

Visit the City of Darien [YouTube channel](#) to view the meeting live.

EXECUTIVE SESSION – 7:00 P.M.

- COLLECTIVE BARGAINING SECTION 2(C)(2) &
- PERSONNEL SECTION 2(C)(1) OF THE OPEN MEETINGS ACT

PRE-COUNCIL WORK SESSION —7:00 P.M.

Agenda of the Regular Meeting

of the City Council of the

CITY OF DARIEN

June 6, 2022

7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Declaration of Quorum
5. Questions, Comments and Announcements — **General (This is an opportunity for the public to [make comments or ask questions on any issue](#) – 3 Minute Limit Per Person, Additional Public Comment Period - Agenda Item 18)**
6. Approval of Minutes — [May 16, 2022](#)
7. Receiving of Communications
8. Mayor's Report
9. City Clerk's Report
10. City Administrator's Report
11. Department Head Information/Questions
 - A. Police Department
 - B. Municipal Services
12. Treasurer's Report
 - A. Warrant Number — [21-22-27](#)
 - B. Warrant Number — [22-23-03](#)
13. Standing Committee Reports

14. Questions and Comments — **Agenda Related (This is an opportunity for the public to [make comments or ask questions on any item on the Council's Agenda](#) – 3 Minute Limit Per Person)**
15. Old Business
16. Consent Agenda
 - A. Consideration of a Motion to Approve an Ordinance Approving a Variation from the Darien Zoning Ordinance (PZC2022-01: [7521 Lemont Road](#))
 - B. Consideration of a Motion to Approve a Resolution Authorizing the [Purchase of One New SeCorr C200 Leak Correlator](#) from EDENBROS, LLC in an Amount not to Exceed \$11,238.00
 - C. Consideration of a Motion to Approve the Expenditure of Budgeted Funds to [Purchase Ammunition](#) from Kiesler's Police Supply in the amount of \$18,753.60
17. New Business
18. Questions, Comments and Announcements — **General (This is an opportunity for the public to [make comments or ask questions on any issue](#) – 3 Minute Limit Per Person)**
19. Adjournment

A WORK SESSION WAS CALLED TO ORDER AT 7:00 P.M. BY MAYOR MARCHESE FOR THE PURPOSE OF REVIEWING ITEMS ON THE MAY 16, 2022 AGENDA WITH THE CITY COUNCIL. THE WORK SESSION ADJOURNED AT 7:24 P.M.

Minutes of the Regular Meeting

of the City Council of the

CITY OF DARIEN

May 16, 2022

7:30 P.M.

1. **CALL TO ORDER**

The regular meeting of the City Council of the City of Darien was called to order at 7:30 P.M. by Mayor Marchese.

2. **PLEDGE OF ALLEGIANCE**

Mayor Marchese led the Council and audience in the Pledge of Allegiance.

3. **ROLL CALL** — The Roll Call of Aldermen by Clerk Ragona was as follows:

Present: Thomas J. Belczak Joseph A. Kenny
 Thomas M. Chlystek Ted V. Schauer

Absent: Eric K. Gustafson
 Mary Coyle Sullivan
 Lester Vaughan

Also in Attendance: Joseph Marchese, Mayor
 JoAnne E. Ragona, City Clerk
 Michael J. Coren, City Treasurer
 Bryon Vana, City Administrator
 Jason Norton, Acting Chief
 Daniel Gombac, Director of Municipal Services

4. **DECLARATION OF A QUORUM** – There being four aldermen present, Mayor Marchese declared a quorum.

5. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

There were none.

6. **APPROVAL OF MINUTES** – May 2, 2022

It was moved by Alderman Belczak and seconded by Alderman Chlystek to approve the minutes of the City Council Meeting of May 2, 2022.

Roll Call:	Ayes:	Belczak, Chlystek
	Abstain:	Kenny, Schauer
	Nays:	None
	Absent:	Gustafson, Sullivan, Vaughan

Results: Ayes 4, Nays 0, Absent 3

MOTION DULY CARRIED

7. **RECEIVING OF COMMUNICATIONS**

Alderman Schauer received communication from...

...Bob Denk, Regency Grove, regarding electronic pick up of television; Katie Neary, LRS, resolved issue.

...Matt Rynkar, 7700 block of Stratford, regarding electricity going out twice last week.

Alderman Chylstek received communication from Shari Gillespie, 7000 block of Sawyer Road, regarding length of time a dumpster can be on driveway; she noted dumpster has been on property at 7806 Sawyer Road a long time and lawn is in need of maintenance. Director Gombac will have Code Enforcement investigate.

Alderman Kenny received communication from...

...John Mocariski, Gigi Lane, regarding AT&T restoration.

...Jill Surrusco, 1900 block of 71st, regarding restoration required by AT&T.

...Roy Itteera, Darien Club subdivision, regarding issues with HOA; Alderman Kenny advised City not responsible and is a private matter.

...Bruno Hall requested radar on Williams Street and 77th Street due to speeding vehicles. Council discussion ensued.

8. **MAYORS REPORT**

A. DARIEN LIONS HUMANITARIAN OF THE YEAR AWARD – MICHAEL KELLY

Mayor Marchese provided a brief history of the award and declared Michael Kelly as the 2022 Darien Lions Humanitarian of the Year.

Mayor Marchese shared the significant impact Mike has made to the mission of the Darien Lions Club Foundation (DLCF). After learning about the DLCF mission to support the needy in Darien, Mike adopted the Foundation as a charity. His company K&B Financial has supported the DLCF for more than 12 years, with donations in excess of \$24,000.

Mike’s contributions assist the Lions in maintaining and delivering services such as the Food Basket Program, which supplies two weeks of food to 250-300 families in Darien and the surrounding area.

The City of Darien along with the Darien Lions Club thanked Mike for his generous support of the Club’s humanitarian efforts and is happy to honor Mike with the 2022 Darien Lions Humanitarian of the Year Award.

Lion John Galan stated Mike will receive a commemorative brick for the patio at the Darien Community Park. He thanked Mike for everything he has done for the Club and Community.

B. CONSIDERATION OF A MOTION TO APPROVE THE REAPPOINTMENTS OF JOHN BRESLIN AND JEFFREY MAY TO THE POLICE PENSION BOARD

It was moved by Alderman Schauer and seconded by Alderman Kenny to approve the motion as presented.

Roll Call: Ayes: Belczak, Chlystek, Kenny, Schauer

Nays: None

Absent: Gustafson, Sullivan, Vaughan

Results: Ayes 4, Nays 0, Absent 3

MOTION DULY CARRIED

Clerk Ragona administered the Oath of Office to Jeffrey May.

**C. MAYORAL PROCLAMATION “NATIONAL PUBLIC WORKS WEEK”
(MAY 15 – 21, 2022)**

Mayor Marchese read the proclamation into record declaring May 15 – 21, 2022 as National Public Works Week. Director Gombac accepted the proclamation.

**D. MAYORAL PROCLAMATION “NATIONAL POLICE WEEK” (MAY 15 –
21, 2022)**

Mayor Marchese read the proclamation into record declaring May 15 – May 21, 2022 as National Police Week. Acting Chief Norton accepted the proclamation. He explained the significance of the mourning band he was wearing to honor Peace Officers’ Memorial Day.

