

**POLICE COMMITTEE  
MEETING MINUTES  
June 10, 2010**

1. Call to Order

Chairman Sylvia McIvor called the meeting to order at 6:00 p.m. in the Council Chambers of the Darien City Hall. Committee members in attendance: Alderman John Galan and Alderman John Poteraske.

Staff members in attendance: Chief of Police Robert Pavelchik, Deputy Chief David Skala and Deputy Chief of Police John Cooper

Elected officials in attendance: City Treasurer Michael Coren

Others in attendance: Matt Goodwin 1118 Tamarack, Stanley Niemiec 7118 Hudson

2. Approval of Minutes

Alderman Galan made a motion to approve the minutes of the May 6, 2010 meeting; the motion was seconded by Alderman Poteraske and approved by a voice vote of 3 ayes.

3. Communication

There was no communication directed toward the Committee.

4. New Business

There was no new business to discuss.

5. Old Business

a. Towing & Booking Fees

At a previous committee and Budget meetings, Aldermen had inquired about administrative fees charged by neighboring municipalities that include towing and booking fees. Deputy Chief Cooper gave a presentation recommending establishing and ordinance assigning a \$500.00 administrative tow fee to the owners of cars that are towed in response to certain arrest criteria (as itemized in the Agenda Memo). Cooper also recommended a booking fee of \$50.00 for individuals arrested and processed in the Darien Police lock-up. These two fees are separate and distinct items and will be differentiated as such in ordinance. Motion made by Alderman Poteraske, second by Alderman Galan to establish an administrative tow fee and a booking fee under ordinance; three ayes by voice vote.

Alderman Galan questioned whether or not the police department should be providing vehicle lock out service to those individuals (residents and non-residents alike). Staff will attempt to gather data on vehicle lock out services for the next Police Committee Meeting.

b. Parking & Traffic Enforcement in Private Residential Developments

Chief Pavelchik provided the Committee with the background on this issue. In 2008, Jack Mancione of Werk Management requested ordinances for parking and traffic

enforcement on private residential developments that his company manages. Mr. Mancione cited Darien City Ordinance 0-43-06 (Woodlands) as guidance for this type of agreement. Chief Pavelchik is opposed to these types of agreements as they are generally inconsistent on enforcement from subdivision to subdivision and often place the police department in a position to be the enforcer for the Homeowners Association. Since the original request, the Chief and Mr. Mancione have met several times to discuss this issue. Chief Pavelchik informed the Committee that Mr. Mancione could not be at this meeting as he was on vacation.

This issue is a transfer from the Admin/Finance Committee. Alderman Poteraske continues to express his concerns that variations in enforcements between subdivisions would be problematic for the police department. Alderman Galan also expressed his concern that more time is being spent on trying to legislate this issue than would actually be used in any enforcement practices.

Alderman Galan made a motion that (1) the City enter into no new parking and traffic enforcement agreements with any private residential developments and that (2) the City terminate any current agreements and/or ordinances. Alderman Galan also asked that staff notify the effected developments representative before bringing this to the City Council. The motion was seconded by Alderman Poteraske and approved with a voice vote 3 ayes.

## 6. Department Report

### a. Overview of Monthly Statistics/Memorial Day Weekend Traffic Enforcement Statistics

Deputy Chief Skala presented the May 2010 call report from the records management system. He also provided the Committee with the traffic statistics from the Memorial Day weekend. Committee members commented on the number of warning tickets issued on the midnight shift. Chief Pavelchik and Deputy Chief Skala explained to the Committee that traffic stop data on the ethnicity of traffic violators must be collected and reported to the Illinois Department of Transportation and that written warnings help provide that data.

### b. Monthly Purchases

#### 1. DuPage Metropolitan Enforcement Group (DUMEG) Dues

Chief Pavelchik explained to the Committee that the countywide narcotics task force is administered by the Illinois State Police and that member communities are either financial contributors or manpower contributors; Darien is a financial contributor. The Committee directed a reduction in the DUMEG dues as Darien's current authorized strength is only 37 officers, not 39. Chief Pavelchik indicated that this dues payment will come from both the General Fund (01) and the Drug Asset Forfeiture Fund (11). Resident Stan Niemiec asked for an explanation of the DUMEG task force and Chief Pavelchik provided one. Motion made by Alderman Galan, seconded by Alderman McIvor to continue participation with DUMEG, but to reduce the contribution to 37 officers for a total amount not to exceed \$19,240.00. Motion carried by voice vote of three ayes.

c. Review of FYE10 Final Expenses

The Committee reviewed the first draft of the final Police Department budget numbers from FYE10 and complimented the department for completing the fiscal year under budget.

d. Department Highlight – Review of Collective Bargaining Agreement

In this month’s department highlight section, the Committee was provided with a copy of the Collective Bargaining Agreement for the sworn police officers. A short discussion was held answering questions about several different sections of the contract.

7. Public Comment

Mr. Niemiec inquired about how many grievances of the contract the department receives.

8. Next Meeting Date

The Committee will reschedule the July 1<sup>st</sup> meeting to July 8, 2010, due to conflicts.

9. Adjournment

Alderman Galan made a motion to adjourn the meeting; the motion was seconded by Alderman Poteraske and approved by a voice vote of 3 ayes. Meeting adjourned at 7:28 p.m.

Minutes Submitted by: Chief Robert Pavelchik

Approved: \_\_\_\_\_  
Date

Alderman: \_\_\_\_\_  
John Galan

Chairman: \_\_\_\_\_  
Sylvia McIvor

Alderman: \_\_\_\_\_  
John Poteraske