

**MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE
January 24, 2011**

PRESENT: Chairperson Joseph Marchese, Alderman John Galan, Alderman Ted Schauer, Dan Gombac-Director, Michael Griffith – Senior Planner, Michael Coren –City Treasurer, Elizabeth Lahey-Secretary

ABSENT: None

Chairperson Marchese called the Municipal Services Committee Meeting to order at 6:30 p.m. at City Hall - City Hall Conference Room, Darien, Illinois and declared a quorum present.

NEW BUSINESS

A. Amvets Collection Center – Annual Review for one year renewal.

Mr. Michael Griffith, Senior Planner, presented the staff report. He reported that an Ordinance was granted in 2005 to allow an Illinois Amvets Collection Center in the Wal-Mart parking lot, with annual renewals. He stated that the center has not received any complaints.

There was no one in the audience wishing to present public comment.

Alderman Galan made a motion and it was seconded by Alderman Schauer that based upon the submitted petition, the proposed amendment to the Darien Towne Centre PUD does meet the standards of the Darien Zoning Ordinance and move that the Municipal Services Committee recommend approval of the petition as presented.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

Chairperson Marchese announced that this would be on the consent agenda at the City Council meeting.

B. 2425 75th Street, Smashburger – Petitioner seeks approval of a special use to permit an eating establishment within the B-2 Community Shopping Center Business District.

Mr. Michael Griffith, Senior Planner, presented the staff report. He stated that Mr. Jim Powell representing the petitioner was present. He reported that the subject property is located at the southwest corner of 75th Street and Lyman Avenue the Marketplace of Darien shopping center and that the proposed restaurant will occupy the space to the east of Caribou coffee.

Mr. Griffith reported that the PZC held a public hearing and that their main concern was parking. Mr. Griffith stated that there is underutilized parking to the east and west.

Mr. Dan Gombac, Director stated that Smashburger has an interesting concept and he is pleased that they chose Darien.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Galan that based upon the submitted petition and the information presented, the request associated with PZC 2010-16 is in conformance with the standards of the Darien City Code and move that the Municipal Services Committee recommend approval of the petition.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

Chairperson Marchese announced that this would be on the consent agenda at the City Council meeting.

C. 1133 James Peter Court – Petitioner seeks a variation to reduce the required rear yard setback for a patio from 20 feet to 10 feet.

Mr. Michael Griffith, Senior Planner presented the staff report. He reported that the PZC held a public hearing and recommended approval. He stated that the Zoning Ordinance requires a 20 ft. setback in the rear yard for patios and decks, and that the petitioner is asking for 10 ft. Mr. Griffith reported that there was one resident at the public hearing who was concerned with drainage and that staff assured her that the City Engineer would make sure that the drainage is properly maintained.

Mr. Dan Gombac, Director reported that he and the City Engineer reported that there are no issues regarding drainage.

There was no one in the audience wishing to present public comment.

Alderman Galan made a motion and it was seconded by Alderman Schauer that based upon the submitted petition and the information presented, the request associated with PZC 2010-17 is in conformance with the standards of the Darien City Code and move that the Municipal Services Committee recommend approval of the petition.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

Chairperson Marchese announced that this would be on the consent agenda at the City Council meeting.

D. Resolution – Accept a proposal from Plotke Asphalt Inc. for the removal and replacement of bituminous aprons and road patches.

Mr. Dan Gombac, Director presented the staff report. He reported that all of the items D-M will be used throughout the year for projects and possible maintenance items. He stated that this is being introduced early to help with the budget process.

Mr. Gombac reported that staff received three quotes for removal and replacement of bituminous aprons and road patches and that the lowest was provided by Plotke Asphalt Inc. He stated that this pricing will be held in place until May 1, 2011 through April 30, 2012. He further stated that they are a new vendor and have excellent references.

There was no one in the audience wishing to present public comment.

Alderman Galan made a motion and it was seconded by Alderman Schauer to approve A RESOLUTION ACCEPTING A PROPOSAL FROM PLOTKE ASPHALT INC. FOR THE REMOVAL AND REPLACEMENT OF BITUMINOUS APRONS AND ROAD PATCHES AS REQUIRED FOR VARIOUS PUBLIC WORKS PROJECTS FOR A PERIOD OF MAY 1, 2011 THROUGH APRIL 30, 2012 PENDING THE BUDGET PROJECTS.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

E. Resolution – Accept a proposal from Kieft Brothers Inc. for culvert metal pipes, metal bands and metal flared end sections and fittings.

Mr. Dan Gombac, Director reported that the resolution accepts a proposal from Kieft Brothers Inc. for the culvert metal pipes, metal bands and metal flared end sections and fittings for various Public Works projects for a period of May 1, 2011 through April 30, 2012.