**E. MAYORAL PROCLAMATION “MENTAL HEALTH AWARENESS
MONTH” (MAY 2022)**

Mayor Marchese read the proclamation into record declaring May 2022 as Mental Health Awareness Month. Mayor Marchese encouraged all residents to be more conscientious of the need for good mental health in our community and to support those receiving mental health assistance and service.

9. **CITY CLERK’S REPORT**

Clerk Ragona announced City offices will be closed on Monday, May 30, in observance of Memorial Day.

10. **CITY ADMINISTRATOR’S REPORT**

There was no report.

11. **DEPARTMENT HEAD INFORMATION/QUESTIONS**

A. POLICE DEPARTMENT – NO REPORT

B. MUNICIPAL SERVICES

Treasurer Coren inquired about roadwork at I55 & Lemont Road; Director Gombac stated the Illinois Department of Transportation is working on making bridge, lighting and ramp improvements; Bridge Project should be completed November 2022.

12. **TREASURER’S REPORT**

A. WARRANT NUMBER 21-22-26

It was moved by Alderman Belczak and seconded by Alderman Schauer to approve payment of Warrant Number 21-22-26 in the amount of \$575,431.88 from the enumerated funds for a total to be approved of \$575,431.88.

Roll Call: Ayes: Belczak, Chlystek, Kenny, Schauer

Nays: None

Absent: Gustafson, Sullivan, Vaughan

Results: Ayes 4, Nays 0, Absent 3

MOTION DULY CARRIED

B. WARRANT NUMBER 22-23-02

It was moved by Alderman Kenny and seconded by Alderman Belczak to approve payment of Warrant Number 22-23-02 in the amount of \$471,406.42 from the enumerated funds and \$323,140.80 from payroll funds for the period ending 05/05/22 for a total to be approved of \$794,547.22.

Roll Call: Ayes: Belczak, Chlystek, Kenny, Schauer

Nays: None

Absent: Gustafson, Sullivan, Vaughan

Results: Ayes 4, Nays 0, Absent 3

MOTION DULY CARRIED

13. **STANDING COMMITTEE REPORTS**

Administrative/Finance Committee – Clerk Ragona announced the Administrative/Finance Committee meeting is scheduled for June 6, 2022 at 6:00 P.M.

Municipal Services Committee – Chairman Belczak announced the Municipal Services Committee meeting is scheduled for May 23, 2022 at 6:00 P.M.

Police Committee – Chairman Kenny stated the minutes of the February 22, 2022 meeting were approved and submitted to the Clerk’s Office. He announced the Police

Committee meeting is scheduled for June 20, 2022 at 6:00 P.M. in the Police Department Training Room.

Police Pension Board – Liaison Coren provided an update from the Police Pension Board quarterly meeting held on May 5, 2022. He stated pension fund assets were down due to poor stock market performance. He reviewed prior history and is hopeful last year’s positive performance will mitigate underperformance over the next five years.

14. **QUESTIONS AND COMMENTS – AGENDA RELATED**

There were none.

15. **OLD BUSINESS**

There was no Old Business.

16. **CONSENT AGENDA**

It was moved by Alderman Schauer and seconded by Alderman Belczak to approve the motion as presented.

A. CONSIDERATION OF A MOTION GRANTING WAIVER OF THE RAFFLE LICENSE BOND REQUIREMENT FOR THE DARIEN LIONS CLUB

B. CONSIDERATION OF A MOTION TO APPROVE A PROPOSAL FROM SUNRISE COMMUNICATIONS IN AN AMOUNT NOT TO EXCEED \$13,000 FOR THE LABOR AND \$50,500 TO PURCHASE EQUIPMENT FOR THE UPGRADE OF THE BROADCAST SYSTEM IN THE MEDIA ROOM AND THE COUNCIL ROOM MICROPHONES

Roll Call: Ayes: Belczak, Chlystek, Kenny, Schauer

Nays: None

Absent: Gustafson, Sullivan, Vaughan

Results: Ayes 4, Nays 0, Absent 3

MOTION DULY CARRIED

17. **NEW BUSINESS**

- A. APPROVAL OF A RESOLUTION AUTHORIZING THE FOLLOWING PRIVATE PROPERTY REAR YARD STORM WATER MANAGEMENT ASSISTANCE PROJECTS FOR:
PROJECT FYE23-E-1501 AND 1505 NORMAN DR., IN AN AMOUNT NOT TO EXCEED \$15,165 (CITY COST \$10,624 RESIDENT REIMBURSEMENT \$4,541)
PROJECT FYE23-SS-1205 WILLOW LN., IN AN AMOUNT NOT TO EXCEED \$21,571 (PW PROJECT \$19,886 CITY COST \$685 RESIDENT REIMBURSEMENT \$1,000) AND
THE PUBLIC WORKS PROJECTS AS ASSOCIATED WITH WILLOW LANE IN AN AMOUNT NOT TO EXCEED \$19,986 FOR INFRASTRUCTURE MATERIAL AND RESTORATION**

It was moved by Alderman Kenny and seconded by Alderman Schauer to approve the motion as presented.

RESOLUTION NO. R-41-22

**A RESOLUTION AUTHORIZING THE FOLLOWING PRIVATE PROPERTY REAR YARD STORM WATER MANAGEMENT ASSISTANCE PROJECTS FOR:
PROJECT FYE23-E-1501 AND 1505 NORMAN DR., IN AN AMOUNT NOT TO EXCEED \$15,165 (CITY COST \$10,624 RESIDENT REIMBURSEMENT \$4,541)
PROJECT FYE23-SS-1205 WILLOW LN., IN AN AMOUNT NOT TO EXCEED \$21,571 (PW PROJECT \$19,886 CITY COST \$685 RESIDENT REIMBURSEMENT \$1,000) AND
THE PUBLIC WORKS PROJECTS AS ASSOCIATED WITH WILLOW LANE IN AN AMOUNT NOT TO EXCEED \$19,986 FOR INFRASTRUCTURE MATERIAL AND RESTORATION**

Roll Call: Ayes: Belczak, Chlystek, Kenny, Schauer
 Nays: None
 Absent: Gustafson, Sullivan, Vaughan

Results: Ayes 4, Nays 0, Absent 3
MOTION DULY CARRIED

18. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

Mayor Marchese...

...commented he attended Kingswood Academy Fundraiser; Mayor for the Day Program raised more than \$5,000. He congratulated Kingswood Academy on a successful gala. ...stated Darien Action Committee met at the Indian Prairie Public Library; a good discussion took place about the Farmer’s Market program and shared Community calendar.

19. **ADJOURNMENT**

There being no further business to come before the City Council, it was moved by Alderman Kenny and seconded by Alderman Schauer to adjourn the City Council meeting.

VIA VOICE VOTE – MOTION DULY CARRIED

The City Council meeting adjourned at 8:05 P.M.

 City Clerk

 Mayor

All supporting documentation and report originals of these minutes are on file in the Office of the City Clerk under File Number 5-16-22. Minutes of 5-16-22 CCM.



