



DARIEN POLICE



KATHLEEN MOESLE WEAVER
Mayor

GREG THOMAS
Chief of Police

EDWARD RENTKA
Commander-Administrative Services

GERALD PICCOLI
Commander-Operations

1710 Plainfield Road
Darien, Illinois 60561-5044
Administration 630.971.3999
FAX 630.971.4326
Police Response 9-1-1
www.darien.il.us

POLICE COMMITTEE
September 17, 2018
6:00 P.M.
Police Department Training Room
1710 Plainfield Road

1. Call to Order
2. Public Comment and Communications
3. Approval of Meeting Minutes – June 18, 2018
4. Agenda Memo - A motion authorizing the purchase of new office equipment from Villa Park Office Equipment to replace current equipment in use by the police department using Department of Justice (DOJ) award money in the amount of \$23,018.94.
5. Agenda Memo – A resolution adopting the DuPage County Natural Hazards Mitigation Plan
6. Chief's Monthly Report
7. Next Meeting Date – October 15, 2018
8. Adjournment

**POLICE COMMITTEE
MEETING MINUTES
June 18, 2018**

Call to Order

The meeting was called to order at 6:03 p.m. in the police department training room. In attendance: Alderman McIvor, Alderman Vaughn, Alderman Marchese, and Chief Thomas.

Public Comment and Communications

No public Comment and Communication. Chief briefed the committee on recent videos posted on social media involving one of the Darien police sergeants who refused to give his name and badge number to a civilian. This occurred while the sergeant and several officers responded to a call for a possible domestic battery. Chief explained that it is not a legal requirement in this circumstance for the officers to give a name and badge number. Chief answered several phone calls and emails in regards to this matter. Chief returned the calls and emails of those individuals that left their contact information. Chief advised the committee to refer any future complaints or inquiries regarding this matter to him.

Minutes

The minutes of the May 21, 2018, Police Committee meeting were unanimously approved.

Agenda Memo - A motion authorizing the purchase of a (3) year licensing agreement for payroll scheduling software from Pace Systems, Inc. using Department of Justice award money in the amount of \$7,650. Chief explained that the department currently uses a paper payroll system. This system is inefficient, requires increased labor to execute, and lends itself to several errors. Staff contacted three vendors for payroll system quotes and reviewed the payroll system software. Chief explained the benefits of the Pace System, which allows for real time updates of scheduling debits and credits and will interact with the City's current payroll system. Chief estimates the City currently uses \$13,000 in man hours to execute the paper payroll system, so the Pace system will save the City significantly in the first year. The committee unanimously approved the motion.

Chief's Monthly Report

Chief Thomas reviewed the highlights of his report with the committee.

Adjournment

The Committee Meeting was adjourned at 6:31 p.m.

Approved: _____
Date

Alderman: _____
Joseph Marchese

Chairman: _____
Sylvia McIvor

Alderman: _____
Lester Vaughn

AGENDA MEMO
Police Committee
September 17, 2018

ISSUE STATEMENT

A resolution authorizing the purchase of new office equipment from Villa Park Office Equipment to replace current equipment in use by the police department using Department of Justice (DOJ) award money in the amount of \$23,018.94.

BACKGROUND/HISTORY

The police department completed extensive building renovations. Most recently, an update of the lower level of the police department. Before the renovations, staff evaluated how each room was currently being used and looked for ways to improve functionality due to changes within the department since the building was built over 23 years ago.

The original configuration of the sergeant's office accommodated three (3) patrol sergeants; however, the number increased to six (6) sergeants in 2005. With the additional desks, computers, printer/fax machine and miscellaneous equipment the room had become quite cramped and less than professional looking. Staff decided to remove the wall between the former FPC room currently used for storage and FTO (field training officer) purposes and the report writing room to create an office area that could accommodate the needs of the sergeants. The former sergeant's office changed so it now accommodates the needs of patrol for report writing purposes and the FTO program.

To better address the needs of the sergeants, staff looked into replacing old furniture and replacing it with office furniture that was more functional and better able to keep everything organized, uniform and professional in appearance. We will replace desks with cubicles that provide more workspace, chairs with a minimum weight rating of 500 lbs. and ballistic nylon to protect from damage commonly caused when wearing a duty belt. In addition to the cubicles, we will increase storage units for equipment and reference materials. All quotes also include the cost of delivery and set up.

The Darien Police Department is a proud participant in the United States Department of Justice Equitable Sharing Fund for State and Local Law Enforcement Agencies. For the last two years, the Darien Police Department has participated in federal task forces whose goal is to stem the flow of illegal narcotics into the Chicago metropolitan area, which is one of the major hubs for illegal narcotics coming into the United States. It is the goal of this program to not only cut off the flow of illegal narcotics into the area, but to take away and use the tools, proceeds and property derived from any criminal activity against the offenders. These seized tools, proceeds and property are ultimately a deterrent to criminal activity and an enhancement to law enforcement. Under the *Guidelines of the Equitable Sharing Program*, the funds received cannot be used to replace or supplant the police department's regularly budgeted monies but augment the police budget. These seized monies may only be used by the police department in order to augment the police budget. This purchase meets the *Guidelines of the Equitable Sharing Program* and will provide an important tool for the police department that otherwise would not be available without participation in the Equitable Sharing Program. The cash balance of this fund is \$308,038 as of 9-11-18.

Proposals/Bids

New Office Furniture for Sergeants Office	
COMPANY	AMOUNT
Villa Park Office Equipment	\$23,018.94
Warehouse Direct Furniture, Interiors & Design	\$27,430.23
Interiors for Business, Inc.	\$30,044.79

STAFF/COMMITTEE RECOMMENDATION

Staff recommends approval of the resolution authorizing the purchase of the new office furniture from Villa Park Office Equipment using asset forfeiture funds in the amount of \$23,018.94.

ALTERNATE CONSIDERATION

As recommended by the Committee.

DECISION MODE

This item will be placed on the October 1, 2018, City Council agenda for formal consideration.



MEMORANDUM

To: Paul Jezior, Interiors For Business
From: Sergeant Skweres and Sergeant Norton
Date: July 1, 2018
Re: Darien Police Department Sergeants Office Project.

Thank you for your input on our upcoming Sergeants Office Project. At this time we are requesting a formal proposal / bid from your company on the items listed below. If you cannot provide the exact item as requested, we are requesting a substantially similar product. With this bid we would like you to include assembly and delivery of the items.

ALL BIDS ARE DUE NO LATER THAN 5PM ON AUGUST 1, 2018.

Please return all bids to nskweres@darienil.us or jnorton@darienil.us .