There was no one in the audience wishing to present public comment.

Alderman Galan made a motion and it was seconded by Alderman Schauer to approve a RESOLUTION ACCEPTING A PROPOSAL FROM KIEFT BROTHERS INC. FOR CULVERT METAL PIPES, METAL BANDS AND METAL FLARED END SECTIONS AND FITTINGS FOR VARIOUS PUBLIC WORKS PROJECTS FOR A PERIOD OF MAY 1, 2011 THROUGH APRIL 30, 2012 PENDING THE BUDGET PROJECTS.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

F. Resolution – Accepting a proposal from Land and Lakes Company to provide tipping and transfer services for Public Works projects.

Mr. Dan Gombac, Director reported that this resolution accepts the unit price proposal for tipping and transfer fees from Land and Lakes Company at the proposed unit prices for certain waste from various Public Works projects for a period of May 1, 2011 through April 30, 2012.

There was no one in the audience wishing to present public comment.

Alderman Galan made a motion and it was seconded by Alderman Schauer to approve a RESOLUTION ACCEPTING THE UNIT PRICE PROPOSAL FOR TIPPING AND TRANSFER FEES FROM LAND AND LAKES COMPANY FOR CERTAIN GENERATED WASTE FROM VARIOUS PUBLIC WORKS FOR A PERIOD OF MAY 1, 2011 THROUGH APRIL 30, 2012 PENDING THE BUDGET PROJECTS.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

G. Resolution – Accept a proposal from DAS Enterprises to provide trucking services for Public Works projects.

Mr. Dan Gombac, Director reported that the resolution accepts a proposal from DAS Enterprises Inc. to provide trucking services at a rate of \$84.00 per hour for services relating to hauling waste generated from excavations from various Public Works projects for a period of May 1, 2011 through April 30, 2012.

There was no one in the audience wishing to present public comment.

Alderman Galan made a motion and it was seconded by Alderman Schauer to approve A RESOLUTION ACCEPTING A PROPOSAL FROM DAS ENTERPRISES, INC. TO PROVIDE TRUCKING SERVICES AT A RATE OF \$84.00 PER HOUR FOR SERVICES RELATING TO HAULING WASTE FOR A PERIOD OF MAY 1, 2011 THROUGH APRIL 30, 2012 PENDING THE BUDGET PROJECTS.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

H. Resolution – Accept a proposal from C & M Pipe Supply for high density polyethylene pipes, bands, flared end sections and fittings.

Mr. Dan Gombac, Director reported that the resolution accepts a proposal from C & M Pipe Supply for high density polyethylene pipes, bands, flared end sections and fittings as required for various Public Works projects for a period of May 1, 2011 through April 30, 2012.

There was no one in the audience wishing to present public comment.

Alderman Galan made a motion and it was seconded by Alderman Schauer to approve A RESOLUTION ACCEPTING A PROPOSAL FROM C & M PIPE SUPPLY FOR HIGH DENSITY POLYETHYLENE PIPES, BANDS, FLARED END SECTIONS AND FITTINGS AS REQUIRED FOR VARIOUS PUBLIC WORKS PROJECTS FOR A PERIOD OF MAY 1, 2011 THROUGH APRIL 30, 2012 PENDING THE BUDGET PROJECTS.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

I. Resolution – Accept a proposal from All Star Maintenance for placement of topsoil and for the purchase and placement of sod.

Mr. Dan Gombac, Director reported that during the year the department requires services of a landscaper to complete larger restoration projects from various Public Works projects and if topsoil was used the City would provide the topsoil but the vendor would grade and purchase the sod.

Mr. Gombac reported that staff received two competitive quotes from All Star Maintenance and Beary Landscaping and that they both agreed to match each other's lowest unit costs. He stated that staff would award each vendor a 50/50 split for the work.

Chairperson Marchese questioned the outcome if the City Council does not approve.

Mr. Gombac reported that staff has a methodology in place if no capital projects are approved then the quantities for the services or materials are reduced, eliminated or utilized for maintenance only. He stated that the request for quotes are sent out early to receive the best pricing and allow Staff to budget more accurately to reflect pricing for the upcoming budget.

There was no one in the audience wishing to present public comment.

