

**City of Darien**  
**Minutes of the Administrative/Finance Committee**  
**April 4, 2016**

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The Meeting was called to order by Chairman/Alderman Ted Schauer at 6:00 pm. Committee member Aldermen Kenny was present. Staff members present included City Administrator Bryon Vana, and Assistant City Administrator Paul Nosek.

**Approval of a resolution authorizing the destruction of audio recordings of closed executive session minutes.**

The Open Meetings Act requires governmental bodies to maintain verbatim record of closed meetings for eighteen months. After eighteen months, the recordings can be destroyed if the minutes are approved and the governmental body approves of the destruction of the tapes. The City Clerk recommended destruction of the following audio tapes from the meetings of 08/07/06, 12/04/06, 02/12/07, 03/05/07, 01/07/08, 04/21/08, 06/16/08, 08/18/08, 11/03/08, 03/15/10, 12/06/10, 12/20/10, 02/07/11, 04/18/11, 05/09/11, 05/23/11, 05/31/11, 06/06/11, 06/20/11, 07/18/11, 08/01/11, 09/06/11, 09/19/11, 10/03/11, 10/17/11, 05/07/12, 05/21/12, 06/04/12, 08/06/12, 08/20/12, 11/19/12, 02/04/13, 05/06/13, 06/17/13, 07/15/13, and 08/05/13. The Committee unanimously recommended approval of the resolution.

**Consideration of a motion authorizing the temporary closure of streets for the Reclaim13 5K run authorizing the police department to assist in traffic control.**

The Staff received a request from RECLAIM 13 to conduct a 5k race along the same route as the Chamber's Darien Dash. Staff advised that they receive other requests from groups to use Darien as a 5k run. The City has recently received several requests for this type of activity and staff would like direction from the City Council to determine if the City wants to continue to allow races on public streets and if the City should implement a written policy regarding races on public streets. The committee unanimously recommended denial of the request. The recommendation was based on the inconvenience that the race places for those residents along the route and an attempt to limit races to local groups since we are receiving an increasing number of these requests. The Committee will advise the Council of this issue.

**Minutes – February 1, 2016**

The committee unanimously approved the minutes.

**Adjournment** - The meeting adjourned at 6:29pm.

Approved:

Ted Schauer, Chairman \_\_\_\_\_

Joseph Kenny, Member \_\_\_\_\_

Thomas Chlystek, Member \_\_\_\_\_