Desks (6):

- "L" shaped desks - 60"x60"x24"
- 2 - 3 drawer ends (2 small drawers and 1 file drawer)
- Metal desk with laminate top
- Gray colored
- Pass through in corners for cords
- 1- 3 outlet / USB desk mounted power supply
- 6 Stand-Up desk add-ons

Partitions (Cubicle Walls):

- 12 – 60" W x 48" H
- 6 – 36" W x 48" H
- 12 – 24" W x 48" H
- Fabric – Blue Colored
- Gray colored metal

Common Storage:

Workspace:

- 1- 72" W x 30" D Countertop with pass through for cords (same color as desk tops)
- 1- 36" W x 36" H x 24" D - 2 Drawer Lateral Filed
- 1- 36" W x 36" H x 24" D - Cabinet with adjustable shelves

Cabinet:

- 2- 36" W x 72" H x 36" D

Option #1: Divided into 3 – 12” W lockers, individually doored and locked, with 1 shelf 12” from top and a closet rod

Option #2: Enclosed Cabinet with a closet rod inside

Chairs (7):

- High back
- Rated up to 500 lbs
- Breakaway/adjustable arms
- Ballistic nylon lower
- Heavy Duty

Warranty

- Minimum of 5 years



VILLA PARK OFFICE EQUIPMENT

1120 N. VILLA AVE.
VILLA PARK, IL 60181-1054

(630) 279-2312 FAX: (630) 834-3634

WWW.VPOE.COM

QUOTE

Customer No.: 2537
Quote No.: 44617
Phone: (630) 353-8359
Fax:
Email: rgonzalez@darienil.gov

Quote To: **Darien Police Department**
1710 Plainfield Road
Darien, IL 60561

Ship To: **Darien Police Department**
1710 Plainfield Road
Darien, IL 60561

Contact: Rosemary Gonzalez

Date	Ship Via	FOB	Terms	
08/08/18	VPOE	Origin	1/2 Down 1/2 30 Days	
Purchase Order Number	Sales Person		Required	
	ST		06/20/18	
Quantity	Item Number	Description	Unit Price	Amount
Required	Warehouse	B.O		

REVISED 8/28/18

ALL NEW FURNITURE OPTION

CUBICLES

FABRIC: GRADE A
PAINT: Core
LAMINATE: L1 Laminates

6	NEW	Accelerate 50"H 5x5 Corner Cubicles 1 BBF Ped, & 2 Wing Panels As Per Drawing	2095.00	12570.00
6	HSC1842	Hon Brigade Storage Cabinet 36"W x 18 1/8"D x 41 3/4"H	387.00	2322.00
6	HPWRMOD2WC	Hon Power Module 2 Receptacles 2USB w/Worksurface Clamp FABRIC: GR. 2 ARMS: A90 HT. ADJ BREAKAWAY BACK: BALLISTIC NYLON ON LOWER PORTION	225.00	1350.00

Authorized Signature _____

Date _____

E-Mail Address _____

Customer responsible for attainment and costs of all required permits

We Appreciate Your Business

Terms and Conditions of Quote: All signed off quotes & special orders are final, and NON-RETURNABLE.
New & Stock Items are NON-RETURNABLE. Pre-Owned items may be returned and are subject to a 30% re-stocking fee.

All orders are subject to a storage fee if not delivered within 30 days of purchase.
A 4% service charge will be applied to credit card payments over \$5000.00.

Deliveries cancelled or changed less than 48 Hours in advance may be subject to Change Order charges.

Ask your Sales Representative about our Carpet and Flooring Division



VILLA PARK OFFICE EQUIPMENT

1120 N. VILLA AVE.
VILLA PARK, IL 60181-1054

(630) 279-2312 FAX: (630) 834-3634

WWW.VPOE.COM

QUOTE

Customer No.: 2537
Quote No.: 44617
Phone: (630) 353-8359
Fax:
Email: rgonzalez@darienil.gov

Quote To: Darien Police Department
1710 Plainfield Road
Darien, IL 60561

Ship To: Darien Police Department
1710 Plainfield Road
Darien, IL 60561

Contact: Rosemary Gonzalez

Date	Ship Via	F.O.B.	Terms	
08/08/18	VPOE	Origin	1/2 Down 1/2 30 Days	
Purchase Order Number		Sales Person	Required	
		ST	06/20/18	
Quantity	Item Number	Description	Unit Price	Amount
Required	Warehouse	B.O.		

CASTERS: HEAVY DUTY

6	1790-M2	9 To 5 Logic Plus High Back Rated Up To 500 lbs	669.99	4019.94
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OPEN AREA STORAGE

2	HSC1872	Hon Brigade Storage Cabinet 36"W x 18 1/8"D x 72"H	458.00	916.00
2	HWC72	Hon Brigade Conversion Kit Wardrobe Bar	50.00	100.00
2	H872	Hon Brigade 800 2 Drawer Lateral File 30"W x 19 1/4"D x 28 3/8"H	355.00	710.00
1	HWR2460P	Hon System Worksurface Primary or Return P - Edgeband / 60"W x 24"D with Grommets	236.00	236.00

TAX EXEMPT

Authorized Signature _____
Date _____
E-Mail Address _____

Customer responsible for attainment and costs of all required permits
We Appreciate Your Business

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Ship To: Darien Police Department
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Contact: Rosemary Gonzalez

Date		Ship Via		F O B		Terms	
08/08/18		VPOE		Origin		1/2 Down 1/2 30 Days	
Purchase Order Number			Sales Person			Required	
			ST			06/20/18	
Quantity		Item Number		Description		Unit Price	Amount
Required	Warehouse	B O					

1	D&I	DELIVERY AND INSTALLATION NON-UNION DURING NORMAL BUSINESS HOURS	795.00	795.00
			Quote subtotal	23018.94
			Quote total	23018.94

Authorized Signature _____
Date _____
E-Mail Address _____

Customer responsible for attainment and costs of all required permits
We Appreciate Your Business

