customized Training*

Designed to meet a particular needs of an employer. Common types of training includes introduction of new technologies or new production or service procedures that require additional job skills.

### *Incumbent Worker Training*

Can help qualifying companies upskill current workers to make your company more competitive. IWT improves productivity, creates new revenue streams, and improves retention of valued employees.

### *Class-Sized Training*

Gives groups of dislocated workers opportunity to upgrade skills over a short period of time. Standardized and certified classes are offered at a non-traditional time and/or setting. It can be combined with: on-the-job training, hands-on training, occupational knowledge/ contextualized learning, and basic skills/bridge programs that ensure full development of the trainee's skills and curriculum.

### *Apprenticeships*

Workers alternate between classroom and hands-on training. May use WIOA On-the-Job and Incumbent Worker Training.

### Benefits to Employers are:

- Increased competitiveness
- Improved productivity
- Improved employee retention rates

Visit [www.illinoisworknet.com/training](http://www.illinoisworknet.com/training)  
for additional information on how  
your business can benefit from this  
opportunity and others like it.



Illinois  
Department of Commerce  
& Economic Opportunity  
OFFICE OF EMPLOYMENT & TRAINING



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The Illinois workNet Center System, an American Job Center, is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers may be reached by persons using TTY/TDD equipment by calling TTY (800) 526-0844 or 711. January 2019 v10