

City of Darien
Minutes of the Administrative Finance Committee
September 14, 2009

The meeting was called to order by Chairman Poteraske at 6:30 p.m. and a quorum was declared.

Committee Members in attendance: Alderman Halil Avci.

The following were also present: City Administrator Bryon Vana, City Treasurer Mike Coren, Darien Accounting Manager Paul Nosek, Lou Karrison Partner- Sikich Accounting Firm

Liquor License Ordinance –Speedway

Staff advise the City recently approved a change to the class E liquor code allowing beer and wine to be sold at gas stations. Speedway Gas Station on Lemont Road is requesting a class E license. There are no class E licenses available therefore the City would have to increase the number of class E licenses from 1 to 2 in order to approve their request. Staff clarified the existing class E license is held by Darien Pantry on Plainfield Road. Motion to increase the number of class E licenses from 1 to 2 carried by unanimous vote.

Sale of Surplus Property-Police Department

Staff is requested that the following property be declared as surplus property and auctioned on E-Bay or disposed of:

2005 Harley Davidson Motorcycle, VIN #1HD4CAM175K433455, Mileage 2,293.

This motorcycle was seized by the Police Department from a suspended driver and forfeited to the City of Darien by the Circuit Court of DuPage County.

Motion to approve an ordinance declaring the property as surplus carried by unanimous vote.

FYE 09 Audit Presentation

Lou Karrison from City's auditing firm Sikich presented the audit and management letter for the Fiscal year ending 4-30-09. His presentation reiterated that the City received an unqualified audit and identified no major problems in the management letter. The committee had a number of questions which were answered by Mr. Karrison. The Committee discussed the items identified in the management letter and staff provided responses to those items. Staff advised the audit will be presented to the Council at the October 5th meeting.

The meeting was adjourned at 8.04 p.m. Next scheduled meeting date is Monday, October 12, 2009.

Approved:

John Poteraske, Chairman _____

Halil Avci, Member _____

Carolyn Gattuso, Member _____ ABSENT