Terms and Conditions of Quote: All signed off quotes & special orders are final, and NON -RETURNABLE.
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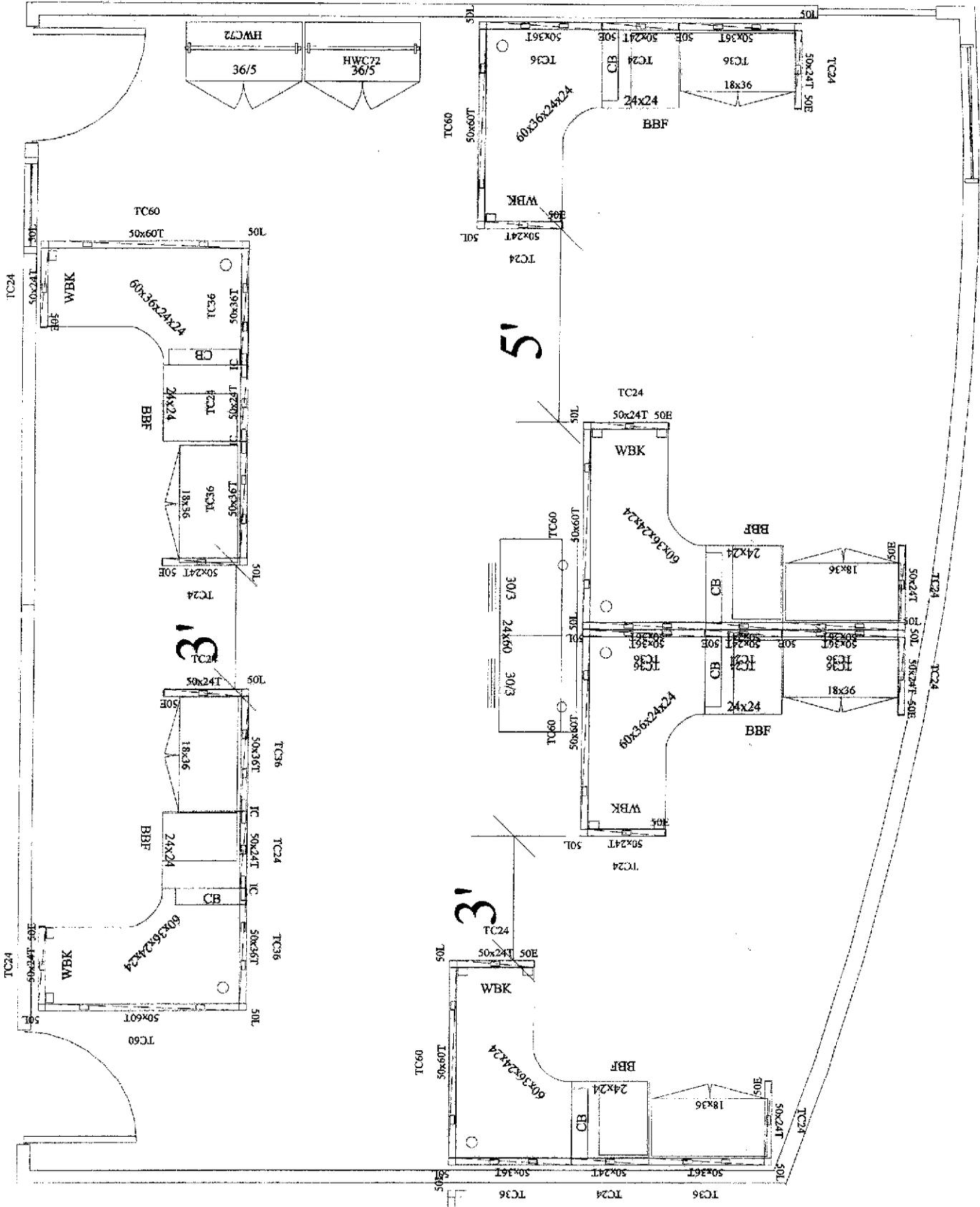
Deliveries cancelled or changed less than 48 Hours in advance may be subject to Change Order charges.

Ask your Sales Representative about our Carpet and Flooring Division

Darien PD Option 1B Sgt. Office



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WAREHOUSE DIRECT®

Furniture, Interiors & Design

PROPOSAL

2001 S MOUNT PROSPECT RD
DES PLAINES IL 60018

847-952-1925

PROPOSAL NUMBER	50179419-0
DATE	08/01/18
ACCOUNT / DEPT	152570
PROJECT NAME	WAREHOUSE DIRECT PROJECT
SPECIALIST	
PAGE	1 of 6

BILLING ADDRESS	SHIPTO INFORMATION
CITY OF DARIEN POLICE DEPT 6088WRKG3-20-18ZB 1710 PLAINFIELD ROAD DARIEN IL 60561	CITY OF DARIEN POLICE DEPT SGT SKWERES & SGT NORTON 1710 PLAINFIELD ROAD DARIEN IL 60561

PART NUMBER	DESCRIPTION	QTY	SELL	EXT. SELL
	<p>ATTN: SERGEANT SKWERES AND SERGEANT NORTON LEAD TIME APPROXIMATELY 3-4 WEEKS UPON RECEIPT OF SIGNED PO. ALL ALERNATE PRODUCT AS NOTED ALL PRICING IS BASED ON THE DRAWING PROVIDED. NOTE THAT INCONSISTENCIES WERE RECOGNIZED WITHIN THE RFP AND THE PROVIDED DRAWING FLOORPLAN 2 OPTIONS ARE BEING OFFERED: (1) COMMON STORAGE AREAS INCLUDED IN TOTAL PRICE (2) PRICING REFLECTING A SEPERATE PRICE FOR THE ALTERNATE OPTION OPTION 2 PRESENTED BECAUSE HON DOES NOT MANUFACTURE A STORAGE CABINET WITH LOCKER STYLE DOORS, SO A WARDROBE VERSION IS PRESENTED. SPECIFICATION QUOTED FOR VESA COMPLIANT SINGLE PLATFORM MOUNTED MONITORS FOR THE RIGHT ANGLE HOVER HELIUM SIT STAND UNITS TO BE INSTALLED ON THE TOP OF THE CORNER WORKSURFACES DOCK TO DOCK FRIEGHT INCLUDED IN PRICING</p>			
HCTL242	<p>24D Cantilever One Pair Option = ~ Undecided PAINT Option PLEASE TAG AS FOLLOWS: SYS WKSF</p>	12	24.94	299.28
HEC42PL	<p>L Connector 42.5H Option = ~ Undecided PAINT Option PLEASE TAG AS FOLLOWS: ACCL PANEL</p>	10	36.16	361.60

Installation is available through Warehouse Direct.

Terms: 50% deposit via EFT or check, 50% net 30 days via EFT or check.
Ownership of said products transfers to our client upon Warehouse Direct receiving final payment.

Quoted prices valid for 30 days from original date.
Please sign proposal to accept this non-returnable merchandise.

