

MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE

April 22, 2024

PRESENT: Alderman Thomas Belczak – Chairman, Alderman Ted Schauer, Alderman Ralph Stompanato

ABSENT: None

OTHERS: Mr. Dan Gombac – Director, Mr. Jordan Yanke – City Planner

Establish Quorum

Chairperson Thomas Belczak called the meeting to order at 6:01 p.m. at the City of Darien City Hall, 1702 Plainfield Road, Darien, Illinois. Chairperson Belczak declared a quorum present.

New Business

a. PZC2024-02 - Woodland Glen Development (2941, 2963, and 2985 87th Street).

Mr. Jordan Yanke, City Planner reported that the developers would rezone from R1 to R3 and have been in correspondence with I.D.O.T. He reported that the Planning & Zoning Commission gave final approval to the plan if final plans were in conformance with preliminary plans.

Ms. Elizabeth Urbe stated she sent an email to the committee regarding her concerns with the preliminary plans. She stated that there were substantial issues and that the preliminary plans were not in conformance with final plans.

Alderman Ralph Stompanato questioned if the developer's engineering would be in compliance with the City Engineer's suggestions.

A V3 Engineering representative stated they are following all recommendations and have no major issues. He further stated that they made a submittal to DuPage Department of Transportation that is awaiting approval.

Chairperson Tom Belczak questioned if any changes had been made to the final plans.

Mr. James Healy, Attorney, Goldstine, Skrodski, Russian, Nemec & Hoff, Burr Ridge reported that they only made the recommended changes per the City Engineer's letter.

Mr. Dan Gombac, Director reported that there would be an architectural fence put in place adjacent to the retaining wall. There was some conversation regarding the specifications of the fence. Mr. Gombac further reported that this case will continue to City Council on May 6.

Alderman Schauer made a motion, and it was seconded by Alderman Stompanato approval of PZC2024-02 – Woodland Glen Development (2941, 2963 and 2985 87th Street).

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- b. Resolution – Accepting a proposal at the unit prices for sidewalk cutting/grinding from Hard Rock Concrete Cutters, Inc., in an amount not to exceed \$251,100.**
- c. Motion – A contingency in the amount of \$15,000 to cover any shortfall or additional grinding that may be field identified.**

Mr. Dan Gombac, Director reported that this program would have a new methodology where mismatches on the concrete and sidewalks would be recorded through a GPS and grinded. He reported that because of the positive response to last year's program, he would have high standards for this year.

There was no one in the audience wishing to present public comment.

Alderman Stompanato made a motion, and it was seconded by Alderman Schauer approval of a Resolution accepting a proposal at the unit prices for sidewalk cutting/grinding from Hard Rock Concrete Cutters, Inc., in an amount not to exceed \$251,100 and approval of a Motion accepting a contingency in the amount of \$15,000 to cover any shortfall or additional grinding that may be field identified.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- d. Resolution – Authorizing the purchase of the Phase 3-Leak Logger Program, consisting of 217 leak logger units from Gutermann Inc., in an amount not to exceed \$219,441.70.**

Mr. Dan Gombac, Director reported that this purchase would be phase 3 out of 4, and that the equipment used is the best he has seen. He reported that leak loggers would be placed in every valve in the City and if noise is picked up a reading would be provided digitally that would report any leaks. He further reported that this would allow for less cost on water, would reduce unmandated water flow and that he expects a 5-7% reduction in water loss.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion, and it was seconded by Alderman Stompanato approval of a Resolution authorizing the purchase of the Phase 3-Leak Logger Program, consisting of 217 leak logger units from Gutermann Inc., in an amount not to exceed \$219,441.70.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- e. Resolution – Accepting a proposal from Superior Road Striping, Inc., at the proposed unit prices, in an amount not to exceed \$16,000.00 for the 2024 Street Striping Program.**

Mr. Dan Gombac, Director reported that this is an annual program that includes multiple municipalities in a joint bid, as provided by the MFT funds.

There was no one in the audience wishing to present public comment.

