

CITY OF DARIEN TEMPORARY AMENDMENT TO CITY COUNCIL MEETING RULES FOR COMPLIANCE WITH ILLINOIS OPEN MEETINGS ACT:

- In person attendance at City Council meetings will resume June 1, 2020. All elected officials may elect to participate in a City Council meeting by way of audio or video conferencing. The Council member's absence must be because of personal illness or disability; employment purposes; city business; or a family or other emergency. If a member of the council wishes to attend the meeting by means of a video or audio conference, the member must notify the city clerk of his or her nonattendance as soon as is reasonably possible so that the clerk may make appropriate arrangements.
- The public will be permitted to attend a City Council meeting but the meeting room will be limited to 10 members of the public at one time. The public will be required to maintain social distancing rules and are required to wear a mask while in the building.
- Members of the public physically present must be able to hear all discussion and testimony and all votes of the members of the body. This would mean that members of the public physically present, if more than 10, can be in a different room at City Hall. For example, this can be accomplished by offering a call-in telephone number, a web-based link such as YouTube presenting meeting live or viewing the meeting on cable at City Hall.

Visit the City of Darien [YouTube channel](#) to view the meeting live.

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**PRE-COUNCIL WORK SESSION —7:00 P.M.**  
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Agenda of the Regular Meeting  
of the City Council of the  
**CITY OF DARIEN**

June 1, 2020

7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Declaration of Quorum
5. Questions, Comments and Announcements — **General (This is an opportunity for the public to [make comments or ask questions on any issue](#) – 3 Minute Limit Per Person, Additional Public Comment Period - Agenda Item 18)**

6. Approval of Minutes — [May 18, 2020](#)
7. Receiving of Communications
8. Mayor's Report
9. City Clerk's Report
10. City Administrator's Report
11. Department Head Information/Questions
  - A. Police Department
  - B. Municipal Services
12. Treasurer's Report
  - A. Warrant Number — [19-20-28](#)
  - B. Warrant Number — [20-21-03](#)
13. Standing Committee Reports
14. Questions and Comments — **Agenda Related (This is an opportunity for the public to [make comments or ask questions on any item on the Council's Agenda](#) – 3 Minute Limit Per Person)**
15. Old Business
16. Consent Agenda
17. New Business
  - A. Consideration of a Motion to Approve [the Purchase of One New Smartshore Shoring Equipment](#), from Red Arrow Sales in the Amount of \$10,750.00
18. Questions, Comments and Announcements — **General (This is an opportunity for the public to [make comments or ask questions on any issue](#) – 3 Minute Limit Per Person)**
19. Adjournment

WORK SESSION WAS CALLED TO ORDER AT 7:03 P.M. BY MAYOR MARCHESE FOR THE PURPOSE OF REVIEWING ITEMS ON THE MAY 4, 2020 AGENDA WITH THE CITY COUNCIL. WORK SESSION ADJOURNED AT 7:20 P.M.

**Minutes of the Regular Meeting**

**of the City Council of the**

**CITY OF DARIEN**

**May 18, 2020**

**7:30 P.M.**

1. **CALL TO ORDER**

The regular meeting of the City Council of the City of Darien was called to order at 7:30 P.M. by Mayor Marchese.

2. **PLEDGE OF ALLEGIANCE**

Mayor Marchese led the Council and audience in the Pledge of Allegiance.

3. **ROLL CALL** — The Roll Call of Aldermen by Clerk Ragona was as follows:

Present: Thomas J. Belczak (Zoom) Ted V. Schauer (Zoom)  
Thomas M. Chlystek (Zoom) Mary Coyle Sullivan (Zoom)  
Eric K. Gustafson (Zoom) Lester Vaughan (Zoom)  
Joseph A. Kenny (Zoom)

Absent: None

Also in Attendance: Joseph Marchese, Mayor  
JoAnne E. Ragona, City Clerk  
Michael J. Coren, City Treasurer (Zoom)  
Bryon D. Vana, City Administrator  
Gregory Thomas, Police Chief (Zoom)  
Daniel Gombac, Director of Municipal Services (Zoom)  
Lisa Klemm, Administrative Assistant (Zoom)

- 4. **DECLARATION OF A QUORUM** — There being seven aldermen present, Mayor Marchese declared a quorum.

- 5. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

Julie Leganski shared information, statistics and long-term consequences regarding marijuana. She encouraged Council to vote “No” to changing Darien City Code to make non-retail cannabis-related businesses permitted uses in Darien.

Gerry Leganski, Farmingdale Drive, voiced his opposition to zoning that would allow cannabis growers to occupy property at Cass & South Frontage Road.

- 6. **APPROVAL OF MINUTES** – May 4, 2020 City Council Meeting

It was moved by Alderman Kenny and seconded by Alderwoman Sullivan to approve the minutes of the City Council Meeting of May 4, 2020.

Roll Call:       Ayes:       Belczak, Chlystek, Gustafson, Kenny, Schauer, Sullivan, Vaughan

                  Abstain:   None

                  Nays:       None

Results: Ayes 7, Nays 0, Absent 0

**MOTION DULY CARRIED**

- 7. **RECEIVING OF COMMUNICATIONS**

Alderman Schauer received communication from Connie & Rich Cleary, 7600 block of Baker Court regarding rear-yard drainage issues. Information was forwarded to Director Gombac for investigation.

Alderman Kenny received communication from Stan Niemiec, 7100 block of Hudson, regarding City code pertaining to raising chickens/livestock.