CITY OF DARIEN

**EXPENDITURE APPROVAL LIST
FOR CITY COUNCIL MEETING ON
June 6, 2022**

Approval is hereby given to have the City Treasurer of Darien, Illinois pay to the officers, employees, independent contractors, vendors, and other providers of goods and services in the indicated amounts as set forth.

A summary indicating the source of funds used to pay the above is as follows:

General Fund		\$13,882.74
Water Fund		\$296.94
Motor Fuel Tax Fund		\$32,094.73
Water Depreciation Fund		
Special Service Area Tax Fund		
Stormwater Management Fund		
E-Citation Fund		
Capital Improvement Fund		1,645.20
State Drug Forfeiture Fund		
Federal Equitable Sharing Fund		
DUI Technology Fund		
	Subtotal:	<u>\$47,919.61</u>
General Fund Payroll	\$	-
Water Fund Payroll	\$	-
	Subtotal:	<u>\$ -</u>
Total to be Approved by City Council:		<u>\$ 47,919.61</u>

Approvals:

Joseph A. Marchese, Mayor

JoAnne E. Ragona, City Clerk

Michael J. Coren, Treasurer

Bryon D. Vana, City Administrator

CITY OF DARIEN
Expenditure Journal
General Fund
Administration
From 4/21/2022 Through 4/21/2022

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
IMPACT NETWORKING, LLC	KYOCERA COPIER -CH (3-31-22 to 4-29-22)	AP060622	4225	Maintenance - Equipment	51.00
O DELSON, STERK, MURPHY, FRAZIER &	LEGAL SERVICES- APRIL 2022	AP060622	4219	Liability Insurance	330.00
O DELSON, STERK, MURPHY, FRAZIER &	LEGAL SERVICES- APRIL 2022	AP060622	4219	Liability Insurance	385.00
				Total Administration	766.00

CITY OF DARIEN
Expenditure Journal
General Fund
City Council
From 4/21/2022 Through 4/21/2022

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
DUPAGE MAYORS MANAGERS CONF.	SPRINGFIELD BUS TRIP- MAYOR MARCHESE, BRYON VANA	AP060622	4213	Dues and Subscriptions	740.00
DUPAGE MAYORS MANAGERS CONF.	CONFERENCE MEETING- APRIL 2022	AP060622	4213	Dues and Subscriptions	40.00
IL STATE POLICE	JOHN M KING -CHUCK E CHEESE	AP060622	4205	Boards and Commissions	28.25
IL STATE POLICE	CYNTHIA HUNTLEY - WALGREENS	AP060622	4205	Boards and Commissions	28.25
				Total City Council	836.50

CITY OF DARIEN
Expenditure Journal
General Fund
Community Development
From 4/21/2022 Through 4/21/2022

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
PM PRINTING INC.	PRINTING- CRACK FILL HANGERS AND FENCE PERMITS	AP060622	4235	Printing and Forms	185.45
				Total Community Development	185.45

CITY OF DARIEN
Expenditure Journal
General Fund
Public Works, Streets
From 4/21/2022 Through 4/21/2022

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
FORCE AMERICA	SALT CONTROLS	AP060622	4225	Maintenance - Equipment	221.04
HOME DEPOT	MAINTENANCE & OPERATION SUPPLIES	AP060622	4223	Maintenance - Building	207.15
HOME DEPOT	MAINTENANCE SUPPLIES	AP060622	4257	Supplies - Other	357.62
IMPACT NETWORKING, LLC	PW COPIER (3-31-22 to 4-29-22)	AP060622	4225	Maintenance - Equipment	51.00
MID-TOWN PETROLEUM ACQUISITION	FLUIDS	AP042122-2	4225	Maintenance - Equipment	499.70
MID-TOWN PETROLEUM ACQUISITION	FLUIDS	AP060622	4225	Maintenance - Equipment	424.09
NAPA AUTO PARTS	REPAIR PARTS FOR STOCK	AP060622	4229	Maintenance - Vehicles	644.50
PM PRINTING INC.	PRINTING- CRACK FILL HANGERS AND FENCE PERMITS	AP060622	4235	Printing and Forms	280.78
RAGS ELECTRIC	LIGHT POLE REPAIRS DANBURY DR AND HAMILTON LANE	AP060622	4359	Street Light Oper & Maint.	775.00
RAGS ELECTRIC	LIGHT POLE REPAIRS- CREEKSIDE/KEARNEY and SAWYER & 79TH	AP060622	4359	Street Light Oper & Maint.	3,709.84
				Total Public Works, Streets	7,170.72

CITY OF DARIEN
Expenditure Journal
General Fund
Police Department
From 4/21/2022 Through 4/21/2022

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
DUPAGE COUNTY ANIMAL CONTROL	STRAY DOG-BOARDING, VACCINE AND PICK UP FEES	AP060622	4201	Animal Control	165.00
I.R.M.A.	2022 CLOSED CLAIMS -MARCH 2022	AP060622	4219	Liability Insurance	2,500.00
I.R.M.A.	2021 CLOSED CLAIMS-MARCH 2021	AP060622	4219	Liability Insurance	(1,784.26)
MCKESSON MEDICAL-SURGICAL GOVT	GLOVES	AP060622	4219	Liability Insurance	246.10
NAPA AUTO PARTS	REPAIR PARTS	AP060622	4229	Maintenance - Vehicles	62.09
ODELSON,STERK,MURPHY,FRAZIER &	LEGAL SERVICES-APRIL 2022	AP060622	4219	Liability Insurance	3,025.00
RICHARD STUTTE	REIMBURSEMENT FOR HEART SCAN- RICH STUTTE	AP060622	4219	Liability Insurance	75.00
WILLOWBROOK FORD, INC.	REPAIR PARTS D6	AP060622	4229	Maintenance - Vehicles	<u>635.14</u>
				Total Police Department	<u>4,924.07</u>
				Total General Fund	<u>13,882.74</u>

**CITY OF DARIEN
Expenditure Journal
Water Fund
Public Works, Water
From 4/21/2022 Through 4/21/2022**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
HOME DEPOT	MAINTENANCE & OPERATION SUPPLIES	AP060622	4223	Maintenance - Building	29.47
HOME DEPOT	MAINTENANCE & OPERATION SUPPLIES	AP060622	4231	Maintenance - Water System	267.47
				Total Public Works, Water	296.94
				Total Water Fund	296.94

CITY OF DARIEN
Expenditure Journal
Motor Fuel Tax
MFT Expenses
From 4/21/2022 Through 4/21/2022

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
AEP ENERGY	3017243669- 2510 ABBEY DR	AP060622	4840	Street Lights	837.64
AEP ENERGY	3017243647 75TH ST LEGS STREET LGT/CASS	AP060622	4840	Street Lights	263.65
PRECISION PAVEMENT MARKINGS	THERMOPLASTICS STRIP MARKING	AP060622	4261	Pavement Striping	30,993.44
				Total MFT Expenses	32,094.73
				Total Motor Fuel Tax	32,094.73

CITY OF DARIEN
Expenditure Journal
Capital Improvement Fund
Capital Fund Expenditures
From 4/21/2022 Through 4/21/2022

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
NORWALK TANK	ADDITIONAL WORK- CREST RD	AP060622	4376	Ditch Projects	1,645.20
				Total Capital Fund Expenditures	1,645.20
				Total Capital Improvement Fund	1,645.20
Report Total					47,919.61



CITY OF DARIEN

EXPENDITURE APPROVAL LIST
FOR CITY COUNCIL MEETING ON
June 6, 2022

Approval is hereby given to have the City Treasurer of Darien, Illinois pay to the officers, employees, independent contractors, vendors, and other providers of goods and services in the indicated amounts as set forth.

