

**MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE MEETING
February 28, 2022**

PRESENT: Alderman Thomas Belczak -Chairman, Alderman Eric Gustafson, Alderman Joseph Kenny, Dan Gombac – Director

ABSENT: None

ESTABLISH QUORUM

Chairperson Thomas Belczak called the meeting to order at 7:00 p.m. at the City of Darien City Hall, 1702 Plainfield Road, Darien, Illinois. Chairperson Belczak declared a quorum present.

a. Resolution - Approving the 2022 City of Darien Zoning Map for publication.

Mr. Dan Gombac, Director reported that every year the City updates the Zoning Map to show all the properties approved during the previous calendar year.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson approval of the 2022 City of Darien Zoning Map for publication.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

b. Resolution - Preliminary approval to authorize a contract for the 2022 Roadside Ditch Maintenance - Regrading Program between the City of Darien and Vian Construction Company, Inc. for the layout and replacement of storm sewer pipes, and structures and grading.

Mr. Dan Gombac, Director reported that this is for preliminary approval for the 2022 Roadside Ditch Maintenance – Regrading Program between the City of Darien and Vian Construction Company, Inc., for the layout and replacement of storm sewer pipes and structures and grading.

There was no one in the audience wishing to present public comment.

Alderman Gustafson made a motion, and it was seconded by Alderman Kenny preliminary approval of a Resolution to authorize a contract for the 2022 Roadside Ditch Maintenance - Regrading Program between the City of Darien and Vian Construction Company, Inc. for the layout and replacement of storm sewer pipes, and structures and grading.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

c. Resolution - Authorizing the Mayor to execute a contract with SKC Construction, Inc. in an amount not to exceed \$227,580.00 for the 2022 Crack Fill Program.

Mr. Dan Gombac, Director reported that the FY 22/23 Budget includes funds for the 2022 Crack Fill Program. He reported that crack sealing is a routine maintenance treatment that will significantly delay roadway deterioration.

There was no one in the audience wishing to present public comment.

Alderman Belczak made a motion, and it was seconded by Alderman Gustafson approval of a Resolution authorizing the Mayor to execute a contract with SKC Construction, Inc. in an amount not to exceed \$227,580.00 for the 2022 Crack Fill Program.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

d. Resolution – Authorizing the disposal of surplus property.

Mr. Dan Gombac, Director reported that this Resolution authorizes the disposal of surplus property.

There was no one in the audience wishing to present public comment.

Alderman Gustafson made a motion, and it was seconded by Alderman Kenny approval of a Resolution authorizing the disposal of surplus property.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

e. Resolution - Authorizing the Mayor to execute a four-year Intergovernmental Agreement with the County of DuPage for mowing along County roads and rights of way.

Mr. Dan Gombac, Director reported that the Intergovernmental Agreement with the County of DuPage authorizes the City of Darien to perform the mowing of certain DuPage County rights of way and along certain DuPage County roads. He reported that the current agreement on file expired November 2021. He further reported that the mows will be increased from 15 to 18.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Belczak approval of a Resolution authorizing the Mayor to execute a four-year Intergovernmental Agreement with the County of DuPage for mowing along County roads and rights of way.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

f. Resolution - Authorizing the Mayor and City Clerk to execute an Intergovernmental Agreement with the Village of Willowbrook regarding the purchase and installation of a 4-way traffic signal at the intersection of 67th Street and Clarendon Hills Road.

Mr. Dan Gombac, Director reported that the Village of Willowbrook and the City of Darien staff have been in discussions regarding signaling the intersection of 67th Street and Clarendon Hills Road. He reported that the intersection has been an ongoing topic with discussions between the municipalities for several years with concerns regarding ongoing vehicular accidents. Mr. Gombac reported that a study and report was completed and indicates that the intersection does not warrant a 4-way stop or traffic signal. He reported that City staff reviewed the report recommendations and is implementing additional signage, Intersection Ahead-67th Street, for north and south bound Clarendon Hills Road. He further reported that the Village of Willowbrook and the City of Darien have also joined forces to remove additional trees for optimal sight distance and that these tasks are scheduled to be completed by late March.