Accepted By: _____

SUB-TOTAL	
TAX	
TOTAL DUE	

WAREHOUSE DIRECT®

Furniture, Interiors & Design

PROPOSAL

2001 S MOUNT PROSPECT RD
DES PLAINES IL 60018

847-952-1926

PROPOSAL NUMBER	50179419-0
DATE	08/01/18
ACCOUNT / DEPT	152670
PROJECT NAME	WAREHOUSE DIRECT PROJECT
SPECIALIST	
PAGE	2 of 6

BILLING ADDRESS	SHIPTO INFORMATION
CITY OF DARIEN POLICE DEPT 6098WRKG3-20-18ZB 1710 PLAINFIELD ROAD DARIEN IL 60561	CITY OF DARIEN POLICE DEPT SGT SKWERES & SGT NORTON 1710 PLAINFIELD ROAD DARIEN IL 60561

PART NUMBER	DESCRIPTION	QTY	SELL	EXT. SELL
HEC42PT	T Connector 42.5H Option = ~ Undecided PAINT Option PLEASE TAG AS FOLLOWS: ACCL PANEL	1	36.16	36.16
HEFEC42P	Panel Finished End Covers 42.5H Option = ~ Undecided PAINT Option PLEASE TAG AS FOLLOWS: ACCL PANEL	11	15.28	168.08
HETC24	Panel Top Cap 24"W Option = ~ Undecided PAINT Option PLEASE TAG AS FOLLOWS: ACCL PANEL	17	10.29	174.93
HETC36	Panel Top Cap 36"W Option = ~ Undecided PAINT Option PLEASE TAG AS FOLLOWS: ACCL PANEL	11	16.21	178.31
HETP4224FP	Tackable Panel w/o TC 42.5H x 24W Option = \$(A) Gr A Fabric Option = ~ Undecided FABRIC Option Option = ~ Undecided PAINT Option	17	89.79	1526.43
HETP4236FP	Tackable Panel w/o TC 42.5H x 36W Option = \$(A) Gr A Fabric Option = ~ Undecided FABRIC Option	11	99.76	1097.36

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Accepted By:

SUB-TOTAL

TAX

TOTAL DUE

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PART NUMBER	DESCRIPTION	QTY	SELL	EXT. SELL
HGRMTAC	Option = ~ Undecided PAINT Option 4-Trac Electrical Power Hub 3" Grommet Mount Option = .X Plastic: Standard Color	6	33.05	198.30
HPD2PNBRK2L	Bracket Left Option = ~ Undecided PAINT Option PLEASE TAG AS FOLLOWS: PED ACCESS	3	31.80	95.40
HPD2PNBRK2R	Bracket Right Option = ~ Undecided PAINT Option PLEASE TAG AS FOLLOWS: PED ACCESS	3	31.80	95.40
HSCKTPS	Straight Connector Kit Option = .X No Option PLEASE TAG AS FOLLOWS: ACCL PANEL	11	5.31	58.41
HVFB23R	Box/Box/File 28H x 22 7/8D x 15W Option = .L Lock: Lock Option = ~ Undecided PAINT Option	6	209.04	1254.24
HVFF23R	File/File 28H x 22 7/8D x 15W Option = .L Lock: Lock Option = ~ Undecided PAINT Option	6	209.04	1254.24
HWC3624P	Systems Corner Worksurface 36Wx24D Edgeband Curved	6	162.74	976.44

Installation is available through Warehouse Direct.

Terms: 50% deposit via EFT or check, 50% net 30 days via EFT or check.
Ownership of said products transfers to our client upon Warehouse Direct receiving final payment.

Quoted prices valid for 30 days from original date.
Please sign proposal to accept this non-returnable merchandise.
Accentart Pw:

SUB-TOTAL	
TAX	
TOTAL DUE	

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BILLING ADDRESS	SHIPTO INFORMATION
CITY OF DARIEN POLICE DEPT 6098WRKG3-20-182B 1710 PLAINFIELD ROAD DARIEN IL 60561	CITY OF DARIEN POLICE DEPT SGT SKWERES & SGT NORTON 1710 PLAINFIELD ROAD DARIEN IL 60561

PART NUMBER	DESCRIPTION	QTY	SELL	EXT. SELL
HWR2424P	Option = ~ Undecided LAMINATE Option Option = ~ Undecided EDGE Option Option = ~ Undecided GROMMET Option PLEASE TAG AS FOLLOWS: SYS WKSF Systems Rect Worksurface Edgeband 24D X 24W Option = ~ Undecided LAMINATE Option Option = ~ Undecided EDGE Option Option = ~ Undecided GROMMET Option PLEASE TAG AS FOLLOWS: SYS WKSF	12	91.66	1099.92
HWSB2	Worksurface Bracket Kit Option = ~ Undecided PAINT Option PLEASE TAG AS FOLLOWS: SYS WKSF	6	13.41	80.46
H9185LSR	Flagship Lat 64 1/4"x36" w/Hinged Doors/R Pulls Option = L Standard Random Key Lock Option = ~ Undecided PAINT Option PLEASE TAG AS FOLLOWS: FLGSHP LAT	7	839.36	5875.52
HWR3072P	Systems Rectangular Worksurface Edgeband 30D x 72W Option = \$(L1STD) Grd L1 Standard Laminates Option = ~ Undecided LAMINATE Option Option = ~ Undecided EDGE Option Option = ~ Undecided GROMMET Option	1	178.33	178.33

Installation is available through Warehouse Direct.

Terms: 50% deposit via EFT or check, 50% net 30 days via EFT or check.
Ownership of sold products transfers to our client upon Warehouse Direct receiving final payment.

Quoted prices valid for 30 days from original date.
Please sign proposal to accept this non-returnable merchandise.
Accentad Rv

SUB-TOTAL	
TAX	
TOTAL DUE	

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PROPOSAL

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DES PLAINES IL 60018

847-952-1925

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PART NUMBER	DESCRIPTION	QTY	SELL	EXT. SELL
HFSC183640R	PLEASE TAG AS FOLLOWS: COMMON STORAGE SYS WKSF Flagship Stg Cab 39 1/8Hx36Wx18D R Pulls&2 Adj Shlf Option = .L Standard Random Key Lock Option = \$(CORE) PAINT: Select Core Paint Option = ~ Undecided PAINT Option PLEASE TAG AS FOLLOWS: COMMON STORAGE FLG\$HP SC	1	407.11	407.11
H9183R	Flagship 36W 3-Drw "R" Pull PLEASE TAG AS FOLLOWS: COMMON STORAGE	1	542.67	542.67
HFSC183664R	Flagship Stg Cab 64 1/4Hx36Wx18D R Pulls&4 Adj Shlf Option = .L Standard Random Key Lock Option = ~ Undecided PAINT Option PLEASE TAG AS FOLLOWS: FLG\$HP SC	2	593.61	1187.62
HIVM8	Ignition Wk Mid-bck Pneu Syn tilt Bck Tilt Ten Seat BIG AND TALL Option = .A Arm: Height and Width Adj Option = .A CASTER: All Surface Caster Option = .U Frame: Upholstered Option = \$(1) Gr 1 UPH Option = ~ Undecided FABRIC Option Option = .T FRAME: Black	6	531.67	3190.02