Alderwoman Sullivan received communication from the Garro Family, Gleneagles Drive, regarding their communication with different utility companies. She thanked City staff for their responsiveness and assistance in navigating the process for installation of a pool in their yard.

Alderman Chlystek received communication from eight residents regarding their concern about Council approving zoning text amendment changes for the establishment of non-retail cannabis-related businesses in Darien as follows:

“No” votes: Gerry & Julie Leganski and Mary Ann Stang.

“Yes” votes: Mary Moore, Winy Sy, Dave Dunwoody, George Franco and Gary Scarbosa.

Mayor Marchese received communication from resident regarding backyard fire pits. Resident felt the City Code was too lenient based on health resources. Mayor Marchese directed the issue be sent to Environmental Committee for review and recommendation.

8. **MAYOR’S REPORT**

**A. PROCLAMATION: DECLARING FRIDAY, MAY 22, 2020 AS THE “CLASS OF 2020 DAY IN THE CITY OF DARIEN”**

Mayor Marchese recognized graduates who were not able to enjoy the ritual of a graduation ceremony by declaring May 22, 2020 as the “Class of 2020 Day in the City of Darien.” He asked residents to take the opportunity to congratulate members of the graduating Class of 2020.

9. **CITY CLERK’S REPORT**

Clerk Ragona advised that City offices will be closed on Monday, May 25, 2020 in observance of Memorial Day.

10. **CITY ADMINISTRATOR’S REPORT**

There was no report.

11. **DEPARTMENT HEAD INFORMATION/QUESTIONS**

**A. POLICE DEPARTMENT**

Alderman Kenny inquired about the role Darien Police played in apprehending offenders of carjackings and armed robbery in Addison. Chief Thomas explained Darien Police Department involvement with the apprehension.

**B. MUNICIPAL SERVICES – NO REPORT**

Alderman Chylstek complimented Municipal Services on their efforts in dealing with flooding resulting from the excessive rain over the past weekend. He referenced a program Elmhurst implemented that residents assist with storm water issues. Director Gombac reviewed the proactive approach and “Adopt a Storm Drain” Program that Municipal Services has in place. He noted Darien fared well; water backed up



...commented he is working with Administrator Vana on modification plan to accommodate the reopening of City Hall.  
...stated is investigating ability to resume Council Meetings in Council Chamber with social distancing.

14. **QUESTIONS AND COMMENTS – AGENDA RELATED**

There were none.

15. **OLD BUSINESS**

There was no Old Business.

16. **CONSENT AGENDA**

There was no Consent Agenda.

17. **NEW BUSINESS**

**A. CONSIDERATION OF A MOTION GRANTING WAIVER OF THE RAFFLE LICENSE BOND REQUIREMENT FOR THE DARIEN LIONS CLUB**

It was moved by Alderman Vaughan and seconded by Alderman Schauer to approve the motion as presented.

Alderman Kenny questioned raffle license requests; Mayor Marchese stated this request was for the Lions *Queen of Hearts Raffle*.

Roll Call: Ayes: Belczak, Chlystek, Gustafson, Kenny, Schauer, Sullivan, Vaughan

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

**MOTION DULY CARRIED**

**B. CONSIDERATION OF A MOTION TO APPROVE AN ORDINANCE AMENDING TITLE 5A, CHAPTER 9A, OF THE DARIEN CITY CODE, “CANNABIS BUSINESS ESTABLISHMENTS”, TO MAKE CERTAIN NON-RETAIL CANNABIS-RELATED BUSINESSES PERMITTED USES IN THE I-1 GENERAL INDUSTRIAL DISTRICT**

It was moved by Alderman Belczak and seconded by Alderman Chlystek to approve the motion as presented.

Alderwoman Sullivan asked for clarification regarding the non-retail aspect of cannabis only being allowed at the two locations indicated. Director Gombac noted it was a permitted use in certain districts and confirmed that Sterling Bay and Public Works properties are the two applicable sites under the I-1 General Industrial District.

Alderman Chlystek stated his reasons for supporting the ordinance. Alderman Schauer inquired regarding licensing. Alderwoman Sullivan commented.

**ORDINANCE NO. O-09-20**

**AN ORDINANCE AMENDING TITLE 5A, CHAPTER 9A, OF THE DAREIN CITY CODE, "CANNABIS BUSINESS ESTABLISHMENTS", TO MAKE CERTAIN NON-RETAIL CANNABIS-RELATED BUSINESSES PERMITTED USES IN THE I-1 GENERAL INDUSTRIAL DISTRICT**

Roll Call: Ayes: Belczak, Chlystek, Gustafson, Vaughan

Nays: Kenny, Schauer, Sullivan

Absent: None

Results: Ayes 4, Nays 3, Absent 0

**MOTION DULY CARRIED**

**C. CONSIDERATION OF A MOTION TO APPROVE A RESOLUTION ACCEPTING PUBLIC IMPROVEMENTS SUBJECT TO MAINTENANCE (STERLING BAY – 1035 S. FRONTAGE ROAD)**

It was moved by Alderman Belczak and seconded by Alderman Vaughan to approve the motion as presented.

Alderman Kenny commented regarding budget concerns. Alderwoman Sullivan inquired about bond monies. Director Gombac explained and provided clarification regarding the two security bonds. Council discussion ensued.