Alderman Galan made a motion and it was seconded by Alderman Schauer to approve A RESOLUTION ACCEPTING A PROPOSAL ALL STAR MAINTENANCE AT THE PROPOSED SCHEDULE OF PRICES FOR THE PLACEMENT OF TOPSOIL AND FOR THE PURCHASE AND PLACEMENT OF FERTIZER AND SOD FOR LANDSCAPE RESTORATION SERVICES FOR A PERIOD OF MAY 1, 2011 THROUGH APRIL 30, 2012 PENDING THE BUDGET PROJECTS.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

J. Resolution – Accept a proposal from E.D. Siebert Trucking Service Inc. to purchase stone for Public Works projects.

Mr. Dan Gombac, Director reported that the resolution accepts a proposal from E.D. Siebert Trucking Service Inc. to purchase stone for Public Works projects for a period of May 1, 2011 through April 30, 2012.

There was no one in the audience wishing to present public comment.

Alderman Galan made a motion and it was seconded by Alderman Schauer to approve A RESOLUTION ACCEPTING A PROPOSAL FOR THE PURCHASE OF STONE AT THE PROPOSED UNIT PRICES FROM E.D. SIEBERT TRUCKING SERVICE INC. FOR VARIOUS PUBLIC WORKS PROJECTS FOR A PERIOD OF MAY 1, 2011 THROUGH APRIL 30, 2012 PENDING THE BUDGET PROJECTS.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

K. Resolution – Accept a proposal from Vulcan Construction Materials to provide stone and delivery for Public Works projects.

Mr. Dan Gombac, Director reported that the resolution accepts a proposal from Vulcan Construction Materials Inc. to provide stone delivery for Public Works projects for a period of May 1, 2011 through April 30, 2012.

There was no one in the audience wishing to present public comment.

Alderman Galan made a motion and it was seconded by Alderman Schauer to approve A RESOLUTION ACCEPTING A PROPOSAL FOR THE PURCHASE OF STONE AT THE PROPOSED UNIT PRICES FROM VULCAN CONSTRUCTION MATERIALS INC. FOR CA-6 AND CA-7 STONE DELEIVERED TO THE CITY OF DARIEN FOR VARIOUS PUBLIC WORKS PROJECTS FOR A PERIOD OF MAY 1, 2011 THROUGH APRIL 30, 2012.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

L. Resolution – Accept a proposal from Norwalk Tank Company for storm sewer structures, iron grates and concrete adjusting rings.

Mr. Dan Gombac, Director reported that the resolution accepts a proposal from Norwalk Tank Company for storm sewer structures, iron sewer grates, concrete adjusting rings as required for various Public Works projects for a period of May 1, 2011 through April 30, 2012.

There was no one in the audience wishing to present public comment.

Alderman Galan made a motion and it was seconded by Alderman Schauer to approve A RESOLUTION ACCEPTING A PROPOSAL FROM NORWALK TANK COMPANY FOR STORM SEWER STRUCTURES, IRON SEWER GRATES, CONCRETE ADJUSTING RINGS FOR VARIOUS PUBLIC WORKS PROJECTS FOR A PERIOD OF MAY 1, 2011 THROUGH APRIL 30, 2012 PENDING THE BUDGET PROJECTS.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

M. Resolution – Accept a proposal from DuPage Topsoil for the purchase of topsoil.

Mr. Dan Gombac, Director reported that the resolution accepts a proposal from DuPage Topsoil, Inc. at the proposed schedule of prices for topsoil for various public works projects for a period of May 1, 2011 through April 30, 2012.

There was no one in the audience wishing to present public comment.

Alderman Galan made a motion and it was seconded by Alderman Schauer to approve A RESOLUTION ACCEPTING A PROPOSAL FROM DUPAGE TOPSOIL INC. AT THE PROPOSED SCHEDULE OF PRICES FOR TOPSOIL FOR VARIOUS PUBLIC WORKS PROJECTS FOR A PERIOD OF MAY 1, 2011 THROUGH APRIL 30, 2012 PENDING THE BUDGET PROJECTS.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

N. Minutes – December 20, 2010 Municipal Services Committee

Alderman Schauer made a motion and it was seconded by Alderman Galan to approve the December 20, 2010 Municipal Services Committee Meeting Minutes.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

O. Discussion/Overview-Dead End Bentley Avenue – North of 69th Street

Mr. Dan Gombac, Director presented the staff report. He stated that in preparation for the 2011 street program staff would like the Committee to discuss enhancements to the dead end north of 69th street on Bentley Avenue.

Mr. Gombac reported that residents in the area were mailed an informational letter and survey regarding the removal of the existing Bentley Avenue roadway north of 69th Street and replacing it with turf. He reported that of the four surveys, three voted no and one voted yes in favor of the turf enhancement. He further reported that staff recommends that the proposed project not be considered at this time and that the residents will be contacted regarding the outcome.

Alderman Galan questioned if the City plows the area.

Mr. Gombac reported that staff does not plow the area and no resurfacing of that roadway will be scheduled for the 2011 program. Mr. Gombac stated that the department will remove the existing asphalt gutter and replace with a concrete curb and gutter.