Chairperson Belczak recommended getting more accident data from the Police Department.

There was no one in the audience wish to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Belczak approval of a Resolution authorizing the Mayor and City Clerk to execute an Intergovernmental Agreement with the Village of Willowbrook regarding the purchase and installation of a 4-way traffic signal at the intersection of 67th Street and Clarendon Hills Road.

Upon voice vote, the MOTION CARRIED 2-0. Alderman Gustafson abstained.

g. Resolution - Illinois Department of Transportation authorizing the expenditure of Motor Fuel Tax Funds.

Mr. Dan Gombac, Director reported that the City of Darien utilizes Motor Fuel Tax Funds (MFT) for expenditures related to various street maintenance functions. He reported that the funding provides for expenditures for such items as salaries, the purchase of rock salt, cold and hot bituminous surface mixes, and storm sewer related items, various aggregate materials and road striping. He further reported that because MFT funds are utilized, the City Council is required to adopt a resolution authorizing the expenditure of the proposed funding related to the general maintenance items.

There was no one in the audience wish to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson approval of a Resolution authorizing the Illinois Department of Transportation expenditure of Motor Fuel Tax Funds.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

h. Resolution – Authorizing the Mayor to accept a proposal from Christopher B. Burke Engineering, Ltd. (CBBEL) for the professional design services related to the surveying of 67th Street and Clarendon Hills Road for the 4-way traffic signal project in an amount not to exceed \$9,500.

Mr. Dan Gombac, Director reported that services are required for the purchase and installation of a 4-way traffic signal at the intersection of 67th Street and Clarendon Hills Road. He

reported that the project is a joint project between the Village of Willowbrook and the City of Darien and the professional services to be provided by CBBEL, for the surveying and includes limits of the right of way alignment and configuration of the curb and gutter and alignment of the sidewalk roadway limits and center lines.

There was no one in the audience wish to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson approval of a Resolution authorizing the Mayor to accept a proposal from Christopher B. Burke Engineering, Ltd. (CBBEL) for the professional design services related to the surveying of 67th Street and Clarendon Hills Road for the 4-way traffic signal project in an amount not to exceed \$9,500.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- i. Resolution – Authorizing the Mayor to accept a proposal from Kenig, Lindgren, O'Hara, Aboona, Inc. (KLOA) for the professional design services related to the design, engineering, bid documents and construction observation for the 67th Street and Clarendon Hills Road 4-way traffic signal project in an amount not to exceed \$20,500.**

Mr. Dan Gombac, Director reported that this Resolution is for the professional design services related to the design, engineering, bid documents and construction observation for the 67th Street and Clarendon Hills Road 4-way traffic signal project.

There was no one in the audience wish to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson approval of a Resolution authorizing the Mayor to accept a proposal from Kenig, Lindgren, O'Hara, Aboona, Inc. (KLOA) for the professional design services related to the design, engineering, bid documents and construction observation for the 67th Street and Clarendon Hills Road 4-way traffic signal project in an amount not to exceed \$20,500.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- j. Minutes – January 24, 2022, Municipal Services Committee**

There was no one in the audience wishing to present public comment.

Alderman Gustafson made a motion, and it was seconded by Alderman Belczak approval of the January 24, 2022, Municipal Services Committee Meeting Minutes.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

DIRECTOR'S REPORT

Mr. Dan Gombac, Director provided an update regarding Homer Tree Service. He reported that they will not honor the extended pricing and that staff reached out to DuPage Mayors and Managers and that there are four municipalities renegotiating pricing per tree.

NEXT SCHEDULED MEETING

Chairperson Belczak announced that the next meeting is scheduled for Monday, March 28, 2022.

ADJOURNMENT

With no further business before the Committee, Alderman Gustafson made a motion, and it was seconded by Alderman Belczak to adjourn.

Upon voice vote, THE MOTION CARRIED unanimously, and the meeting adjourned at 6:55 p.m.

RESPECTFULLY SUBMITTED:

Thomas Belczak
Chairman

Eric Gustafson
Alderman

Joseph Kenny
Alderman