**RESOLUTION NO. R-34-20**

**A RESOLUTION ACCEPTING PUBLIC IMPROVEMENTS SUBJECT TO MAINTENANCE (STERLING BAY – 1035 S. FRONTAGE ROAD)**

Roll Call: Ayes: Belczak, Gustafson, Schauer, Sullivan, Vaughan

Nays: Chlystek, Kenny

Absent: None

Results: Ayes 5, Nays 2, Absent 0

**MOTION DULY CARRIED**

18. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

Mayor Marchese asked Lisa Klemm, Administrative Assistant, to display outline of presentation/discussion points regarding reopening businesses in Darien. He introduced attending members of the Economic Development Committee: Tina Beilke (Chairperson), Bryan Gay, Robert Hahn, Lou Mallers and Matt Weberling via Zoom.

Mayor Marchese led discussion on the following three topics:

- Current State of Darien Businesses
  - Essential, Non-Essential, Restaurants and Bars
  - Initiatives That Have Been Undertaken
- DuPage Mayors and Managers (DMMC) Intervention Efforts
  - Twice Weekly Mayor’s Conferences (Health Department)
  - Letter to Governor
- Where do we go in the Future?
  - Follow the Lead of DMMC?
  - Continue to Operate Under the *Restore Illinois* Plan as part of the Northeast Quadrant?
  - Follow our own course of Action?
  - What Other Concerns?

A lengthy discussion ensued; feedback was provided. Mayor Marchese addressed questions.

Mayor Marchese thanked all for their participation. He stated he agrees there is strength in numbers; he will be working with DuPage Mayors and Managers to reach consensus of actions. He encouraged Council and Economic Development Committee to send him their ideas regarding future direction.

19. **ADJOURNMENT**

There being no further business to come before the City Council, it was moved by Alderman Vaughan and seconded by Alderwoman Sullivan to adjourn the City Council meeting.

**VIA VOICE VOTE – MOTION DULY CARRIED**

The City Council meeting adjourned at 9:24 P.M.

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Mayor

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City Clerk

All supporting documentation and report originals of these minutes are on file in the Office of the City Clerk under File Number 5-18-20. Minutes of 5-18-20 CCM.



**CITY OF DARIEN**

**EXPENDITURE APPROVAL LIST  
FOR CITY COUNCIL MEETING ON  
June 1, 2020**

Approval is hereby given to have the City Treasurer of Darien, Illinois pay to the officers, employees, independent contractors, vendors, and other providers of goods and services in the indicated amounts as set forth.

A summary indicating the source of funds used to pay the above is as follows:

General Fund	<b>\$9,227.52</b>
Water Fund	<b>\$2,439.23</b>
Motor Fuel Tax Fund	
Water Depreciation Fund	
Special Service Area Tax Fund	
E-Citation Fund	
Capital Improvement Fund	<b>11,457.51</b>
State Drug Forfeiture Fund	
Federal Equitable Sharing Fund	
DUI Technology Fund	
<i>Subtotal:</i>	<u><u>\$23,124.26</u></u>
General Fund Payroll	
Water Fund Payroll	
<i>Subtotal:</i>	<u><u>\$ -</u></u>
<b><i>Total to be Approved by City Council:</i></b>	
	<u><u>\$ 23,124.26</u></u>

*Approvals:*

\_\_\_\_\_  
Joseph A. Marchese, Mayor

\_\_\_\_\_  
JoAnne E. Ragona, City Clerk

\_\_\_\_\_  
Michael J. Coren, Treasurer

\_\_\_\_\_  
Bryon D. Vana, City Administrator

**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Administration**  
**From 4/23/2020 Through 4/23/2020**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
DUPAGE COUNTY PUBLIC WORKS	CITY HALL SEWER BILL	AP042320	4271	Utilities (Elec,Gas,Wtr,Sewer)	24.40
INTERSTATE BILLING SERVICE INC	REPAIR PARTS	AP042320	4229	Maintenance - Vehicles	170.00
ODELSON & STERK LTD	LEGAL FEES- APRIL 2020	AP042320	4219	Liability Insurance	220.00
QUADIENT FINANCE USA INC	POSTAGE (3-12-20 thru 5-12-20)	AP042320	4233	Postage/Mailings	590.00
				Total Administration	1,004.40

**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**City Council**  
**From 4/23/2020 Through 4/23/2020**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
IL STATE POLICE	FINGERPRINTING	AP042320	4205	Boards and Commissions	84.75
				Total City Council	84.75

**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Community Development**  
**From 4/23/2020 Through 4/23/2020**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
ELEVATOR INSPECTION SERVICE CO	ELEVATOR RE-INSPECTION - 7955 CASS AVE	AP042320	4328	Const/Prof Reimbursable	25.00
ODELSON & STERK LTD	LEGAL FEES- APRIL 2020	AP042320	4219	Liability Insurance	2,333.75
QUADIENT FINANCE USA INC	POSTAGE (3-12-20 thru 5-12-20)	AP042320	4233	Postage/Mailings	150.00
				Total Community Development	2,508.75