DIRECTOR'S REPORT

a. Update – Brush Pick-Up Program

Mr. Dan Gombac, Director reported that Mayor Weaver, received a request from a resident regarding the brush pick-up schedule and directed the Staff and Committee to re-visit the pick-up schedule. He reported that staff reviewed the operations and considered resident feedback and recommend that the following dates be implemented:

April 25-28, 2011, June 20-24, 2011, August 22-26, 2011 and October 24-28, 2011.

Chairperson Marchese inquired to whether the program would incur any additional funding increases or expenses.

Mr. Gombac reported that the proposed schedule would not require any additional funding increases or expenses. The manpower utilized for the revised schedule would be accommodated by the department.

Chairperson Marchese stated that this effort continues with the methodology set forth from the original reduced brush pickup and continues to save the City money.

b. EPA Update - handout

Mr. Gombac reported that the EPA recently issued guidance for chromium-6 monitoring and that the Federal EPA is determining what the new level will be. He reported that this information will be provided in the near future. He further reported that the City of Chicago is responsible for the treatment.

c. City Hall – Snow Plowing Service

Mr. Gombac reported that Alderman Galan requested discussion regarding the use of outside contractors for snow/ice removal. He reported that outside contractors are utilized when the department is called out for a snow/deicing operation and that the Superintendent identifies the staffing required for the snow/ice operation of the City streets, City Hall and Police Department parking lot.

Mr. Gombac reported that All Star Maintenance is used to supplement the removal process and that the quote provided in the staff report is based on a 1-3" snowfall and that the cost comparisons are surprising favorable. He stated that of the 25 events that 60% were outsourced and 40% were completed in-house.

Alderman Galan stated that the Municipal Services Committee was aware of the task and that this was built into the budget. Alderman Galan also stated that it is important that Public Works utilizes outsourced contractors when and where it is necessary, especially for the police department which is a 24 hour facility.

Chairperson Marchese noted to the Committee that utilizing contractors is necessary due to the fact that one full time employee was eliminated.

Mr. Gombac reported that there is still \$2200 in the account and that the costs may be over what was estimated depending on the weather.

NEXT MEETING

Chairperson Marchese announced that the next scheduled meeting will be held on Monday, February 28, 2011 at 6:30 p.m.

PRESENTATION AND TOUR OF THE PUBLIC WORKS FACILITY AND EQUIPMENT

At 7:15 p.m. the Municipal Services Committee recessed the meeting and reconvened at the Public Works Facility located at 1041 South Frontage Road. Staff from the Public Works Department provided a presentation and tour of the Public Works facility and equipment.

Staff discussed the following vehicles for consideration:

Nine Ton Dump Truck Unit 110 – 1999 vehicle. Engine may require replacement in the short term. Uses 5 quarts of oil in seven hours. \$12,099 in parts and 208 hours of maintenance hours. Vehicle was passed up last year. \$163,000 to replace.

Utility Truck Unit 111 - 1999 vehicle with 95,000 miles with rusted cabinets. Repair costs \$3,600 in parts. New vehicle will be an all around truck costing approximately \$45,000.

1 Ton Dump Truck Unit 112 – 1998 vehicle with 138,000 miles. New vehicle will have all stainless steel and a plow and spreader. Vehicle passed up for the last two years.

Asphalt Vibratory Plate Compactor – Compactor purchased in 1997.

Pick-Up Truck Unit 600 – 1995 vehicle used for general run around. 130,000 miles and \$4,788 parts and \$2,000 labor. Leaking gasoline. Vehicle passed up last year.

503 – Vehicle has 114,000 miles. Replace with a F250 for approximately \$34,000. Present vehicle is not four wheel drive

Brush Chipper Unit 317 – Still working. Can be postponed for one more year.

Truck Replacement Unit 500 - Police seizure vehicle used in Water Dept. Not safe pulls over on roads and puts on hazard lights. Vehicle has 100,000 miles and has \$4,000 in repairs. \$26,000 to purchase new.

Chairperson Marchese stated that the trucks utilized for snow events such as 110 and 112 need to be considered as high priority. The Committee echoed in support of the chairman’s statement and also conveyed that the additional vehicles as presented need to be replaced.

ADJOURNMENT

There being no other business before the Committee, Alderman Galan made a motion and it was seconded by Alderman Schauer to adjourn. Upon voice vote, THE MOTION CARRIED unanimously and the meeting adjourned at 8:15 p.m.

RESPECTFULLY SUBMITTED:

APPROVED:

Elizabeth Lahey
Secretary

Joseph Marchese
Chairperson

John Galan
Alderman

Ted Schauer
Alderman