Alderman Stompanato made a motion, and it was seconded by Alderman Schauer approval of a Resolution accepting a proposal from Superior Road Striping, Inc., at the proposed unit prices, in an amount not to exceed \$20,000.00 for the 2024 Street Striping Program.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- f. Resolution – Accepting a proposal for the purchase of one (1) new Husqvarna walk-behind saw with 24-inch blade diameter from O’Leary’s Contractors Equipment & Supply, Inc., in an amount not to exceed \$8,750.00.**

Mr. Dan Gombac, Director reported that the last walk-behind saw lasted about 12 years, had undergone much wear and tear and needed replacement.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion, and it was seconded by Alderman Stompanato approval of a Resolution accepting a proposal for the purchase of one (1) new Husqvarna walk-behind saw with 24-inch blade diameter from O’Leary’s Contractors Equipment & Supply, Inc., in an amount not to exceed \$8,750.00.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- g. Resolution – Authorizing the license renewal of a web-based work order software with Granicus-GovQA in an amount not to exceed \$9,099.16.**

Mr. Dan Gombac, Director reported that this software licensing would allow residents to send their concerns directly to the City and it would be filtered to the appropriate department. He reported that this would provide more services to residents.

There was no one in the audience wishing to present public comment.

Alderman Stompanato made a motion, and it was seconded by Alderman Schauer approval of a Resolution authorizing the license renewal of a web-based work order software with Granicus-GovQA in an amount not to exceed \$9,099.16.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- h. Resolution – Accepting a proposal from TKB Associates, Inc., for digitalizing, cataloging, software, hardware and programming in an amount not to exceed \$68,615 for the Municipal Services Department.**
- i. Resolution – Accepting a proposal from TKB Associates, Inc., for digitalizing, cataloging, software, hardware and programming in an amount not to exceed \$49,015 for the Community Development-Building Division Permit files.**

Mr. Dan Gombac, Director reported that this system would update City Hall and eliminate paper use. He reported that there were about 375,000 documents between Public Works and City Hall and that some files were able to be disposed of through the State of Illinois whereas others would be scanned to be accessed digitally. He further reported that this system would be more user-friendly and more efficient.

There was no one in the audience wishing to present public comment.

Alderman Stompanato made a motion, and it was seconded by Alderman Schauer approval of a Resolution accepting a proposal from TKB Associates, Inc., for digitalizing, cataloging, software, hardware and programming in an amount not to exceed \$68,615 for the Municipal Services Department and approval of Resolution accepting a proposal from TKB Associates, Inc., for digitalizing, cataloging, software, hardware and programming in an amount not to exceed \$49,015 for the Community Development-Building Division Permit files.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- j. Resolution – Accepting a 3-year contract from Vestis Uniform & Workplace Supplies for the leasing of floor mats including the delivery and cleaning of in an amount not to exceed \$4,967.04 each year.**

Mr. Dan Gombac, Director reported that the bidder would provide clean floor mats to Public Works, Police Department and City Hall. He reported that this agreement would come with more service at a lesser cost.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion, and it was seconded by Alderman Stompanato approval of a Resolution accepting a 3-year contract from Vestis Uniform & Workplace Supplies for the leasing of floor mats including the delivery and cleaning of in an amount not to exceed \$4,967.04 each year.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- k. Minutes – March 25, 2024 Municipal Services Committee**

There was no one in the audience wishing to present public comment.

Alderman Stompanato made a motion, and it was seconded by Alderman Schauer approval of the March 25, 2024, Municipal Services Committee Meeting Minutes.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

Director's Report

Mr. Dan Gombac, Director reported that the digital display on Cass and Plainfield was up and running and content was being worked on with the vendor. He reported that there would be

some room for error with the template based on the size of the screen and variances in displayed content.

Mr. Gombac further reported that the preliminary design for the Southeast corner of Plainfield and Cass would be to move the wall back about 10 ft into rear yards. He reported that there would be a wall installed 20 ft into the easement and that the re-design would incorporate lights for a walking path. He further reported that the County would be willing to share the cost.

Next Scheduled Meeting

Chairperson Thomas Belczak announced that the next meeting is scheduled for Monday, May 28, 2024.

ADJOURNMENT

With no further business before the Committee, Alderman Schauer made a motion, and it was seconded by Alderman Stompanato to adjourn. Upon voice vote, the MOTION CARRIED UNANIMOUSLY, and the meeting adjourned at 7:27 p.m.

RESPECTFULLY SUBMITTED:

X

Thomas Belczak
Chairman

X

Ted Schauer
Alderman

X

Ralph Stompanato
Alderman