**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Public Works, Streets**  
**From 4/23/2020 Through 4/23/2020**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
COM ED	COM ED 0788310001 1041 S FRONTAGE RD	AP042320	4271	Utilities (Elec,Gas,Wtr,Sewer)	28.05
HOMER TREE CARE, INC.	DEAD TREE-1924 KIIMBERLY CT BASIN	AP042320	4375	Tree Trim/Removal	1,075.00
INTERSTATE BILLING SERVICE INC	REPAIR PARTS	AP042320	4229	Maintenance - Vehicles	860.00
QUADIENT FINANCE USA INC	POSTAGE (3-12-20 thru 5-12-20)	AP042320	4233	Postage/Mailings	45.00
RICMAR INDUSTRIES, INC.	NITRILE GLOVES /DISINFECTANT WIPES	AP042320	4223	Maintenance - Building	341.25
RICMAR INDUSTRIES, INC.	FACE MASKS	AP042320	4223	Maintenance - Building	150.00
TRAFFIC CONTROL AND PROTECTION	SIGNS	AP042320	4257	Supplies - Other	161.70
WILLOWBROOK FORD, INC.	WIRE ASSY	AP042320	4229	Maintenance - Vehicles	67.50
WILLOWBROOK FORD, INC.	MOTOR & PUMP FOR 502	AP042320	4229	Maintenance - Vehicles	90.24
				Total Public Works, Streets	2,818.74

**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Police Department**  
**From 4/23/2020 Through 4/23/2020**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
DUPAGE COUNTY PUBLIC WORKS	POLICE DEPT SEWER BILL	AP042320	4271	Utilities (Elec,Gas,Wtr,Sewer)	230.94
KING CAR WASH	CAR WASHES - APRIL 2020	AP042320	4229	Maintenance - Vehicles	164.50
ODELSON & STERK LTD	LEGAL FEES- APRIL 2020	AP042320	4219	Liability Insurance	1,320.00
QUADIENT FINANCE USA INC	POSTAGE (3-12-20 thru 5-12-20)	AP042320	4233	Postage/Mailings	170.00
VILLAGE OF LEMONT	RANGE FEES- APRIL 2020	AP042320	4243	Rent - Equipment	300.00
WILLOWBROOK FORD, INC.	WIRE ASSY / MOTOR PUMP	AP042320	4229	Maintenance - Vehicles	157.74
WILLOWBROOK FORD, INC.	WIRE ASSY/MOTOR PUMP- CREDIT	AP042320	4229	Maintenance - Vehicles	(157.74)
WILLOWBROOK FORD, INC.	HUB SYS-WHEEL FOR D34	AP042320	4229	Maintenance - Vehicles	408.22
WILLOWBROOK FORD, INC.	RADIATOR ASY FOR D36	AP042320	4229	Maintenance - Vehicles	<u>217.22</u>
				Total Police Department	2,810.88
				Total General Fund	<u>9,227.52</u>



**CITY OF DARIEN**  
**Expenditure Journal**  
**Water Fund**  
**Public Works, Water**  
**From 4/23/2020 Through 4/23/2020**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
DYNEGY ENERGY SERVICES	ENERGY FOR WATER PLANTS	AP042320	4271	Utilities (Elec,Gas,Wtr,Sewer)	1,391.15
QUADIENT FINANCE USA INC	POSTAGE (3-12-20 thru 5-12-20)	AP042320	4233	Postage/Mailings	45.00
SHREVE SERVICES INC	DIRT	AP042320	4231	Maintenance - Water System	448.00
WHOLESALE DIRECT, INC.	LIGHTS	AP042320	4225	Maintenance - Equipment	410.08
WILLOWBROOK FORD, INC.	VALVE ASSY FOR 400	AP042320	4225	Maintenance - Equipment	72.50
WILLOWBROOK FORD, INC.	VALVE ASSY FOR 400	AP042320	4225	Maintenance - Equipment	72.50
				Total Public Works, Water	2,439.23
				Total Water Fund	2,439.23

**CITY OF DARIEN**  
**Expenditure Journal**  
**Capital Improvement Fund**  
**Capital Fund Expenditures**  
**From 4/23/2020 Through 4/23/2020**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
PORTABLE JOHN	DITCH PROJECT: 67TH ST URINAL	AP042320	4376	Ditch Projects	164.51
SHREVE SERVICES INC	DITCH PROJECT: 67TH ST RESTORATION	AP042320	4376	Ditch Projects	3,872.00
WILLCO GREEN LLC	DITCH PROJECT: 67TH ST SPOILS -APRIL 20 thru 24th 2020)	AP042320	4376	Ditch Projects	1,998.00
XBE CHICAGO	DITCH PROJECT: 67TH ST HAULING (4-21-20)	AP042320	4376	Ditch Projects	738.00
XBE CHICAGO	DITCH PROJECT: 67TH ST HAULING (4-27-20)	AP042320	4376	Ditch Projects	1,681.00
XBE CHICAGO	DITCH PROJECT: 67TH ST HAULING (4-24-20)	AP042320	4376	Ditch Projects	779.00
XBE CHICAGO	DITCH PROJECT: 67TH ST HAULING (4-15-20)	AP042320	4376	Ditch Projects	820.00
XBE CHICAGO	DITCH PROJECT: 67TH ST HAULING (3-2-20)	AP042320	4376	Ditch Projects	615.00
XBE CHICAGO	DITCH PROJECT: 67TH STREET HAULING (2-21-20)	AP042320	4376	Ditch Projects	380.00
XBE CHICAGO	DITCH PROJECT: 67TH ST HALING (4-20-20)	AP042320	4376	Ditch Projects	410.00
				Total Capital Fund Expenditures	11,457.51
				Total Capital Improvement Fund	11,457.51
Report Total					23,124.26

**CITY OF DARIEN**

**EXPENDITURE APPROVAL LIST  
FOR CITY COUNCIL MEETING ON  
June 1, 2020**

Approval is hereby given to have the City Treasurer of Darien, Illinois pay to the officers, employees, independent contractors, vendors, and other providers of goods and services in the indicated amounts as set forth.

