

**MINUTES**  
**CITY OF DARIEN**  
**MUNICIPAL SERVICES COMMITTEE**

**March 25, 2024**

**PRESENT:** Alderman Thomas Belczak – Chairman, Alderman Ted Schauer, Alderman Ralph Stompanato

**ABSENT:** None

**OTHERS:** Mr. Dan Gombac – Director

**Establish Quorum**

Chairperson Thomas Belczak called the meeting to order at 6:00 p.m. at the City of Darien City Hall, 1702 Plainfield Road, Darien, Illinois. Chairperson Belczak declared a quorum present.

**New Business**

- a. **Resolution – Accepting a proposal from Sprinklers, Inc., for the spring startup and winter shutdown maintenance and backflow prevention testing of City owned irrigation systems and potable water backflow preventers as per the schedule of unit prices.**

Mr. Dan Gombac, Director reported that this proposal would be to keep irrigation water out of the main system, as mandated by the Environmental Protection Agency (EPA). He stated this program would streamline all backflow prevention services under one vendor. Mr. Gombac reported that the total cost would be \$8,330 with added contingency and the contract would go through 2025.

There was no one in the audience wishing to present public comment.

**Alderman Stompanato made a motion, and it was seconded by Alderman Schauer approval of a Resolution accepting a proposal from Sprinklers, Inc., for the spring startup and winter shutdown maintenance and backflow prevention testing of City owned irrigation systems and potable water backflow preventers as per the schedule of unit prices.**

**Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.**

- b. **Resolution – Authorizing the Mayor to execute a contract extension with LRS CleanSweep for the City of Darien’s 2024 street sweeping program not to exceed \$46,793.00.**

Mr. Dan Gombac, Director reported that the contract with LRS CleanSweep would be extended based on the positive performance from the previous fall. He reported that the program would include 3 rounds of service to take place in May, September and November. Mr. Gombac further reported that any additional service may be added at any time in case of unforeseen circumstances.

There was no one in the audience wishing to present public comment.

**Alderman Schauer made a motion, and it was seconded by Alderman Stompanato approval of a Resolution authorizing the Mayor to execute a contract extension with LRS CleanSweep for the City of Darien's 2024 street sweeping program not to exceed \$46,793.00.**

**Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.**

**c. Ordinance – Authorizing the disposal of surplus property.**

Mr. Dan Gombac, Director reported that the main purpose of the disposal would be to preserve space and preserve documents and would also allow for more storage in the Public Works facility.

There was no one in the audience wishing to present public comment.

**Alderman Stompanato made a motion, and it was seconded by Alderman Schauer approval of an Ordinance authorizing the disposal of surplus property.**

**Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.**

**d. Resolution – Authorizing the Mayor to execute a contract extension with SKC Construction, Inc. in an amount not to exceed \$117,000 for the 2024 Crack Fill Program.**

**e. Motion – Authorizing a contingency in the amount of \$3,000 for unforeseen work that may be required for the Crack Fill Program.**

Mr. Dan Gombac, Director reported that the 2024 Crack Fill Program would consist of 3-4 intervals, depending on the road and would increase the longevity of each road. He reported that the program would involve removing cracks from the road by blowing out any air or sediment then filling in with tar. He further reported that there would be more use of fiber asphalt during this program, which would be less labor intensive and less costly.

There was no one in the audience wishing to present public comment.

**Alderman Schauer made a motion, seconded by Alderman Stompanato approval of a Resolution authorizing the Mayor to execute a contract extension with SKC Construction, Inc. in an amount not to exceed \$117,000 for the 2024 Crack Fill Program and approval of a Motion authorizing a contingency in the amount of \$3,000 for unforeseen work that may be required for the Crack Fill Program.**

**Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.**

- f. Resolution – Accepting a proposal from Steve Piper and Sons, Inc., for Tub Grinding Services in an amount not to exceed \$6,500.00.**

Mr. Dan Gombac, Director reported that the City would provide wood chips to residents at a discounted cost. He further reported that the wood chips used on major roadways and intersections would not be treated.

There was no one from the audience wishing to present public comment.

**Alderman Stompanato made a motion, and it was seconded by Alderman Schauer approval of a Resolution accepting a proposal from Steve Piper and Sons, Inc., for Tub Grinding Services in an amount not to exceed \$6,500.00.**

**Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.**

- g. Resolution – Illinois Department of Transportation authorizing the expenditure of Motor Fuel Tax Funds.**

Mr. Dan Gombac, Director reported that the annual MFT program would provide about \$300,000 in funds to be put toward the upcoming road programs. He reported that the Illinois Department of Transportation would provide these funds to various local municipalities. Mr. Gombac further reported that I.D.O.T. standards would allow the City to go 3-7% over the contract price.

There was no one in the audience wishing to present public comment.

**Alderman Stompanato made a motion, and it was seconded by Alderman Schauer approval of a Resolution of Illinois Department of Transportation authorizing the expenditure of Motor Fuel Tax Funds.**

**Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.**

- h. Resolution – Authorizing the Mayor to adopt the 2023 DuPage County Multi-Jurisdictional Natural Hazard Mitigation Plan.**

Mr. Dan Gombac, Director reported that the 2023 program would be provided by FEMA and would result in providing DuPage county better funding in the case of natural disasters and would include multiple municipalities. He reported that in the case of a natural disaster, FEMA would assess the situation and determine if the criteria were met to receive funds.

There was no one in the audience wishing to present public comment.

**Alderman Schauer made a motion, and it was seconded by Alderman Stompanato approval of a Resolution authorizing the Mayor to adopt the 2023 DuPage County Multi-Jurisdictional Natural Hazard Mitigation Plan.**

**Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.**

**i. Minutes – February 26, 2024 Municipal Services Committee**

There was no one in the audience wishing to present public comment.

**Alderman Stompanato made a motion, and it was seconded by Alderman Schauer approval of the February 26, 2024, Municipal Services Committee Meeting Minutes.**

**Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.**

**Director’s Report**

Mr. Dan Gombac, Director reported that the sign on the corner of Cass Avenue and Plainfield Road is in the final stages of being completed and that he is awaiting a traffic report. He reported that the water feature and plantings would be installed by May 1. He further reported that there would be an opportunity to lease the sign to Darien businesses for advertising purposes and the proposed annual revenue from advertising would be \$30,000.

Mr. Gombac further reported the completion of tree trimming services through Yellowstone and that the contract would continue into next year.

**Next Scheduled Meeting**

Chairperson Tom Belczak announced that the next meeting is scheduled for Monday, April 22, 2024.

**ADJOURNMENT**

**With no further business before the Committee, Alderman Schauer made a motion, and it was seconded by Alderman Stompanato to adjourn. Upon voice vote, the MOTION CARRIED UNANIMOUSLY, and the meeting adjourned at 7:01 p.m.**

**RESPECTFULLY SUBMITTED:**

X

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Thomas Belczak  
Chairman

X

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Ted Schauer  
Alderman

X

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Ralph Stompanato  
Alderman