A summary indicating the source of funds used to pay the above is as follows:

General Fund			\$449,670.23
Water Fund			\$66,557.77
Motor Fuel Tax Fund			\$954.00
Water Depreciation Fund			\$187,925.00
Special Service Area Tax Fund			
Stormwater Management Fund			
E-Citation Fund			
Capital Improvement Fund			194,143.35
State Drug Forfeiture Fund			
Federal Equitable Sharing Fund			
DUI Technology Fund			
		<i>Subtotal:</i>	<u>\$899,250.35</u>
General Fund Payroll	05/19/22	\$	235,100.48
Water Fund Payroll	05/19/22	\$	23,820.49
General Fund Payroll	06/02/22	\$	247,724.14
Water Fund Payroll	06/02/22	\$	25,039.63
		<i>Subtotal:</i>	<u>\$ 531,684.74</u>
<i>Total to be Approved by City Council:</i>			<u>\$ 1,430,935.09</u>

Approvals:

Joseph A. Marchese, Mayor

JoAnne E. Ragona, City Clerk

Michael J. Coren, Treasurer

Bryon D. Vana, City Administrator

CITY OF DARIEN
Expenditure Journal
General Fund
Administration
From 5/17/2022 Through 6/6/2022

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
AIS	MONTHLY DATA SERVICES- JUNE 2022	AP060622-	4325	Consulting/Professional	5,930.26
AIS	ANNUAL SPAM FILTER (6-1-22 thru 5-31-23)	AP060622-	4325	Consulting/Professional	2,070.00
AIS	BACK UP SERVICE- JUNE 2022	AP060622-	4325	Consulting/Professional	1,550.00
AIS	CJIS FOR POLICE DEPT 5-8-22 thru 5-7-23)	AP060622-	4325	Consulting/Professional	1,980.00
CARRIAGE WAY WEST (Carriage)	ELECTRIC OUTLETS /CONCERTS	AP060622-	4239	Public Relations	300.00
CARRIAGE WAY WEST (Carriage)	SHARED COST-ELECTRIC OUTLETS FOR CONCERTS	AP060622-4	4239	Public Relations	150.00
CARRIAGE WAY WEST (Carriage)	CREDIT FOR VOIDED CK 059503-Wrong Amount	APCREDIT060...	4239	Public Relations	(300.00)
COMCAST BUSINESS	CABLE TV FOR CITY HALL	AP060622-	4267	Telephone	42.00
ECO CLEAN MAINTENANCE INC	JANITORIAL SERVICES- MAY 2022	AP060622-	4345	Janitorial Service	2,108.00
GOVTEMPSUSA LLC	VANA (5-8-22)	AP060622-	4325	Consulting/Professional	3,415.38
GOVTEMPSUSA LLC	VANA (5-15-22)	AP060622-	4325	Consulting/Professional	3,415.38
MECO CONSULTING GROUP LLC	COMMUNICATION SERVICE- MAY 2022	AP060622-	4239	Public Relations	2,800.00
OCCUPATIONAL HEALTH CENTERS	PRE-EMPLOYMENT DRUG SCREEN-LEPIC	AP060622-	4219	Liability Insurance	66.00
OCCUPATIONAL HEALTH CENTERS	PRE-EMPLOYMENT DRUG SCREEN-JASMINE SAENZ	AP060622-	4219	Liability Insurance	66.00
OCCUPATIONAL HEALTH CENTERS	PRE-EMPLOYMENT DRUG SCREEN	AP060622-	4219	Liability Insurance	66.00
QUADIENT FINANCE USA INC	RE-ISSUE FOR LOST CHECK (059305)	AP052522	4233	Postage/Mailings	538.31
				Total Administration	24,197.33

CITY OF DARIEN
Expenditure Journal
General Fund
City Council
From 5/17/2022 Through 6/6/2022

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
DUPAGE MAYORS MANAGERS CONF.	2022-23 CONFERENCE MEMBERSHIP DUES	AP060622-	4213	Dues and Subscriptions	19,429.46
				Total City Council	19,429.46

CITY OF DARIEN
Expenditure Journal
General Fund
Community Development
From 5/17/2022 Through 6/6/2022

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
DON MORRIS ARCHITECTS P.C.	BUILDING INSPECTIONS- MAY 2022	AP060622-2	4325	Consulting/Professional	3,600.00
DON MORRIS ARCHITECTS P.C.	BUILDING CODE REVIEWS AND INSPECTIONS- MAY 2022	AP060622-2	4328	Const/Prof Reimbursable	53,693.18
DUPAGE LAWN LLC	LAWN MOWING SERVICES- 7609 BAKER 5-19-22	AP060622-	4328	Const/Prof Reimbursable	40.00
DUPAGE LAWN LLC	LAWN MOWING SERVICES- 3301 STEWERT 5-29-22	AP060622-	4328	Const/Prof Reimbursable	50.00
DUPAGE LAWN LLC	LAWN MOWING SERVICES- 7318 ELEANOR 5-29-22	AP060622-	4328	Const/Prof Reimbursable	100.00
QUADIENT FINANCE USA INC	RE-ISSUE FOR LOST CHECK (059305)	AP052522	4235	Printing and Forms	1.69
RETAIL PROPERTIES OF AMERICA	HOME DEPOT ECONOMIC INCENTIVE	AP060622-	4240	Economic Development	68,000.00
WAL-MART	WALMART ECONOMIC DEVELOPMENT INCENTIVE	AP060622-	4240	Economic Development	262,874.21
				Total Community Development	388,359.08

CITY OF DARIEN
Expenditure Journal
General Fund
Public Works, Streets
From 5/17/2022 Through 6/6/2022