A summary indicating the source of funds used to pay the above is as follows:

General Fund				<b>\$133,898.31</b>
Water Fund				<b>\$4,334.04</b>
Motor Fuel Tax Fund				<b>\$3,579.13</b>
Water Depreciation Fund				
Special Service Area Tax Fund				
E-Citation Fund				
Capital Improvement Fund				<b>297,725.85</b>
State Drug Forfeiture Fund				<b>\$17,861.75</b>
Federal Equitable Sharing Fund				
DUI Technology Fund				
			<b>Subtotal:</b>	<b><u>\$457,399.08</u></b>
General Fund Payroll	05/21/20	\$	232,850.92	
Water Fund Payroll	05/21/20	\$	23,333.10	
			<b>Subtotal:</b>	<b><u>\$ 256,184.02</u></b>
<b>Total to be Approved by City Council:</b>				<b><u>\$ 713,583.10</u></b>

**Approvals:**

\_\_\_\_\_  
Joseph A. Marchese, Mayor

\_\_\_\_\_  
JoAnne E. Ragona, City Clerk

\_\_\_\_\_  
Michael J. Coren, Treasurer

\_\_\_\_\_  
Bryon D. Vana, City Administrator

**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Administration**  
**From 6/1/2020 Through 6/1/2020**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
AIS	SUBSCRIPTION	AP060120	4325	Consulting/Professional	400.00
CALL ONE, INC.	CITY TELEPHONE BILL	AP060120	4267	Telephone	1,462.77
COMCAST BUSINESS	CABLE FOR CITY	AP060120	4271	Utilities (Elec,Gas,Wtr,Sewer)	32.89
GOVTEMPSUSA LLC	VANA (5-10-20)	AP060120	4325	Consulting/Professional	3,415.38
GOVTEMPSUSA LLC	VANA (5-17-20)	AP060120	4325	Consulting/Professional	3,415.38
IMPACT NETWORKING, LLC	KONICA COPIER LEASE (5-18-20 thru 6-17-20)	AP060120	4225	Maintenance - Equipment	130.00
OFFICE DEPOT	FLASH DRIVES	AP060120	4253	Supplies - Office	54.58
WILLOWBROOK FORD, INC.	REAR LAMP ASY FOR 502	AP060120	4229	Maintenance - Vehicles	51.04
				Total Administration	8,962.04

**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Community Development**  
**From 6/1/2020 Through 6/1/2020**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
OFFICE DEPOT	TONER FOR BUILDING DEPT	AP060120	4253	Supplies - Office	171.30
				Total Community Development	171.30

**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Public Works, Streets**  
**From 6/1/2020 Through 6/1/2020**

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
ALARM DETECTION SYSTEMS INC	ALARM MONITORING AT CITY HALL	AP060120	4223	Maintenance - Building	105.00
ALARM DETECTION SYSTEMS INC	ALARM MONITORING AT POLICE DEPT	AP060120	4223	Maintenance - Building	105.00
CLARKE ENVIRONMENTAL MOSQUITO	MOSQUITO MANAGEMENT -PAYMENT 2 of 4	AP060120	4365	Mosquito Abatement	10,425.00
COM ED	COM ED 0788310001 - 1041 S FRONTAGE RD	AP060120	4271	Utilities (Elec,Gas,Wtr,Sewer)	28.04
EJ USA, INC.	STORM SEWER SUPPLIES	AP060120	4257	Supplies - Other	307.35
MARTIN IMPLEMENT SALES, INC.	SWITCH ASSY	AP060120	4229	Maintenance - Vehicles	40.80
MARTIN IMPLEMENT SALES, INC.	FILTERS FOR 206	AP060120	4229	Maintenance - Vehicles	290.38
McMASTER-CARR	MAINTENANCE FOR POLICE DEPT	AP060120	4223	Maintenance - Building	209.48
McMASTER-CARR	PLEXIGLASS FOR CITY HALL	AP060120	4223	Maintenance - Building	867.21
McMASTER-CARR	PLUGS FOR MAILBOXES	AP060120	4257	Supplies - Other	34.49
McMASTER-CARR	GASKETS	AP060120	4257	Supplies - Other	23.31
RAGS ELECTRIC	STREET LIGHT REPAIR -9009 KEARNEY	AP060120	4359	Street Light Oper & Maint.	281.54
RAGS ELECTRIC	STREET LIGHT REPAIR -9009 KEARNEY RD	AP060120-2	4359	Street Light Oper & Maint.	281.56
RAGS ELECTRIC	CREDIT FOR VOIDED CK 055080 -TO CORRECT AMOUNT	APCREDIT060...	4359	Street Light Oper & Maint.	(281.54)
SCHOMIG LAND SURVEYORS LTD.	PLAT OF SURVEY- BAILEY RD	AP060120	4325	Consulting/Professional	650.00
STATE INDUSTRIAL PRODUCTS	HAND SANITIZER	AP060120	4219	Liability Insurance	140.00
STATE INDUSTRIAL PRODUCTS	HAND SANITIZER	AP060120	4219	Liability Insurance	163.85
STATE INDUSTRIAL PRODUCTS	HAND SANITIZER AND BUILDING MAINT	AP060120	4223	Maintenance - Building	303.45
UNIQUE PRODUCTS & SERVICE CORP	JANITORIAL SUPPLIES	AP060120	4223	Maintenance - Building	83.80
UNIQUE PRODUCTS & SERVICE CORP	JANITORIAL SUPPLIES	AP060120	4223	Maintenance - Building	155.35
WHOLESALE DIRECT, INC.	AMBER LIGHTS	AP060120	4229	Maintenance - Vehicles	159.82