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Quoted prices valid for 30 days from original date.
Please sign proposal to accept this non-returnable merchandise.
Accepted By:

SUB-TOTAL

TAX

TOTAL DUE

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Furniture, Interiors & Design

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DES PLAINES IL 60018

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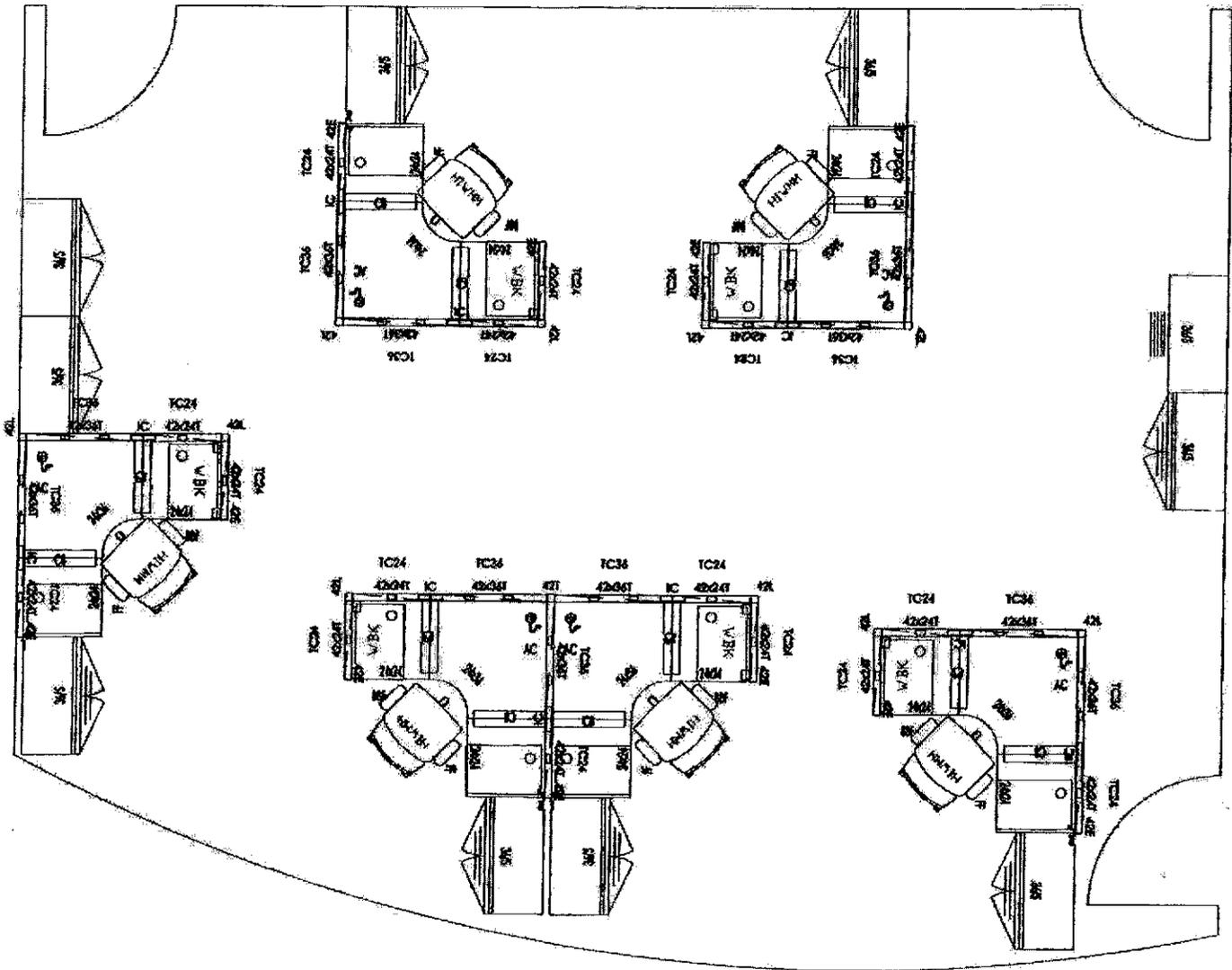
PART NUMBER	DESCRIPTION	QTY	SELL	EXT. SELL
INSTALLATION WHD	Option = .SB Base: Standard Base PLEASE TAG AS FOLLOWS: IGNITN STG INSTALLATION CHARGES UNION INSTALLATION BASED ON NORMAL BUSINESS HOURS NO DOCK STREETSIDE UNLOAD REMOVAL OF ALL TRASH FROM JOB SITE	1	4100.00	4100.00
OPTION 2	QUOTED AS ALTERNATE TO LOCKER HON BRIGADE STORAGE UNIT MODEL #HSC2472 PRICE NOT INCLUDED IN TOTAL (1) UNIT \$474.00 EA. Option = OPTION ALTERNATE STORAGE Option = PAINT CORE STANDARD Option = L LOCK	1	.00	.00
SIT STAND OPTION	ALTERNATE SIT STAND OPTION EFFORTLESS SIT TO STAND FUNCTIONALITY WITH CLEAN DESIGN QUICKLY CHAGES HEIGHT ADJUSTMENT WITH GAS/COUNTERBALANCE MECHANISM WHICH LOCKS INTO PLACE HEIGHT ADJUSTABLE SINGLE MONITOR BRACKET WITH VESA COMPLIANT MOUNTING PLATE TILTS TURNS 90 DEGREES WORKS IN CORNER APPLICATIONS LIFTING CAPACITY OF UP TO 12 LBS. 5 YEAR WARRANTY AVAILABLE IN BLACK OR WHITE	6	499.00	2994.00

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Accepted By:

