

**City of Darien**  
**Minutes of the Administrative/Finance Committee**  
**November 2, 2020**

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The Meeting was called to order by Chairwoman/Aldерwoman Sullivan at 6:30 pm. Committee members Aldermen Schauer and Gustafson were present. City Administrator Vana was also present.

**Resolution accepting a proposal from Wilson Consulting for Telecommunications Consulting and Project Management Services in an amount not to exceed \$4,200**

Staff advised the City Hall and the Police Department are operating on a phone system that is approximately 20 years old. The current system utilizes a mixed analog and ISDN. This system is aging, out of date, and nearing end of useful life. As a result, there have been numerous challenges obtaining replacement parts. One of the phone circuit boards is completely unusable and as a result, not all of the phone lines are working at the two facilities. The staff has planned for the phone system replacement in FYE 22. Staff is requesting professional assistance with this project due to its complexity and technical knowledge required.

**MINUTES – October 5, 2020** - The Committee unanimously approved the minutes.

**Adjournment** - The meeting adjourned at 6:29 pm.

Approved:

Mary Sullivan, Chairwoman \_\_\_\_\_

Eric Gustafson, Member \_\_\_\_\_

Ted Schauer, Member \_\_\_\_\_