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
ALARM DETECTION SYSTEMS INC	ALARM DETECTION - POLICE DEPT- (June thru Aug 2022)	AP060622-	4223	Maintenance - Building	105.00
CARROLL CONSTRUCTION SUPPLY	CAULK AND SUPPLIES	AP060622-	4223	Maintenance - Building	79.14
CARROLL CONSTRUCTION SUPPLY	EPOXY REBAR	AP060622-	4223	Maintenance - Building	26.85
CINTAS #769	MATT RENTAL -PW	AP060622-	4223	Maintenance - Building	24.06
CINTAS #769	MATT RENTAL- POLICE DEPT	AP060622-	4223	Maintenance - Building	56.89
COM ED	0788310001 1041 S FRONTAGE RD	AP060622-	4271	Utilities (Elec,Gas,Wtr,Sewer)	56.09
JOLIET SUSPENSION	SPRING & MISC WASHERS, BOLTS & PINS	AP060622-2	4229	Maintenance - Vehicles	1,952.82
LIFT WORKS	SCISSOR LIFT	AP060622-	4225	Maintenance - Equipment	181.07
NANCY KOTZUM	REIMBURSEMENT- IRRIGATION SYSTEM 8200 PINE BLUFF CT	AP060622-	4257	Supplies - Other	193.10
NANCY KOTZUM	REIMBURSEMENT FOR DAMAGED SPRINKLERS	AP060622-	4257	Supplies - Other	193.10
NANCY KOTZUM	REIMBURSEMENT FOR SPRINKLERS DAMAGED BY SIDEWALK REPLACEMENT	AP060622-3	4257	Supplies - Other	193.10
NANCY KOTZUM	CREDIT VOIDED CK 059522	APCREDIT060...	4257	Supplies - Other	(193.10)
NANCY KOTZUM	CREDIT VOIDED CK 059522	APCREDIT060...	4257	Supplies - Other	(193.10)
OCCUPATIONAL HEALTH CENTERS	RANDOM DRUG SCREEN-DEVINE	AP060622-	4219	Liability Insurance	108.00
PM PRINTING INC.	2022 CONCRETE PROGRAM- DOOR NOTICE	AP060622-	4235	Printing and Forms	155.78
POMP'S TIRE SERVICE, INC.	TIRES 501	AP060622-	4229	Maintenance - Vehicles	788.92
QUADIENT FINANCE USA INC	RE-ISSUE FOR LOST CHECK (059305)	AP052522	4233	Postage/Mailings	40.00

CITY OF DARIEN
Expenditure Journal
General Fund
Public Works, Streets
From 5/17/2022 Through 6/6/2022

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
RAGS ELECTRIC	CAMERA RESEARCH	AP060622-	4223	Maintenance - Building	375.00
RAGS ELECTRIC	LIGHT POLE FUSES - PLAINFIELD /CASS	AP060622-	4359	Street Light Oper & Maint.	396.50
SHREVE SERVICES INC	TOPSOIL	AP060622-	4257	Supplies - Other	1,280.00
SITE ONE LANDSCAPE SUPPLY	SPRINKLER PARTS	AP060622-	4257	Supplies - Other	525.96
UNIQUE PRODUCTS & SERVICE CORP	JANITORIAL SUPPLIES FOR POLICE DEPT	AP060622-	4223	Maintenance - Building	67.41
UNIQUE PRODUCTS & SERVICE CORP	JANITORIAL SUPPLIES - PD	AP060622-	4223	Maintenance - Building	83.67
UNIQUE PRODUCTS & SERVICE CORP	JANITORIAL SUPPLIES - POLICE DEPT	AP060622-	4223	Maintenance - Building	221.97
VERMEER-ILLINOIS, INC	REPAIR PARTS- 304	AP060622-	4229	Maintenance - Vehicles	276.39
VERMEER-ILLINOIS, INC	REPAIR PARTS -307	AP060622-	4229	Maintenance - Vehicles	276.39
VERMEER-ILLINOIS, INC	REPAIR PARTS - 317	AP060622-	4229	Maintenance - Vehicles	276.38
WHOLESALE DIRECT, INC.	COUPLER	AP060622-	4229	Maintenance - Vehicles	<u>561.33</u>
				Total Public Works, Streets	8,108.72

CITY OF DARIEN
Expenditure Journal
General Fund
Police Department
From 5/17/2022 Through 6/6/2022

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
ALL TRAFFIC SOLUTIONS	TRAFFIC SUITE RENEWAL (12 mos)	AP060622-	4225	Maintenance - Equipment	3,000.00
CINTAS FIRST AID AND SAFETY	REPLENISH FIRST AID CABINET- PD	AP060622-	4219	Liability Insurance	85.30
DUPAGE COUNTY CLERK	CLERK FEE FOR NOTARY CERTIFICATE- STEPHEN HIGHLAND	AP060622-	4213	Dues and Subscriptions	10.00
DUPAGE COUNTY CLERK	FEE FOR NOTARY CERTIFICATE- STEPHEN HIGHLAND	AP060622-	4263	Training and Education	3,230.00
DUPAGE COUNTY CLERK	FEE FOR NOTARY CERTIFICATE- STEPHEN HIGHLAND	AP060622-4	4213	Dues and Subscriptions	10.00
DUPAGE COUNTY CLERK	CREDIT FOR VOIDED CK 059511	APCREDIT060...	4213	Dues and Subscriptions	(10.00)
DUPAGE COUNTY CLERK	CREDIT FOR VOIDED CK 059511	APCREDIT060...	4263	Training and Education	(3,230.00)
GOLD SHIELD DETECTIVE AGENCY	BACKGROUND INVESTIGATION- CANDIDATE KRAUS	AP060622-	4205	Boards and Commissions	879.75
KIESLER POLICE SUPPLY COMPANY	AMMUNITION ORDERED IN 2021, DELIVERED IN 2022	AP060622-	4217	Investigation and Equipment	736.00
MCKESSON MEDICAL-SURGICAL GOVT	FIRST AID SUPPLIES	AP060622-	4219	Liability Insurance	254.12
MCKESSON MEDICAL-SURGICAL GOVT	FIRST AID SUPPLIES	AP060622-	4219	Liability Insurance	412.97
NORTHEAST MULTIREGIONAL TRNG	KANO- TRAIN THE TRAINER CLASS	AP060622-	4263	Training and Education	350.00
NORTHEAST MULTIREGIONAL TRNG	ANNUAL MEMBERSHIP 7-1-22 - 7-1-23	AP060622-5	4263	Training and Education	3,230.00
PORTER LEE CORPORATION	BEAST -LABELS	AP060622-	4217	Investigation and Equipment	170.75
QUADIENT FINANCE USA INC	RE-ISSUE FOR LOST CHECK (059305)	AP052522	4233	Postage/Mailings	420.00
ROBERTSON, ,ANSCHUTZ, SCHNEID	RECORDS SEARCH - CASE DAPC2200378	AP060622-	4217	Investigation and Equipment	26.75

CITY OF DARIEN
Expenditure Journal
General Fund
Police Department
From 5/17/2022 Through 6/6/2022

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
				Total Police Department	9,575.64
				Total General Fund	449,670.23

CITY OF DARIEN
Expenditure Journal
Water Fund
Public Works, Water
From 5/17/2022 Through 6/6/2022

