

MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE

September 16, 2024

PRESENT: Alderman Thomas Belczak – Chairman, Alderman Ted Schauer, Alderman Ralph Stompanato

ABSENT: None

OTHERS: Mr. Dan Gombac – Director, Mr. Ryan Murphy – City Planner

Establish Quorum

Chairperson Thomas Belczak called the meeting to order at 6:31 p.m. at the City of Darien City Hall, 1702 Plainfield Road, Darien, Illinois. Chairperson Belczak declared a quorum present.

New Business

- a. **PZC2024-08 – 620 Maple Lane – James and Elizabeth Green – Involves a petition from James Green requesting the following: The petition is seeking approval of a variation request from Section 5A-5-9-2(A)(2)(b)(1) of the City Zoning Code to allow for the construction of a 10-foot by 10-foot shed to be partially within the public utility easement and located within five feet of the rear lot line. The property is located within the Single-Family Residence Zoning District (R-2).**

Mr. Dan Gombac, Director reported that all the agenda items would be forwarded to the City Council the same evening.

Mr. Ryan Murphy, City Planner reported that this item had been reviewed by the Planning and Zoning Commission on September 4, 2024 and had recommended approval with a 7-0 vote. He reported that there had previously been an 8.2-foot by 8.2-foot shed in place in the proposed location that had a 3.8-foot rear setback and 12.5-foot setback to the side property line. He reported that the petitioner had demolished the previous shed and proposed to replace it with a 10-foot by 10-foot shed with a 3.8-foot rear setback and 13.5-foot side setback. Mr. Murphy reported that City Staff had reviewed the property and stated that stormwater flow would not be affected. He reported that the petitioner had acknowledged that he would remove the shed at any time and at his own expense if the City would require it.

There was some conversation regarding the permit for the previous shed and permitting process.

Alderman Ralph Stompanato stated that the way the shed would be built would allow a forklift to remove it with ease.

There was no one in the audience wishing to present public comment.

Alderman Stompanato made a motion, and it was seconded by Alderman Schauer approval of PZC2024-08 – 620 Maple Lane – James and Elizabeth Green – Involves a petition from James Green requesting the following: The petition is seeking approval of a variation request from Section 5A-5-9-2(A)(2)(b)(1) of the City Zoning Code to allow for the construction of a 10-foot by 10-foot shed to be partially within the public utility easement and located within five feet or the rear lot line. The property is located within the Single-Family Residence Zoning District (R-2).

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- b. Resolution – Releasing the Letter of Credit, Instrument No 20006643511, in the amount of \$974,992 for the -Darien Heights-2305 Sokol Court-Darien, Il, and accepting a security bond for the following: 1. One Year Public Improvement Maintenance Security in an amount of \$97,499 and 2. Three Year Native Planting Maintenance Security in an amount of \$15,000.**

Mr. Dan Gombac, Director reported that the Resolution was regarding the apartment buildings off Frontage Road. He reported that the petitioner had a letter of credit for the infrastructure as well as the planting detention areas. He reported that the developer had requested to go to maintenance and the property had been inspected by the City Engineer, Public Works and the Water Department with all inspections passing. Mr. Gombac further reported that with no outstanding issues, the Code would require a 1-year maintenance bond for any public infrastructure concerns as well as a bond for the native plantings.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion, and it was seconded by Alderman Stompanato approval of a Resolution releasing the Letter of Credit, Instrument No 20006643511, in the amount of \$974,992 for the -Darien Heights-2305 Sokol Court-Darien, Il, and accepting a security bond for the following: 1. One Year Public Improvement Maintenance Security in an amount of \$97,499 and 2. Three Year Native Planting Maintenance Security in an amount of \$15,000.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- c. Ordinance – Authorizing the disposal of surplus property.**

Mr. Dan Gombac, Director reported that the Ordinance would be for electronic equipment, including mobile phones, copy machines and computers. He reported that all items had been replaced and would be sent to the auctioneers.

There was no one in the audience wishing to present public comment.

Alderman Stompanato made a motion, and it was seconded by Alderman Schauer approval of an Ordinance authorizing the disposal of surplus property.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- d. **Resolution** – Accepting a proposal at the unit prices for polyurethane sidewalk raising and curb sealing from ACME Concrete Raising & Repair in an amount not to exceed \$20,300.

Mr. Dan Gombac, Director reported that the project would be in reference to Country Lane. He reported that last year had been the first year trying out the new product, which had held up well. He reported that the poly foam had been pumped into strategically drilled holes and would prevent deterioration. Mr. Gombac further reported that ACME had good references and had provided a lower cost for the City.

There was no one in the audience wishing to present public comment.

Alderman Stompanato made a motion, and it was seconded by Alderman Schauer approval of a Resolution accepting a proposal at the unit prices for polyurethane sidewalk raising and curb sealing from ACME Concrete Raising & Repair in an amount not to exceed \$20,300.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- e. **Resolution** – Awarding a contract extension to Yellowstone Landscape Group in an amount not to exceed \$173,215 for the City's 2024/25 Tree Trimming and Removal Program Section No. 1 and annual contract.
- f. **Resolution** – Awarding a limited contract to Homer Tree Care, Inc., in an amount not to exceed \$178,750 for the City's 2024/25 Tree Trimming and Removal Program Section No. 2.

Mr. Dan Gombac, Director reported that there would be 2 vendors this year as opposed to the typical 1 vendor. He reported that neither of the contracted companies would be able to complete all 3,500 trees within the time period but had agreed to split the work within separate contracts. He further reported that private property tree trimming would occur during the Yellowstone contract. Mr. Gombac reported that there would be no conflict between the two vendors.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion, and it was seconded by Alderman Stompanato approval of a Resolution awarding a contract extension to Yellowstone Landscape Group in an amount not to exceed \$173,215 for the City's 2024/25 Tree Trimming and Removal Program Section No. 1 and annual contract and approval of a Resolution awarding a limited contract to Homer Tree Care, Inc., in an amount not to exceed \$178,750 for the City's 2024/25 Tree Trimming and Removal Program Section No. 2.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- g. **Minutes** – August 26, 2024 Municipal Services Committee

There was no one in the audience wishing to present public comment.

Alderman Stompanato made a motion, and it was seconded by Alderman Schauer approval of the August 26, 2024 Municipal Services Committee Meeting Minutes.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

Director's Report

Mr. Dan Gombac, Director reported that concrete grinding had been set to begin the final stages in various City wards.

Mr. Gombac reported that he had been waiting for the appraisers to send their final value for the properties along Cass and Plainfield. He reported that he had anticipated a meeting with the residents following the appraisal results.

Next Scheduled Meeting

Chairperson Tom Belczak announced that the next meeting is scheduled for Monday, October 28, 2024.

ADJOURNMENT

With no further business before the Committee, Alderman Schauer made a motion, and it was seconded by Alderman Stompanato to adjourn. Upon voice vote, the MOTION CARRIED UNANIMOUSLY, and the meeting adjourned at 6:48 p.m.

RESPECTFULLY SUBMITTED:

X

Thomas Belczak
Chairman

X

Ted Schauer
Alderman

X

Ralph Stompanato
Alderman