SUB-TOTAL	27430.23
TAX	
TOTAL DUE	27430.23

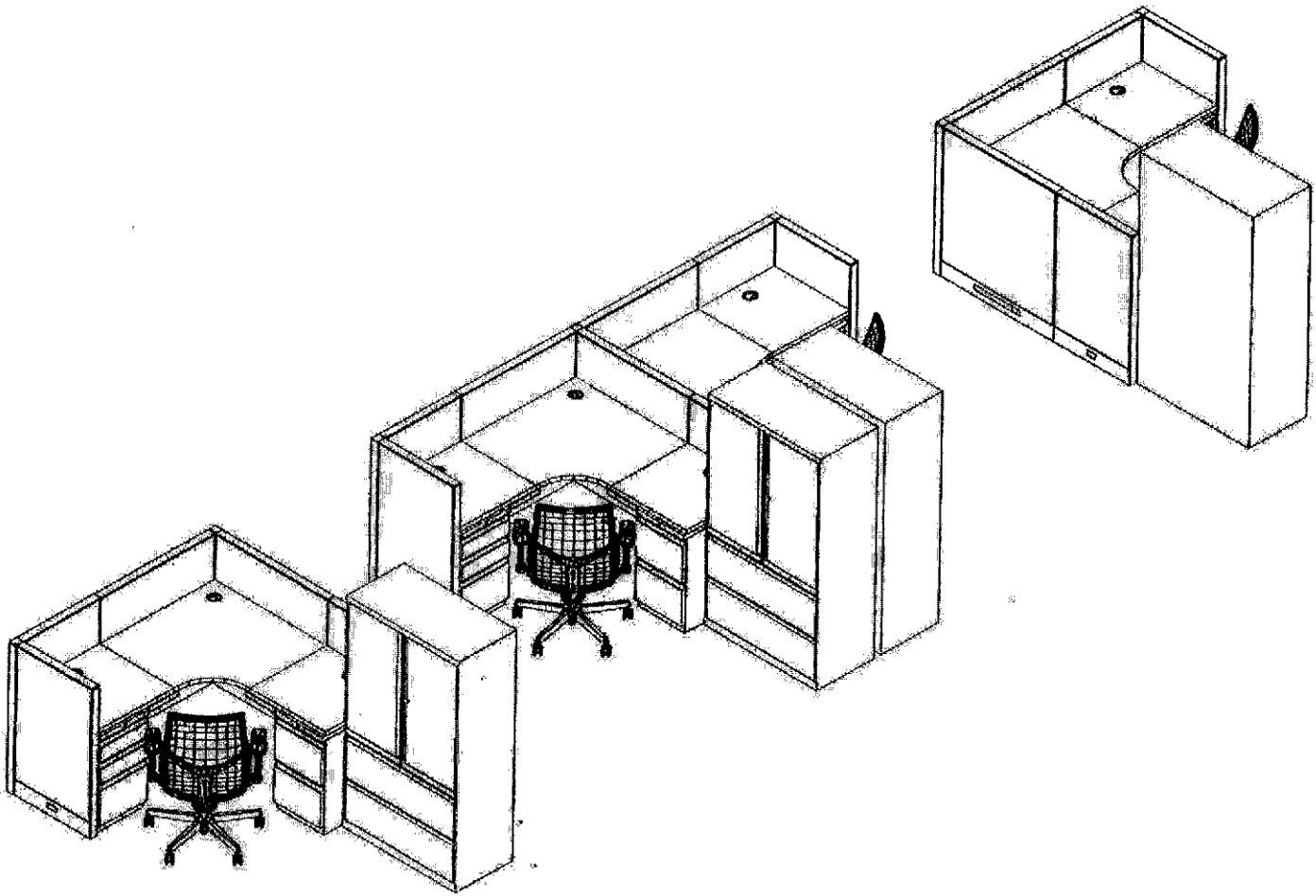


Drawing: Not to Scale

NOTE: The customer is ultimately responsible for the accuracy and correctness of component counts and measurements. The customer is also responsible for the space planning and all design work of projects. Customer shall verify and confirm all site conditions, dimensions, and suitability of product and applications consistent with published guidelines and applicable codes. Liability of The HON Company shall be limited to the amount charged for the Specification Services rendered and in no event shall The HON Company be responsible for any consequential or incidental damages.

HON.

LD : Date: 7/25/18 68938-1



Drawing: Not to Scale

NOTE: The customer is ultimately responsible for the accuracy and correctness of component counts and measurements. The customer is also responsible for the space planning and all design work of projects. Customer shall verify and confirm all site conditions, dimensions, and suitability of products and applications consistent with published guidelines and applicable codes. Liability of the HON Company shall be limited to the amount charged for the Specification Services rendered and in no event shall the HON Company be responsible for any consequential or incidental damages.

HON



Interiors for Business, Inc.
 409 N. River Street
 Batavia, Illinois 60510
 630.761.1070 Main
 630.761.1065 Fax
 www.interiorsforbusiness.com

CUSTOMER
 Darien Police Department

QUOTE

DATE 7/31/2018
 TERMS 50% Downpayment / Net 15
 PROJECT Sergeants' Office Project Option 1

WORKPLACE CONSULTANT Paul Jezior x54
 DESIGNER Rachael Trout x34
 CUSTOMER SERVICE Jane Reid x22

#	QTY	DESCRIPTION	AMOUNT	EXTENDED
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Please refer to the attached drawing

Workstations

A	1	Six Workstations to include the following Steelcase products (lot price) (6) 24 x 36 Worksurfaces with Scallop and Cord Drop (6) 24 x 60 Worksurfaces with Scallop and Cord Drop (12) Locking BBF Pedestals (Undersurface) with Pencil Trays and Drawer Rails (10) 48 x 24 Tackable Panels (4) 48 x 36 Tackable Panels (12) 48 x 60 Tackable Panels (6) Clamp Mount Power Strips (USB, Triple)	12,477.63	12,477.63
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Worksurface Top Finish (HPL): Seagull
 Worksurface Edge Finish (Plastic): Seagull
 Pedestal and Tackable Panel Basic Finish: Seagull
 Tackable Panel Surface Finish: Blue

Panels include power (3-Circuit, Shared Neutral)

Workspace

B	1	Steelcase Universal Storage Cabinet 24D x 36W x 28H Basic Finish: Seagull Lock: Polished Chrome 1 Adjustable Shelf	513.20	513.20
---	---	--	--------	--------

C	1	Steelcase Universal Lateral File 24D x 36W x 28H Basic Finish: Seagull Lock: Polished Chrome 2 Drawers with Rails Counterweight Package	568.80	568.80
---	---	--	--------	--------

D	1	Steelcase Universal Worksurface with Scallop and Cord Drop 30D x 72W Top Finish (HPL): Seagull Edge Finish (Plastic): Seagull	182.26	182.26
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Cabinet

E	6	Steelcase Locker 24D x 12W x 66H Finish: Textured Paint / Seagull Ledge Pull: Platinum Metallic Locking Include Shelf and Rail	518.00	3,108.00
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CUSTOMER
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DATE 7/31/2018
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PROJECT Sergeants' Office Project Option 1

