

**MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE MEETING
April 18, 2022**

PRESENT: Alderman Thomas Belczak -Chairman, Alderman Eric Gustafson, Alderman Joseph Kenny, Dan Gombac – Director, Mr. Bryon Vana – City Administrator, Mr. John Murphey – City Attorney

ABSENT: None

ESTABLISH QUORUM

Chairperson Thomas Belczak called the meeting to order at 6:00 p.m. at the City of Darien City Hall, 1702 Plainfield Road, Darien, Illinois. Chairperson Belczak declared a quorum present.

- a. **Ordinance – Approval of a text amendment to Title VI, Chapter 3 of the City Code, Water Meters and Billing Regulations, further amending Subsection 7, Nonpayment of Bills.**

Mr. Dan Gombac, Director reported that as part of the upcoming Citywide Meter Change out Program, staff reviewed the existing ordinance regarding property access and water shutoffs. He reported that upon review and discussion with the City Attorney it was recommended that the referenced section be updated in entirety.

Mr. Gombac reported that the City Code is currently silent on the issue to gain property access for the replacement of the water meter and that the revised code will provide a tool for the City to gain access in the event that access is not mutually granted.

Chairperson Tom Belczak opened the meeting to anyone wishing to present public comment.

Mr. Jeff Merrionette, Illinois Association of Realtors stated that he discussed his issues with Mr. Gombac and Mr. Bryon Vana regarding the underlying text, which triggers the 4th Amendment. He stated that there is concern with people being secure in their home and that they would like to protect that right and make the Code clear.

Mr. Merrionette stated that other municipalities allow for residents to have a private plumber to do the work and the City have a surcharge.

Alderman Eric Gustafson stated that the meter still has to be installed. He stated that he thought the 30-day notice was too short.

Mr. Gombac reported that residents will have a reasonable amount of time to have an outside party with a potential surcharge. He stated that the 30 days is actually a 45-day window with notices. He further stated that the City will be using an outside vendor for the installation.

There was some discussion regarding the window of notice and when the water would be turned off.

Mr. Gombac stated that staff will work with the resident to get the job done.

Mr. John Murphey, City Attorney reported that the goal is compliance and that he does not consider this a 4th Amendment issue. He stated that the 4th Amendment deals with search and seizure which the City has had a few of which is violation of the law where the resident will not let the City in. He further stated that this is a health and safety regulation and nothing to search for and not invasion of the right of privacy. Attorney Murphey also stated that there was talk in length and that this not about dealing with serial nonpaying people or violators. He stated that the City is very sensitive to personal property and meters and water are the City's property and that the City's approach is reasonable.

Chairperson Tom Belczak stated that the permit process is similar, and Attorney Murphey agreed. He stated that he had issues with an outside vendor installing correctly and liability.

Mr. Gombac stated that there would be an inspection and ultimately the City would still have to enter the property.

It was discussed that the meter installation is different that an unpaid bill violation.

There was no one else in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson to table Item a. to a Special Meeting date to be determined for approval of an amendment to Title VI, Chapter 3 of the City Code, Water Meters and Billing Regulations, further amending Subsection 7, Nonpayment of Bills

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

Alderman Joe Kenny stated that he was realtor and knows Mr. Merrionette.

b. Resolution - Authorizing the purchase of one new Envirosight Verisight Pro & Push Camera Rovver X HD System Package sewer camera with rover from Standard Equipment in an amount not to exceed \$84,950.00.

Mr. Dan Gombac, Director reported that the proposed camera will allow the department to televise existing storm sewer pipes, 4-inch to 30-inches and determine whether any preventative maintenance or replacement is required. He reported that the proposed equipment is budgeted and will be replacing a 15 year of age push camera, with very limited capabilities.

There was no one in the audience wishing to present public comment.