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
ALARM DETECTION SYSTEMS INC	ALARM DETECTION-CITY HALL-(June thru Aug 2022)	AP060622-	4223	Maintenance - Building	105.00
AMALGAMATED BANK OF CHICAGO	INTERES- GO BOND SERIES 2018	AP060622-	4950	Debt Retire-Water Refunding	40,650.00
BANK OF NEW YORK MELLON	GO REFUNDING 2012 ADMIN FEE	AP060622-	4950	Debt Retire-Water Refunding	428.00
CENTRAL SOD FARMS	SOD 5-11-22 (PALLETS RETURNED)	AP060622-	4231	Maintenance - Water System	378.00
CENTRAL SOD FARMS	(PALLETS RETURNED)	AP060622-	4231	Maintenance - Water System	(30.00)
CENTRAL SOD FARMS	SOD 5-12-22 (PALLETS RETURNED)	AP060622-	4231	Maintenance - Water System	726.00
CENTRAL SOD FARMS	SOD 5-12-22 (PALLETS RETURNED)	AP060622-	4231	Maintenance - Water System	(30.00)
CENTRAL SOD FARMS	SOD 5-13-22	AP060622-	4231	Maintenance - Water System	507.00
CENTRAL SOD FARMS	SOD 5-13-22	AP060622-	4231	Maintenance - Water System	333.00
CENTRAL SOD FARMS	SOD 5-17-22	AP060622-	4231	Maintenance - Water System	318.00
CENTRAL SOD FARMS	SOD 5-13-22	AP060622-	4231	Maintenance - Water System	291.00
LEE JENSEN SALES, CO., INC.	TRENCH BOX	AP060622-5	4219	Liability Insurance	12,171.00
OCCUPATIONAL HEALTH CENTERS	PRE-EMPLOYMENT DRUG SCREEN- BEATTY	AP060622-	4219	Liability Insurance	66.00
SHREVE SERVICES INC	TOPSOIL	AP060622-	4231	Maintenance - Water System	2,560.00
TITAN IMAGE GROUP INC	NEW EMPLOYEE UNIFORM- BEATTY	AP060622-	4269	Uniforms	1,110.00
USABLUBOOK	PALLET JACK	AP060622-	4231	Maintenance - Water System	950.04
VULCAN CONSTRUCTION MATERIALS	STONE	AP060622-	4231	Maintenance - Water System	4,626.84
VULCAN CONSTRUCTION MATERIALS	STONE	AP060622-	4231	Maintenance - Water System	1,397.89
				Total Public Works, Water	66,557.77
				Total Water Fund	66,557.77

CITY OF DARIEN
Expenditure Journal
Motor Fuel Tax
MFT Expenses
From 5/17/2022 Through 6/6/2022

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
NORWALK SALES CO.	STORM SEWER	AP060622-2	4257	Supplies - Other	954.00
				Total MFT Expenses	954.00
				Total Motor Fuel Tax	954.00

CITY OF DARIEN
Expenditure Journal
Water Depreciation Fund
Depreciation Expenses
From 5/17/2022 Through 6/6/2022

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
CORE & MAIN	METER REPLACEMENT PROGRAM- SMART POINTS	AP060622-	4390	Capital Improv-Infrastructure	185,895.00
ODYSSEY GROUP LLC	WATER METER STORAGE UNITS	AP060622-	4390	Capital Improv-Infrastructure	2,030.00
				Total Depreciation Expenses	187,925.00
				Total Water Depreciation Fund	187,925.00

**CITY OF DARIEN
Expenditure Journal
Capital Improvement Fund
Capital Fund Expenditures
From 5/17/2022 Through 6/6/2022**

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
119TH STREET MATERIALS	MIXED LOAD 5-12-22	AP060622-2	4376	Ditch Projects	1,476.00
CLEAN SOILS CONSULTING LLC	SOIL TESTING- DITCH PROJECTS	AP060622-	4376	Ditch Projects	840.00
NORWALK TANK	3 X 16 BARREL CREST RD	AP060622-	4376	Ditch Projects	179.00
VIAN CONSTRUCTION CO., INC.	DITCH PROJECT-BENTLEY	AP060622-	4376	Ditch Projects	90,890.00
VIAN CONSTRUCTION CO., INC.	CREST ROAD DITCH PROJECT	AP060622-2	4376	Ditch Projects	85,820.00
VULCAN CONSTRUCTION MATERIALS	STONE- BENTLEY	AP060622-	4376	Ditch Projects	5,138.35
XBE CHICAGO	DITCH PROJECT-BENTLEY 5-17-22	AP060622-	4376	Ditch Projects	3,300.00
XBE CHICAGO	DITCH PROJECT-CREST RD 5-19-22	AP060622-	4376	Ditch Projects	1,150.00
XBE CHICAGO	DITCH PROJECT-BENTLEY 5-12-22	AP060622-	4376	Ditch Projects	3,342.00
XBE CHICAGO	TRUCKING CREST RD -- 5-24--22	AP060622-2	4376	Ditch Projects	1,058.00
XBE CHICAGO	DITCH PROJECT-CREST RD 5-18-22	AP060622-4	4376	Ditch Projects	950.00
				Total Capital Fund Expenditures	194,143.35
				Total Capital Improvement Fund	194,143.35
Report Total					899,250.35

AGENDA MEMO
CITY COUNCIL
JUNE 6, 2022

CASE

PZC2022-01

Variation Request (Rear Yard Setback) – 7521 Lemont Road

ORDINANCE

ISSUE STATEMENT

Petitioner Home Run Inn (c/o Eric Skowron) seeks approval of a variation request from Section 5A-8-4-8 (B)(1)(a)(1) of the Zoning Ordinance to allow for an addition to an existing restaurant, with the addition being an expansion to the carryout vestibule and a new canopy in the rear yard. The petition site is located within the B-3 General Business District and the variation request is to the following standard:

- Zoning Section 5A-8-4-8 (B)(1)(a)(1): B-3 District Rear Yard Requirement – 40’

Applicable Regulations:

City Code Section 5A-8-4, B-3 District Regulations

GENERAL INFORMATION

Petitioner:	Home Run Inn c/o Eric Skowron
Property Owner:	Chicago TTL TR S-10741
Property Location:	7521 Lemont Road
PIN Number:	09-29-300-026
Existing Zoning:	General Business District (B-3)
Existing Land Use:	Restaurant
Comprehensive Plan:	Commercial (Existing); Commercial (Future)
Surrounding Zoning & Uses	
North:	General Business District (B-3); Parking Lot
East:	General Business District (B-3); Shopping Center
South:	General Business District (B-3); Shopping Center
West:	Office and Service Business (OSB); Bank
History:	The building was constructed prior to 2000. The building’s façade has been remodeled in 2009 and 2017.
Size of Property:	0.99 Acres
Floodplain:	According to the DuPage County Parcel Viewer System, there is no floodplain on the subject site.
Natural Features:	N/A
Transportation:	The petition site does not have public road frontage. It gains access through private access aisles/drives from both 75 TH Street and Lemont Road.

PETITIONER DOCUMENTS (ATTACHED TO MEMO)

- 1) **APPLICATION**
- 2) **JUSTIFICATION NARRATIVE**
- 3) **SITE PLAN, FLOOR PLAN, & BUILDING ELEVATIONS**

CITY STAFF DOCUMENTS (ATTACHED TO MEMO)

4) LOCATION MAP & AERIAL IMAGE

5) SITE PHOTOS

PLANNING OVERVIEW/DISCUSSION

Home Run Inn restaurant is located within the Chestnut Court shopping center area southeast of the 75TH Street and Lemont Road intersection, and the restaurant is located on an individual parcel totaling 0.99 acres. Chestnut Court shopping center has stores including Ross, Jo-Ann Fabric, and the Salvation Army, among other businesses.