WORKPLACE CONSULTANT Paul Jezior x54
DESIGNER Rachael Trout x34
CUSTOMER SERVICE Jane Reid x22

#	QTY	DESCRIPTION	AMOUNT	EXTENDED
		<u>Seating</u>		
F	7	Steelcase Leap Chair Upholstered, Adjustable Seat Depth, Sewn Plastic Finish: Black Upholstery: Brisa / Black Onyx Arms: Height, Width, Pivot, Depth Adjustable Lumbar Hard Casters Std 5" Pneumatic Cylinder *400 Lb Weight Limit	718.47	5,029.29
F Alt 1		Steelcase Leap Chair Plus Upholstered, Adjustable Seat Depth, Sewn Plastic Finish: Black Upholstery: Brisa / Black Onyx Arms: Height, Width, Pivot, Depth Adjustable Lumbar Hard Casters Std 4" Pneumatic Cylinder *500 Lb Weight Limit	1,040.44	
F Alt 2		Nightingale 24/7 HD High Back Task Chair with Headrest Upholstery: Grade 6 /TBD Black Base Fold Away Arms Adjustable Lumbar Standard Casters *450 Lb Weight Limit	1,042.24	
G	1	<u>Installation</u> Labor to receive, deliver and install during normal business hours M-F. Area to be free and clear. Does not include stair-carry or electrical / data hook-up to the building. All work to be done in one phase; additional trips subject to additional charges.	3,580.00	3,580.00

All Steelcase costs shown reflect E&I contract pricing.

	Material	21,879.18
<i>To accept this order please sign and return.</i>		-
	Sales Tax 8.00%	-
X	Freight	-
Print Name:	Labor	3,580.00
PO Number:	Design	-
	Total \$	25,459.18

Downpayment required at time of order - Ask about available leasing options - This quote is valid for 30 days



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QUOTE

CUSTOMER
 Darien Police Department

DATE 7/31/2018
TERMS 50% Downpayment / Net 15
PROJECT Sergeants' Office Project Option 2

WORKPLACE CONSULTANT Paul Jezior x54
DESIGNER Rachael Trout x34
CUSTOMER SERVICE Jane Reid x22

#	QTY	DESCRIPTION	AMOUNT	EXTENDED
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Please refer to the attached drawing

Workstations

A	1	Six Workstations to include the following Steelcase products (lot price) (6) 23 x 34 Height Adjustable Desks with Active Touch Controller (6) 24 x 60 Worksurfaces with Scallop and Cord Drop (12) Locking BBF Pedestals (Undersurface) with Pencil Trays and Drawer Rails (10) 48 x 24 Tackable Panels (4) 48 x 36 Tackable Panels (12) 48 x 60 Tackable Panels (6) Clamp Mount Power Strips (USB, Triple)	18,286.84	18,286.84
---	---	--	-----------	-----------

Worksurface Top Finish (HPL): Seagull
 Worksurface Edge Finish (Plastic): Seagull
 Height Adjustable Base Finish: Platinum Metallic
 Pedestal and Tackable Panel Basic Finish: Seagull
 Tackable Panel Surface Finish: Blue

Panels include power (3-Circuit, Shared Neutral)

Workspace

B	1	Steelcase Universal Storage Cabinet 24D x 36W x 28H Basic Finish: Seagull Lock: Polished Chrome 1 Adjustable Shelf	513.20	513.20
---	---	--	--------	--------

C	1	Steelcase Universal Lateral File 24D x 36W x 28H Basic Finish: Seagull Lock: Polished Chrome 2 Drawers with Rails Counterweight Package	568.80	568.80
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D	1	Steelcase Universal Worksurface with Scallop and Cord Drop 30D x 72W Top Finish (HPL): Seagull Edge Finish (Plastic): Seagull	182.26	182.26
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Cabinet

E	2	Steelcase Universal Wardrobe with Coat Rod 24D x 36W x 65.5H Basic Finish: Seagull Lock: Polished Chrome 1" Steel Top	727.20	1,454.40
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QUOTE

CUSTOMER
 Darien Police Department

DATE 7/31/2018
TERMS 50% Downpayment / Net 15
PROJECT Sergeants' Office Project Option 2

WORKPLACE CONSULTANT Paul Jezior x54
DESIGNER Rachael Trout x34
CUSTOMER SERVICE Jane Reid x22

#	QTY	DESCRIPTION	AMOUNT	EXTENDED
		<u>Seating</u>		
F	7	Steelcase Leap Chair Upholstered, Adjustable Seat Depth, Sewn Plastic Finish: Black Upholstery: Brisa / Black Onyx Arms: Height, Width, Pivot, Depth Adjustable Lumbar Hard Casters Std 5" Pneumatic Cylinder *400 Lb Weight Limit	718.47	5,029.29
F Alt 1		Steelcase Leap Chair Plus Upholstered, Adjustable Seat Depth, Sewn Plastic Finish: Black Upholstery: Brisa / Black Onyx Arms: Height, Width, Pivot, Depth Adjustable Lumbar Hard Casters Std 4" Pneumatic Cylinder *500 Lb Weight Limit	1,040.44	
F Alt 2		Nightingale 24/7 HD High Back Task Chair with Headrest Upholstery: Grade 6 /TBD Black Base Fold Away Arms Adjustable Lumbar Standard Casters *450 Lb Weight Limit	1,042.24	
G	1	<u>Installation</u> Labor to receive, deliver and install during normal business hours M-F. Area to be free and clear. Does not include stair-carry or electrical / data hook-up to the building. All work to be done in one phase; additional trips subject to additional charges.	4,010.00	4,010.00

All Steelcase costs shown reflect E&I contract pricing.

To accept this order please sign and return.

X

Print Name:
 PO Number:

Material	26,034.79
Sales Tax 8.00%	-
Freight	-
Labor	4,010.00
Design	-
Total \$	30,044.79

Downpayment required at time of order - Ask about available leasing options - This quote is valid for 30 days

AGENDA MEMO
Police Committee
September 17, 2018

ISSUE STATEMENT

A resolution adopting the DuPage County Natural Hazards Mitigation Plan.

BACKGROUND/HISTORY

By federal statute, the City of Darien is required to have our National Hazard Mitigation Plan (NHMP) adopted / approved every 5 years. We have worked with the County to create a NHMP plan and recommend that we adopt the countywide plan. Attached is the information regarding the City's adoption of DuPage County's 2018 NHMP.