Alderman Gustafson made a motion, and it was seconded by Alderman Kenny to approve a Resolution authorizing the purchase of one new Envirosight Verisight Pro & Push Camera Rovver X HD System Package sewer camera with rover from Standard Equipment in an amount not to exceed \$84,950.00.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- c. **Resolution – Authorizing the purchase of one (1) new 2024 Peterbilt Model 548 cab, Unit 103, and chassis from JX Truck Center in an amount not to exceed \$119,622.**

Mr. Dan Gombac, Director reported that this vehicle is up for replacement. He reported that the cab and chassis will be purchased from JX Truck Center, delivered to Monroe Truck Equipment for the dump body, pneumatic and hydraulic controls, snowplow equipment package and safety lighting and that both the cab & chassis as well as the body and snowplow equipment would be purchased through the Sourcewell Purchasing Cooperative, under Contract No 060920-PMC.

There was no one in the audience wishing to present public comment.

Alderman Gustafson made a motion, and it was seconded by Alderman Belczak to approve a Resolution authorizing the purchase of one (1) new 2024 Peterbilt Model 548 cab, Unit 103, and chassis from JX Truck Center in an amount not to exceed \$119,622.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- d. **Resolution - Accepting a proposal from Monroe Truck Equipment for the purchase of a dump body and snow plow equipment package, lighting accessories, and hydraulic controls, for the 2024 Peterbilt Model 548, in an amount not to exceed \$167,361.**

Mr. Dan Gombac, Director reported that this vehicle is up for replacement. He reported that the cab and chassis will be purchased from JX Truck Center, delivered to Monroe Truck Equipment for the dump body, pneumatic and hydraulic controls, snowplow equipment package and safety lighting and that both the cab & chassis as well as the body and snowplow equipment would be purchased through the Sourcewell Purchasing Cooperative, under Contract No 060920-PMC.

There was no one in the audience wishing to present public comment.

Alderman Gustafson made a motion, and it was seconded by Alderman Belczak to approve a Resolution accepting a proposal from Monroe Truck Equipment for the purchase of a dump body and snow plow equipment package, lighting accessories, and hydraulic controls, for the 2024 Peterbilt Model 548, in an amount not to exceed \$167,361.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- e. **Resolution - Authorizing the purchase of one (1) new 2024 Peterbilt Model 548 cab, Unit 110, and chassis from JX Truck Center in an amount not to exceed \$119,622.**

Mr. Dan Gombac, Director reported that this vehicle is up for replacement. He reported that the cab and chassis will be purchased from JX Truck Center, delivered to Monroe Truck Equipment for the dump body, pneumatic and hydraulic controls, snowplow equipment package and safety lighting and that both the cab & chassis as well as the body and snowplow equipment would be purchased through the Sourcewell Purchasing Cooperative, under Contract No 060920-PMC.

There was no one in the audience wishing to present public comment.

Alderman Gustafson made a motion, and it was seconded by Alderman Belczak to approve a Resolution authorizing the purchase of one (1) new 2024 Peterbilt Model 548 cab, Unit 110, and chassis from JX Truck Center in an amount not to exceed \$119,622.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

f. Resolution - Accepting a proposal from Monroe Truck Equipment for the purchase of a dump body and snow plow equipment package, lighting accessories, and hydraulic controls, for the 2020 Peterbilt Model 348, in an amount not to exceed \$184,501.

Mr. Dan Gombac, Director reported that this vehicle is up for replacement. He reported that the cab and chassis will be purchased from JX Truck Center, delivered to Monroe Truck Equipment for the dump body, pneumatic and hydraulic controls, snowplow equipment package and safety lighting and that both the cab & chassis as well as the body and snowplow equipment would be purchased through the Sourcewell Purchasing Cooperative, under Contract No 060920-PMC.

There was no one in the audience wishing to present public comment.

Alderman Gustafson made a motion, and it was seconded by Alderman Belczak to approve a Resolution accepting a proposal from Monroe Truck Equipment for the purchase of a dump body and snow plow equipment package, lighting accessories, and hydraulic controls, for the 2020 Peterbilt Model 348, in an amount not to exceed \$184,501.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

g. Ordinance - Authorizing the disposal of surplus property.

Mr. Dan Gombac, Director reported that staff is requesting the property noted in the agenda memo to be declared as surplus property and auctioned utilizing the services of GovDeals Inc.

There was no one in the audience wishing to present public comment.