According to the petitioner's submittal, the restaurant has been in operation since 1987. Although the building was constructed over 30 years ago, the structure meets the current rear yard setback standard for the B-3 zoning district, which is 40 feet. At this time, the petitioner has proposed an addition to the restaurant's carryout vestibule and a new canopy in the rear yard. The proposed project would encroach into the required rear yard by a total of 10.5 feet, meaning the new addition/canopy would be located 29.5 feet from the rear lot line. The proposed encroachment requires approval of a variation. Please note the following zoning section that applies to the petitioner's request:

- Zoning Section 5A-8-4-8 (B)(1)(a)(1): Variation to reduce the rear yard setback from 40 feet 29.5 feet for the vestibule addition and new canopy.

Site Plan Review & Findings of Fact

City staff has reviewed the petitioner submitted documents and does not have any review comments. The project meets all other City Code standards outside of the rear yard setback.

The petitioner submitted *Findings of Fact* that would support the variation. Those findings are attached to this memo under the submitted Justification Narrative. For reference, the criteria for approving a variation is provided below:

Variation Criteria:

1. *Whether the general character of the property will be adversely altered.*
2. *Whether the overall value of the property will be improved and there will not be any potential adverse effects on the neighboring properties.*
3. *Whether the alleged need for the variation has been created by any person presently having a proprietary interest in the premises.*
4. *Whether the proposed variation will impair an adequate supply of light and air in adjacent property, substantially increase congestion in the public streets, increase the danger of fire or endanger the public safety.*
5. *Whether the proposed variation will adversely alter the essential character of the neighborhood.*

PZC MEETING – 05/18/2022

The Planning and Zoning Commission reviewed this petition at its May 18, 2022 Public Hearing. The petitioner was present and answered questions after staff's introduction of the case. There was no public comment made. The Planning and Zoning Commission forwarded the case with a favorable recommendation to the Municipal Services Committee with a vote of 9-0.

MSC MEETING – 05/23/2022

The Municipal Services Committee reviewed this petition at its May 23, 2022 meeting. The petitioner was present and the Committee held a brief discussion on the case. There was no public comment for the case. The Municipal Services Committee forwarded the case with a favorable recommendation to the City Council with a vote of 2-0.

ALTERNATE CONSIDERATION

As directed by City Council.

DECISION MODE

This item will be placed on the June 6, 2022 City Council agenda for formal consideration.



ZONING APPLICATION

CITY OF DARIEN
1702 Plainfield Road, Darien, IL 60561
www.darienil.us 630-852-5000

CONTACT INFORMATION

Eric Skowron
Applicant's Name
1300 Internationale Pkwy, Woodridge, IL 60517
Address, City, State, Zip Code
630.783.9696
Telephone
ESkowron@Homeruninn.com
Email

Home Run Inn
Owner's Name
1300 Internationale Pkwy, Woodridge, IL 60517
Address, City, State, Zip Code
630.783.9696
Telephone
ESkowron@Homeruninn.com
Email

PROPERTY INFORMATION


7521 Lemont Road
Property address
B-3
Zoning District
PIN Number(s)
Restaurant - Home Run Inn
Current Land Use(s)

(Attach additional information per the Submittal Checklist.)

REQUEST

Brief description of the zoning approval requested. (Contact the City Planner for guidance.)

We are requesting to reduce the required East rear yard setback from 40'-0" to 29'-6" to accommodate the proposed expansion of the existing vestibule and canopy.


Applicant Signature

As Notary Public, in and for DuPage County in Illinois, I do hereby certify that Eric Skowron is personally known by me to be the same person whose name is subscribed above and has appeared before me this day in person and acknowledged that they have signed this document as their own free and voluntary act, for the purposes therein set forth.
Given under my hand and seal, this 5 day of April 2022.


Notary Public

For office use only	
Date Received:	04/06/22
Case Number:	PZC2022-01
Fee Paid:	\$485.00
Hearing Date:	05/18/22



MEMO



Wednesday, April 06, 2022

Village of Darien
1702 Plainfield Road
Darien, IL 60561

RE: Home Run Inn Restaurant – 7521 Lemont Road, Darien, IL 60561
Variation requests

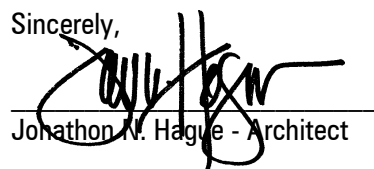
Variation Criteria.

Home Run Inn is seeking to enlarge its carry out and pick up areas. The restaurant has been in operation in Darien since 1987 and expects to keep serving for years to come. Home Run Inn has witnessed a change in the customer dynamic in the last two years as many business have, this change has brought about the need to expand and create a safe area for both pick up areas for automobiles and customers. To provide this change it is necessary to expand the carry out experience the additional 9'-0" and canopy structure 10'-6". Current conditions provide for a limited pedestrian walk in area, there are existing floor height and basements restrictions that limit from expanding inward. We are proposing the enlarged area to provide for ease for the customer to walk in as well as drive up into a designated space for HRI employees to deliver to the customer automobiles. The Chestnut Court building to the East will be approximately 221'-0" from the requested expansion.

- The Variations that we are requesting are for a reduction in rear yard setback from 40'-0" from 29'-6" is proposed for an expansion to the Carryout area inside the restaurant and the open air canopy/structure. Additionally we are seeking a variation from the sign code for additional new signage. These will enhance the consumers experience with the restaurant and will not adversely impact the property.
- No person or persons have a proprietary interest in creating these requests, there is not a financial gain if these variances are approved.
- The circumstances that have driven this request are due to existing conditions of the building and a customer change to provide safe enlarged areas.
- The variations will not devalue the property or adjacent properties, the addition and canopy structure will provide a safe pedestrian walk up as well as a safe designated pick up oversized parking spaces and should provide a positive addition to the building.
- The variation doesn't impair the supply of light or air through to the building. The structures will not increase any danger to the public safety.
- The proposed addition and canopy structure provides an attractive element to the building and will not adversely alter the neighborhoods character.

We feel the additional area inside as well as the enlarged designated parking spaces make for a safe customer experience and will provide a positive contribution to the City of Darien, Home Run Inn looks forward to keep serving the community.