Rather than each individual community completing their own plan, which is a lengthy and time consuming process directed at only a small area, municipalities work together to complete a plan with DuPage County to take a regional comprehensive approach to hazard mitigation. The plan includes strategies to be used countywide, but also within the City of Darien. The first plan was passed by the City Council on October 20, 2008, and there is a requirement to update it every five years. When projects are identified within the City of Darien they are brought to the City Council for discussion.

The full plan is 241 pages in length and can be found at this website:
http://www.state.il.us/iema/planning/documents/plan_dupagecounty.pdf

STAFF/COMMITTEE RECOMMENDATION

Staff recommends approving the plan.

ALTERNATE CONSIDERATION

AS recommended by the Committee.

DECISION MODE

This item will be placed on the October 1, 2018, City Council agenda for formal consideration.



**DUPAGE
COUNTY**

HOMELAND SECURITY AND EMERGENCY MANAGEMENT

630-682-7925
Emergency: 630-682-7207

www.dupageco.org/oem

Natural Hazard Mitigation Plan Fact Sheet

Purpose of the Natural Hazard Mitigation Plan (NHMP):

1. Ensure DuPage County and its municipalities qualify for mitigation funding.
 - Before a disaster
 - Hazard Mitigation Grant Program (HMGP)
 - After a disaster
 - Required for public assistance applications with the Federal Emergency Management Agency (FEMA)
2. Ensure a comprehensive / regional approach is taken towards mitigation projects and goals.

History of the Natural Hazard Mitigation Plan:

The NHMP was first developed in 2007, through a grant awarded to DuPage County Stormwater Management. In 2010, the DuPage County Office of Homeland Security and Emergency Management became the official governing body of the plan and the associated workgroup. Personnel from the OHSEM coordinated the 2012 plan update and 2013 plan adoption. Following the County's adoption in May 2013, 31 municipalities adopted the plan.

Importance of Mitigation Planning:

- Protect lives and property
- Identify hazards within the jurisdiction
- Propose strategies to prevent or lessen the effects of the hazards
- Ensure regional comprehensive approach
 - Make sure one community's mitigation activity isn't negatively impacting another community
 - Facilitate communication across jurisdictions

Natural Hazards Mitigation Plan Requirements:

- Plan must meet Federal Regulation: 44 CFR §201.6
- Must update the plan every 5 years
- Must produce an annual report

Last Revised: 9/11/17





FEMA

May 18, 2018

Mr. Sam AL-Basha
State Hazard Mitigation Officer
Illinois Emergency Management Agency
1035 Outer Park Drive
Springfield, IL 62704

Dear Mr. AL-Basha:

Thank you for submitting the DuPage County Multi-Hazard Mitigation Plan for our review. The plan was reviewed based on the local plan criteria contained in 44 CFR Part 201, as authorized by the Disaster Mitigation Act of 2000. The DuPage County plan met the required criteria for a multi-jurisdiction hazard mitigation plan. Formal approval of this plan is contingent upon the adoption by the participating jurisdictions of this plan. Once FEMA Region V receives documentation of adoption from the participating jurisdictions, we will send a letter of official approval to your office.

We look forward to receiving the adoption documentation and completing the approval process for DuPage County.

If there are any questions from either you or the communities, please contact Steve Greene, at (312) 408-5343 or email at Steven.Greene@fema.dhs.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "E. N. C. for".

Melissa A. Janssen
Chief, Risk Analysis Branch
Mitigation Division

Attachment: Local Mitigation Plan Review

Resolution

JPS-R-0202-18

ADOPTION OF THE 2018 DU PAGE COUNTY
NATURAL HAZARD MITIGATION PLAN

WHEREAS, the County of DuPage is subject to natural hazards, such as floods, severe summer and winter storms, tornados, extreme heat events; and

WHEREAS, natural hazards can threaten lives, damage property, close businesses, disrupt traffic, and present public health and safety hazards; and

WHEREAS, the DuPage County Hazard Mitigation Plan Workgroup, originally created by resolution of the DuPage County Board of Commissioners (SM-0008-06), has prepared and updated the DuPage County Natural Hazards Mitigation Plan that reviews the County' s options to protect people and reduce damage from the hazards; and

WHEREAS, the County has participated in the development and update of the DuPage County Natural Hazards Mitigation Plan; and

WHEREAS, the recommended DuPage County Natural Hazards Mitigation Plan has been presented for review by residents, federal, state and regional agencies.

NOW, THEREFORE, BE IT RESOLVED that:

1. The DuPage County Natural Hazards Mitigation Plan is hereby adopted as an official plan of DuPage County.
2. The DuPage County Natural Hazards Mitigation Plan identifies a series of action items. The following action items are hereby assigned to the noted department, division or office of the County. The designated department, division or office shall be responsible for the implementation of the action item, provided that resources are available, by the deadline listed in the Plan.
 - Establish Sub-Workgroups within the Mitigation Workgroup (Office of Homeland Security and Emergency Management)
 - Enhance Public Participation in Mitigation Workgroup (Office of Homeland Security and Emergency Management)
 - National Weather Service StormReady Participation (Office of Homeland Security and Emergency Management)
 - Critical Infrastructure Identification and Verification (Office of Homeland Security and Emergency Management)
 - Critical Facility Back-Up Generation Assessment (Office of Homeland Security and Emergency Management)
 - Adopt County-Wide Public Outreach Monthly Topics (Office of Homeland Security and Emergency Management)

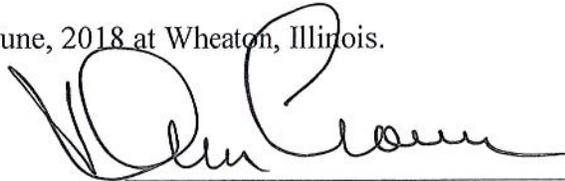
Resolution

JPS-R-0202-18

- Flood Control and Property Protection Projects (Stormwater Management Department)
- Improve Building Code Ratings (Building & Zoning Department)
- Incorporate Mitigation Concepts into Future Planning (Stormwater Management Department)
- Participate in Tree City USA (Building & Zoning Department)
- Participate in Community Rating System (CRS) Program (Building & Zoning Department)
- Participate and Support Floodplain Management Studies (Stormwater Management Department)

BE IT FURTHER RESOLVED, that the County Clerk be directed to transmit certified copies of this Resolution to the Illinois Emergency Management Agency, 2200 S. Dirksen Parkway, Springfield, Illinois, 62703 and the Federal Emergency Management Agency, 536 South Clark Street, Chicago, Illinois, 60605.

Enacted and approved this 12th day of June, 2018 at Wheaton, Illinois.



DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest:



PAUL HINDS, COUNTY CLERK

Ayes: 16
Absent: 2