Alderman Gustafson made a motion, and it was seconded by Alderman Belczak to approve an Ordinance authorizing the disposal of surplus property.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- h. Resolution – Approval extending a contract with Homer Tree Care, Inc. in an amount not to exceed \$192,500.00 for the City's 2022/23 Tree Trimming and Removal Program.**

Mr. Dan Gombac, Director reported that the proposed tree trimming program consists of trimming approximately 1,750 parkway trees, approximately 65 tree removals and stump grinding. He reported that this year's program also includes contract pricing for the Private Property Tree Trimming Program to all the residents and that the program would allow residents to have their private property trees trimmed or removed and stump grinding at the resident's expense.

Mr. Gombac reported that this is the last extension of Homer Tree Care, Inc., which was initiated in 2019. He reported that they are not honoring the pricing of \$54 per tree, which is an increase of 48%, or \$80 per tree. He further reported that pricing is in line and that he does not see it as a major offset.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson to approve a Resolution extending a contract with Homer Tree Care, Inc. in an amount not to exceed \$192,500.00 for the City's 2022/23 Tree Trimming and Removal Program.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- i. Resolution - Authorizing the Mayor to accept a proposal from Superior Road Striping, Inc. at the proposed unit prices, in an amount not to exceed \$20,000.00 for the 2022 Street Striping Program.**

Mr. Dan Gombac, Director reported that the Street Striping Program includes the placement of various thermal plastic quantities for Crosswalks, Only's, Only Arrows, Center Lanes, and Stop Bars for the City's roadways as required throughout the year. He reported that this is part of a continuing effort to work with the DuPage Municipal Purchasing Initiative (MPI), municipalities to participate in the joint purchasing of goods and services.

There was no one in the audience wishing to present public comment.

Alderman Gustafson made a motion, and it was seconded by Alderman Kenny to approve a Resolution authorizing the Mayor to accept a proposal from Superior Road Striping, Inc. at the proposed unit prices, in an amount not to exceed \$20,000.00 for the 2022 Street Striping Program.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- j. Resolution – Authorizing the Private Property Rear Yard Storm Water Management Assistance for Project FYE23-A – 8422 Carriage Green Dr., in an amount not to exceed \$12,620(City Cost \$8,715 Resident Reimbursement \$3,905).**

Mr. Dan Gombac, Director reported that this is the first rear yard drainage project. He reported that any future projects will be brought to the City Council under New Business within budget.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson to approve a Resolution authorizing the Private Property Rear Yard Storm Water Management Assistance for Project FYE23-A – 8422 Carriage Green Dr., in an amount not to exceed \$12,620(City Cost \$8,715 Resident Reimbursement \$3,905).

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- k. Resolution - Authorizing Public Works Project FYE23-PW6 for the storm water improvements for the Ailsworth Drive Project in an amount not to exceed \$148,000.**

Mr. Dan Gombac, Director reported that during severe rain events, the 8600 block of Ailsworth Drive tends to hold up to 2.5 feet of storm water within the roadway and encroaches upon private property.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson to approve a Resolution authorizing Public Works Project FYE23-PW6 for the storm water improvements for the Ailsworth Drive Project in an amount not to exceed \$148,000. Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- l. Minutes – March 28, 2022, Municipal Services Committee**

Alderman Gustafson made a motion, and it was seconded by Alderman Kenny approval of the March 28, 2022, Municipal Services Committee Meeting Minutes.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

DIRECTOR'S REPORT

Mr. Dan Gombac, Director had no report.

NEXT SCHEDULED MEETING

Chairperson Belczak announced that the next meeting is scheduled for Monday, May 23, 2022, at 6:00 p.m.

ADJOURNMENT

With no further business before the Committee, Alderman Kenny made a motion, and it was seconded by Alderman Gustafson to adjourn. Upon voice vote, THE MOTION CARRIED unanimously, and the meeting adjourned at 6:53 p.m.

RESPECTFULLY SUBMITTED:

**Thomas Belczak
Chairman**

**Eric Gustafson
Alderman**

**Joseph Kenny
Alderman**