**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Public Works, Streets**  
**From 6/1/2020 Through 6/1/2020**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
WL CONSTRUCTION SUPPLY INC	RECIPROCATOR SAW BLADES	AP060120	4225	Maintenance - Equipment	137.41
				Total Public Works, Streets	14,511.30

**CITY OF DARIEN  
Expenditure Journal  
General Fund  
Police Department  
From 6/1/2020 Through 6/1/2020**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
ARTISTIC ENGRAVING	MERIT MCU BADGES - HELLMANN & SIMEK	AP060120	4269	Uniforms	197.00
DU-COMM	QUARTERLY SHARES (5-1-20 thru 7-31-20)	AP060120	4325	Consulting/Professional	99,144.75
DU-COMM	OPERATING COSTS (5-1-20 thru 7-31-20)	AP060120	4325	Consulting/Professional	4,853.34
DUPAGE COUNTY CLERK	NOTARY FEE-DUPAGE COUNTY	AP060120	4213	Dues and Subscriptions	10.00
KARA COMMUNICATIONS	DAILY TRAINING REPORT CARDS	AP060120	4235	Printing and Forms	93.00
RAY O'HERRON CO. INC.	LED SPOTLIGHTS FOR SQUADS	AP060120	4229	Maintenance - Vehicles	529.70
STOP STICK, LTD.	11 STOP STICKS FOR SQUADS	AP060120	4213	Dues and Subscriptions	4,995.00
UIC ANALYTICAL FORENSIC TESTS	URINE ANALYSIS DA-19-07396	AP060120	4217	Investigation and Equipment	180.00
WILLOWBROOK FORD, INC.	SENSORS FOR POLICE DEPT	AP060120	4229	Maintenance - Vehicles	250.88
				Total Police Department	110,253.67
				Total General Fund	133,898.31



**CITY OF DARIEN**  
**Expenditure Journal**  
**Water Fund**  
**Public Works, Water**  
**From 6/1/2020 Through 6/1/2020**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
CENTRAL SOD FARMS	LANDSCAPE REPAIRS	AP060120	4231	Maintenance - Water System	288.00
DYNEGY ENERGY SERVICES	ENERGY FOR WATER PLANTS	AP060120	4271	Utilities (Elec,Gas,Wtr,Sewer)	1,391.14
OCCUPATIONAL HEALTH CENTERS	RANDOM DRUG SCREEN	AP060120	4219	Liability Insurance	40.50
STATE INDUSTRIAL PRODUCTS	HAND SANITIZER AND BUILDING MAINT	AP060120	4219	Liability Insurance	140.00
STATE INDUSTRIAL PRODUCTS	HAND SANITIZER	AP060120	4219	Liability Insurance	163.85
STATE INDUSTRIAL PRODUCTS	HAND SANITIZER AND BUILDING MAINT	AP060120	4223	Maintenance - Building	303.45
THE BANK OF NEW YORK MELLON	GO REFUNDING 2012 BOND- ADMIN FEE	AP060120	4950	Debt Retire-Water Refunding	428.00
WHOLESALE DIRECT, INC.	LED LIGHTS	AP060120	4225	Maintenance - Equipment	83.75
WL CONSTRUCTION SUPPLY INC	RECIPROCATOR SAW BLADES	AP060120	4231	Maintenance - Water System	137.40
ZIEBELL WATER SERVICE PRODUCTS	CLAMPS /FITTINGS FOR WATER MAIN	AP060120	4231	Maintenance - Water System	1,357.95
				Total Public Works, Water	4,334.04
				Total Water Fund	4,334.04

**CITY OF DARIEN**  
**Expenditure Journal**  
**Motor Fuel Tax**  
**MFT Expenses**  
**From 6/1/2020 Through 6/1/2020**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
NORWALK TANK	STORM SEWER SUPPLIES	AP060120	4257	Supplies - Other	675.66
NORWALK TANK	STORM SEWER SUPPLIES	AP060120	4257	Supplies - Other	701.47
ORANGE CRUSH LLC	ROAD PATCH	AP060120	4245	Road Material	132.08
ORANGE CRUSH LLC	ROAD PATCH	AP060120	4245	Road Material	314.60
ORANGE CRUSH LLC	ROAD PATCH	AP060120	4245	Road Material	284.96
ORANGE CRUSH LLC	ROAD PATCH	AP060120	4245	Road Material	984.88
ORANGE CRUSH LLC	ROAD PATCH	AP060120	4245	Road Material	485.48
				Total MFT Expenses	3,579.13
				Total Motor Fuel Tax	3,579.13

**CITY OF DARIEN**  
**Expenditure Journal**  
**State Drug Forfeiture Fund**  
**Drug Forfeiture Expenditures**  
**From 6/1/2020 Through 6/1/2020**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
DUPAGE METROPOLITAN ENF GROUP	FY21 FAIR SHARE CONTRIBUTION	AP060120	4273	Vehicle (Gas and Oil)	17,680.00
WEX BANK	GAS FOR POLICE DEPT	AP060120	4273	Vehicle (Gas and Oil)	<u>181.75</u>
				Total Drug Forfeiture Expenditures	<u>17,861.75</u>
				Total State Drug Forfeiture Fund	<u>17,861.75</u>

