

AGENDA
ADMINISTRATIVE/FINANCE
COMMITTEE-OF-THE-WHOLE
February 26, 2013
6:30 P.M.
City Hall – Council Chambers

- 1. Call to Order**
- 2. Budget Review FYE 2014**
- 3. Next Meeting – March 5, 2013**
- 4. Adjournment**

CITY OF DARIEN

Memorandum

TO: Mayor, City Council, Clerk, and Treasurer

FROM: Bryon D. Vana, City Administrator

DATE: February 22, 2013

RE: Draft Budget- FY 5-1-2013 to 4-30-2014

The 2-26-13 budget meeting will pick up with the capital projects budget. If time permits, the council may finish the budget review that evening, including the water, MFT, SSA, and debt funds. I attached the SSA and Debt funds as they were not in the draft document. I did receive requests from two Aldermen that I wanted to pass on to the council prior to the meeting:

Alderman Beilke

“Hi Bryon,

As we discussed yesterday, I would like to propose that we include a beautification category for review for this year's budget and ask all the Alderman what they would like to see on the list.”

In speaking with Alderman Beilke, she asked that I distribute her proposal to the council so everyone had time to prepare their thoughts prior to the meeting. The specifics of her request include determining a budget amount that could be used for beautification projects, creating a list of beautification projects, and prioritizing those projects so they could be completed in FYE 14.

Alderman McIvor

“Bryon,

While in our meeting last night, 4 members of the Council wanted to keep paying for the Dist 61 crossing guards, I feel very strongly about bringing this back up for discussion prior to the final budget approval. While the number of \$24,000 is not significant compared to our total City Budget, I feel very strongly that all Darien taxpayers should NOT be paying for services that benefit District 61 only (and, I believe, the District serves Darien AND non-Darien residents). I also feel it is a liability to the City and a service that should and must be provided by the District (they should provide for the safety and security of their students, as Districts 63 and 66 already do). They too can outsource this service, if they so desire. While I have not completed my “additional information”, I wanted to send this to you for your review and comments.

As you can see, their salary number alone is over \$8M (based upon 2011 data). I also saw online their current budget contemplates a 3% increase for Executive Administration Services. That single line item increase would pay for one crossing guard. Since we brought up this to the District last year, they have had PLENTY of time to think about how to take over providing crossing guards for their students. District 66 students living in Darien have an extremely dangerous crossing at Plainfield and Lemont (I see kids crossing and riding their bikes to school there all the time). Remember, a young teen just died after being hit riding his bike across Beller at Lemont Road. Just because we “always did it this way” is not a good reason to continue providing this service. The City has had to make tough decisions to cut other services to ALL residents due to budgetary constraints (i.e. trash Amnesty Day, approx. \$25K under our former Arc contract). Yesterday we talked about possible City beautification projects. How much beautification would \$24,000 buy?”

If you have any questions prior to the budget meetings, please feel free to contact me.

DEBT FUND BOND SERIES 7B (FINAL PAYMENT FYE 18)

FISCAL YEAR ENDING 2014

| ACCOUNT | FYE 12 ACTUAL | FYE 13 BUDGET | FYE 13 EST ACT | FYE 14 REQUEST | DEPT MAINT BUDGET REQUEST | COUNCIL DISCRETIONARY EXPENDITURES | FYE 15 FORECAST | FYE 16 FORECAST |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------------------|--|--------------------|--------------------|
| REVENUE | | | | | | | | |
| REAL ESTATE TAX LEVY | \$ 106,147 | \$ 494,000 | \$ 494,000 | 498,400 | \$ 498,400 | | \$ 497,000 | \$ 495,000 |
| BONDS | | - | - | - | - | - | - | - |
| INTEREST | 233 | 300 | 300 | - | - | - | 300 | 300 |
| TOTAL REVENUES | \$ 106,380 | \$ 494,300 | \$ 494,300 | \$ 498,400 | \$ 498,400 | \$ - | \$ 497,300 | \$ 495,300 |
| TOTAL EXP- BOND PAYMENTS | \$ 104,375 | \$ 496,802 | \$ 494,300 | 498,400 | \$ 498,400 | \$ - | \$ 497,300 | \$ 495,300 |
| FISCAL YEAR BALANCE | 2,005 | (2,502) | - | - | 0 | 0 | 0 | 0 |
| BEG FUND BALANCE | 2,202 | 2,502 | 4,204 | 4,204 | 0 | 0 | 4,204 | 4,204 |
| ENDING FUND BALANCE | 4,204 | - | 4,204 | 4204 | 0 | 0 | 4,204 | 4,204 |

City of Darien

SPECIAL SERVICE AREA #1 FUND BUDGET FISCAL YEAR ENDING 2014

| ACCOUNT | FYE '12 ACTUAL | FYE '12 BUDGET | FYE '13 EST ACT | FYE '14 REQUEST | DEPT MANT FYE '14 BUDGET REQUEST | COUNCIL DISCRETIONARY EXPENDITURES | FYE '18 FORECAST | FYE '16 FORECAST |
|----------------------------|-------------------|-------------------|--------------------|--------------------|--|--|---------------------|---------------------|
| REVENUE | | | | | | | | |
| PROPERTY TAXES | \$ 5,052 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ - | \$ 5,000 | \$ 5,000 |
| INTEREST | \$ 149 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TOTAL REVENUE | \$ 5,201 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ - | \$ 5,000 | \$ 5,000 |
| EXPENDITURES | | | | | | | | |
| PROFESSIONAL SERVICES | 4,848 | 2,500 | 2500 | \$ 3,000 | - | 3,000 | 3,500 | 3,500 |
| general maintenance | | 3,000 | 3000 | \$ 2,500 | | 2,500 | 2,500 | |
| MAINTENANCE CONTRACT | 541 | 1,400 | 1400 | \$ 1,400 | - | 1,400 | 1,400 | 1,400 |
| contingency | | | | \$ 1,500 | | 1,500 | 1,000 | 137 |
| TOTAL EXPENDITURES | 5,389 | 6,900 | 6,900 | 8,400 | - | 8,400 | 8,400 | 5,037 |
| FISCAL YEAR BALANCE | \$ (188) | \$ (1,900) | \$ (1,900) | \$ (3,400) | \$ 5,000 | \$ (8,400) | \$ (3,400) | \$ (37) |
| BEG FUND BALANCE | \$ 8,925 | \$ 3,975 | \$ 8,737 | \$ 6,837 | \$ 3,437 | \$ - | \$ 3,437 | \$ 37 |
| ENDING FUND BALANCE | \$ 8,737 | \$ 2,075 | \$ 6,837 | \$ 3,437 | \$ 8,437 | \$ - | \$ 37 | \$ - |