**CITY OF DARIEN**  
**Expenditure Journal**  
**Capital Improvement Fund**  
**Capital Fund Expenditures**  
**From 6/1/2020 Through 6/1/2020**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
AL CHILE MEXICAN GRILL	FOOD & BEVERAGE TAX REBATE (May thru Oct 2019)	AP060120	4400	Economic Incentive	2,745.89
AODAKE SUSHI & HIBACHI	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	3,810.93
BASKIN ROBBINS	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	1,456.86
BLUEBERRY HILL PANCAKE HOUSE	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	7,232.00
BROOSTERS CHICKEN	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	1,277.19
BUONA	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	16,561.00
BURRITO PARADISE	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	5,463.00
CARRIAGE GREEN VENUES	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	635.70
CARRIAGE GREENS COUNTRY CLUB	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	3,286.42
CHIBA JAPANESE RESTAURANT	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	7,084.25
CHUCK E CHEESE	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	2,613.97

**CITY OF DARIEN**  
**Expenditure Journal**  
**Capital Improvement Fund**  
**Capital Fund Expenditures**  
**From 6/1/2020 Through 6/1/2020**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
CHUCK'S SOUTHERN COMFORTS CAFE	FOOD & BEVERAGE TAX REBATE - (May thru Oct 2019)	AP060120-2	4400	Economic Incentive	24,477.75
CULVERS	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	14,801.00
DARIEN CHOP SUEY	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	1,528.58
DARIEN DONUTS (DUNKIN DONUTS)	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	6,099.35
DRY DOCK	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	2,387.21
DUNKIN DONUTS	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	5,058.32
HOME RUN INN	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	19,266.00
JAM N JELLY PANCAKE HOUSE	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	5,891.00
JIMMY JOHNS	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	5,250.00
KAO GAENG	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	1,032.55
MCDONALDS	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	22,513.17

**CITY OF DARIEN**  
**Expenditure Journal**  
**Capital Improvement Fund**  
**Capital Fund Expenditures**  
**From 6/1/2020 Through 6/1/2020**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
MI HACIENDA	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	3,424.59
MISKATONIC BREWING COMPANY	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	1,607.33
OLD VILNIUS CAFE	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	3,216.96
PANDA EXPRESS #1187	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	7,808.32
POPEYES	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	10,456.06
Q-BAR (Action Billiards)	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	7,349.07
ROSATIS	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	254.96
SHREVE SERVICES INC	DIRT	AP060120	4376	Ditch Projects	640.00
STARBUCKS	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	14,352.12
SUBWAY #1999	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	1,496.35
SUBWAY #32965	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	2,339.11
TACO BELL	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	10,447.51

**CITY OF DARIEN**  
**Expenditure Journal**  
**Capital Improvement Fund**  
**Capital Fund Expenditures**  
**From 6/1/2020 Through 6/1/2020**

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
TAI SAN CHEF	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	6,844.00
TEDDYS RED HOTS	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	2,870.16
TGI FRIDAYS #2670	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	13,415.21
THE PATIO RESTAURANT	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	30,397.00
UNCLE MAOS	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	1,413.76
VLADAS KITCHENETTE	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	666.00
WENDYS #1159	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	9,261.76
ZAZZOS PIZZERIA	FOOD & BEVERAGE TAX REBATE- (May thru Oct 2019)	AP060120	4400	Economic Incentive	8,993.44
				Total Capital Fund Expenditures	297,725.85
				Total Capital Improvement Fund	297,725.85
Report Total					457,399.08

**AGENDA MEMO**  
**City Council**  
**June 1, 2020**

**ISSUE STATEMENT**

A resolution authorizing the purchase of one new Smartshore Shoring Equipment, from Red Arrow Sales in the amount of \$10,750.00.

**RESOLUTION**

**BACKGROUND/HISTORY**

The Smart Shore is an inflatable shoring system for trench safety. This is a new OSHA approved design that is a perfect solution for secure excavations and its lightweight durability will make useful for quick maintenance. The Smartshore consists of two inflatable Kevlar cushions that are easily transported and can be easily manipulated to accommodate any style trench. This product was recently demonstrated and was very well received by the Municipal Services staff. As the underground infrastructure continues to be inundated with various utilities, the shoring equipment has the opportunity to form around utilities while providing a safe environment during excavations.

Staff had solicited for competitive quotes and below are the results:

VENDOR	TOTAL COST
Pronal-USA, Inc.	\$11,240.00
<b>Red Arrow Sales</b>	<b>\$10,750.00</b>
Lifting Solutions, LLC	\$11,550.00

The FY20-21 budget included the funding for the proposed shoring equipment. The proposed expenditure would be expended from the following accounts:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 20/21 BUDGET	PROPOSED EXPENDITURE	YEAR TO DATE EXPENDITURE	BALANCE
12-51-4390	Capital Improvement Shoring Equipment	\$ 11,000.00	\$ 10,750.00	\$ -0-	\$ 250.00

**COMMITTEE RECOMMENDATION**

Due to the recent cancellation of the Municipal Services Committee this item will be forwarded to the City Council.

**ALTERNATE CONSIDERATION**

Not approving this item at this time.

**DECISION MODE**

This item will be placed on the June 1, 2020 City Council agenda for formal consideration.





RESOLUTION NO. \_\_\_\_\_

**RESOLUTION AUTHORIZING THE PURCHASE OF ONE NEW  
SMARTSHORE SHORING EQUIPMENT, FROM RED ARROW SALES  
IN THE AMOUNT OF \$10,750.00**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU  
PAGE COUNTY, ILLINOIS, as follows:**

**SECTION 1:** The City Council of the City of Darien hereby authorizes the purchase of one new Smartshore Shoring Equipment, from Red Arrow Sales in the amount of \$10,750.00, attached hereto as [Exhibit A](#), and is by this reference expressly incorporated herein.

**SECTION 2:** This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE  
COUNTY, ILLINOIS, this 1<sup>st</sup> day of June 2020.**

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY,  
ILLINOIS, this 1<sup>st</sup> day of June 2020.**

\_\_\_\_\_  
JOSEPH A. MARCHESE, MAYOR

ATTEST:

\_\_\_\_\_  
JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY



RES



**RED ARROW  
SALES**

**Quotation**

RED ARROW SALES  
72 EAST STREET  
CRYSTAL LAKE, IL  
60014  
Phone: 866.837.8009  
Fax: 866.526.6559

**Date :** 5/6/2020  
**Quote # :** 5244  
**Outside SR :** VD  
**Inside SR :**

**Bill To:**

CITY OF DARIEN  
1041 S Frontage Rd  
Darien, IL 60561

**Ship To:**

CITY OF DARIEN  
1041 S Frontage Rd  
Darien, IL 60561

Item	Description	Qty	Unit Price	Total
SMART-2Panel ...	SMARTSHORE Shoring Equipment set includes:  (2) Flexshore Shields 57" x 102" (6) struts 36" - 60" (1) Inflation hose with shut-off (1) Venturi vacuum pump Pelican Case with Wheels (2) PE Certified tabulated data sheets (1- for each panel)			10,600.00

Please address all purchase orders to:  
Red Arrow Sales, 72 East Street, Crystal Lake, IL. 60014

Any questions? Contact Victor De La Pasqua at (773) 879-7484

<b>Proposal Total</b>	\$10,600.00
<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$10,600.00

w/shipping  
est \$150  
\$10,750.00



## Dennis Cable

---

**From:** Michelle Anderson <manderson@dukes.com>  
**Sent:** Thursday, May 7, 2020 2:34 PM  
**To:** Dennis Cable  
**Subject:** RE: Quotes

Hi Dennis,

Freight charges are additional, estimated around \$150

**Michelle Anderson**  
*Inside Sales*  
P. (800) 447-6687 | M. (630)882-5829

---

**From:** Dennis Cable <dcable@darienil.gov>  
**Sent:** Thursday, May 7, 2020 2:12 PM  
**To:** Michelle Anderson <manderson@dukes.com>  
**Subject:** RE: Quotes

Michelle for the smartshore quote is that with shipping or is there an additional cost to that.

---

**From:** Michelle Anderson <manderson@dukes.com>  
**Sent:** Wednesday, May 6, 2020 10:27 AM  
**To:** Dennis Cable <dcable@darienil.gov>  
**Cc:** Victor Delapasqua <vic@dukes.com>  
**Subject:** Quotes

Good morning,  
Please see attached quotes as requested.

Regards,



**RED ARROW**  
SALES

Michelle Anderson  
Inside Sales  
72 East Street  
Crystal Lake, IL 60014  
Office 866.837.8009  
Direct 630.882.5829  
[www.redarrowsales.com](http://www.redarrowsales.com)

ARMOR EXPRESS

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**FOXFURY**  
LIGHTING SOLUTIONS

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Customer Engineering since 1962

**airstar**  
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**AERVOE**  
Aerovoe Inc.

**EDOTECH**

## CITY OF DARIEN

### RULES FOR COMPLIANCE WITH PUBLIC COMMENT REQUIREMENTS OF THE ILLINOIS OPEN MEETINGS ACT

#### I. PURPOSE OF RULES.

The purpose of these Rules is to comply with the requirement of Section 2.06 of the Illinois Open Meetings Act that a public comment section be provided at each meeting subject to the Open Meetings Act.

#### II. DEFINITION OF “PUBLIC BODY” or “BODY.”

For purposes of these Rules, the term “Public Body” or “Body” shall mean the City Council, any Committee of the City Council, and any Board and Commission established by the City Council.

#### III. RULES GOVERNING PUBLIC COMMENT.

A. Unless otherwise allowed by a majority vote of the Body, the public comment periods shall be as follows:

1. For the City Council, as set forth on the attached **Agenda template**.
2. For Council committees and advisory committees, at the conclusion of the meeting immediately before adjournment. At the direction of the Body, the floor may be opened for public comment in conjunction with specific agenda items.

B. Individuals seeking to make public comment to the Body shall be formally recognized by the Chair.

C. Individuals addressing the Body shall identify themselves by name, but need not provide their home address.

D. Individuals addressing the Body shall do so by addressing their comments to the Body

itself and shall not turn to address the audience.

E. Public comment time shall be limited to three (3) minutes per person.

F. An individual will be allowed a second opportunity to address the Body only after all other interested persons have addressed the Body and only upon the majority vote of the Body.

G. In the case of a special meeting, public comment will be limited to subject matters germane to the agenda of the special meeting.

#### **IV. PUBLIC HEARING REQUIREMENTS.**

Additional public comments periods will be allowed as required by law in the case of public hearing, subject to the same time constraints.

**Approved by a Motion on November 17, 2014**