Sincerely,



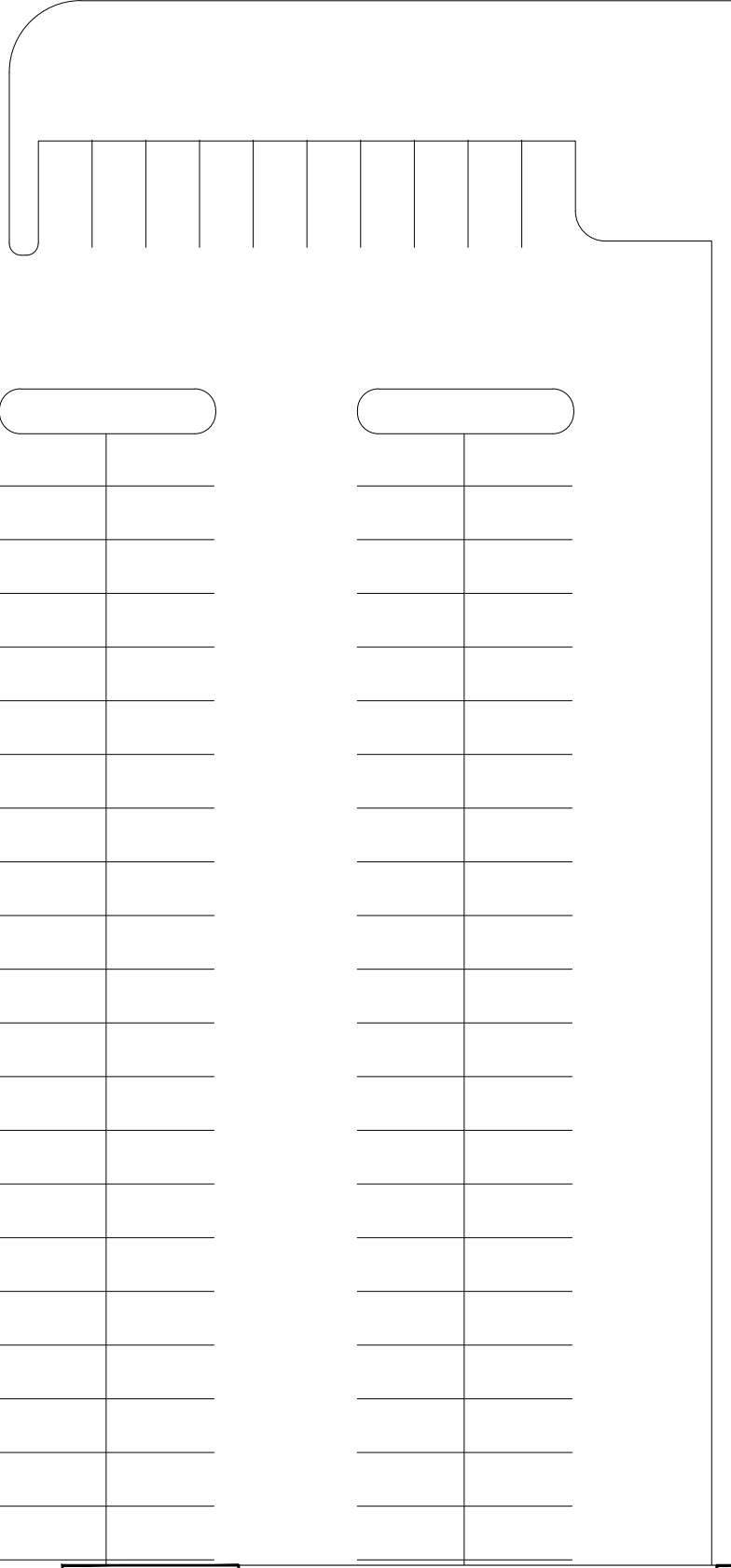
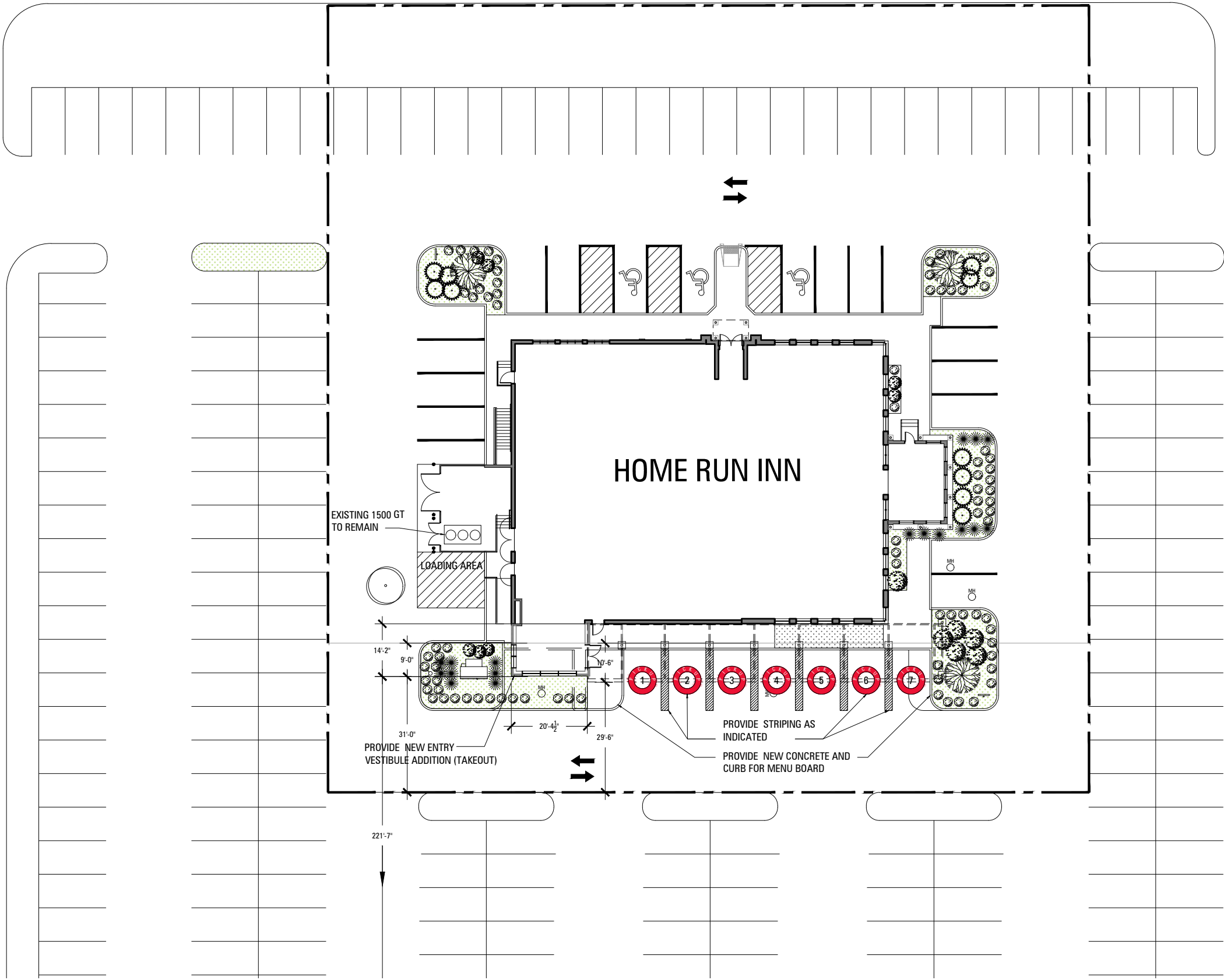
Jonathon N. Hague - Architect



ISSUE FOR ZONING VARIATIONS

HOME RUN INN RESTAURANT DARIEN, ILLINOIS

APRIL 04, 2022



01 SITE PLAN
SCALE: 1" = 30'-0"

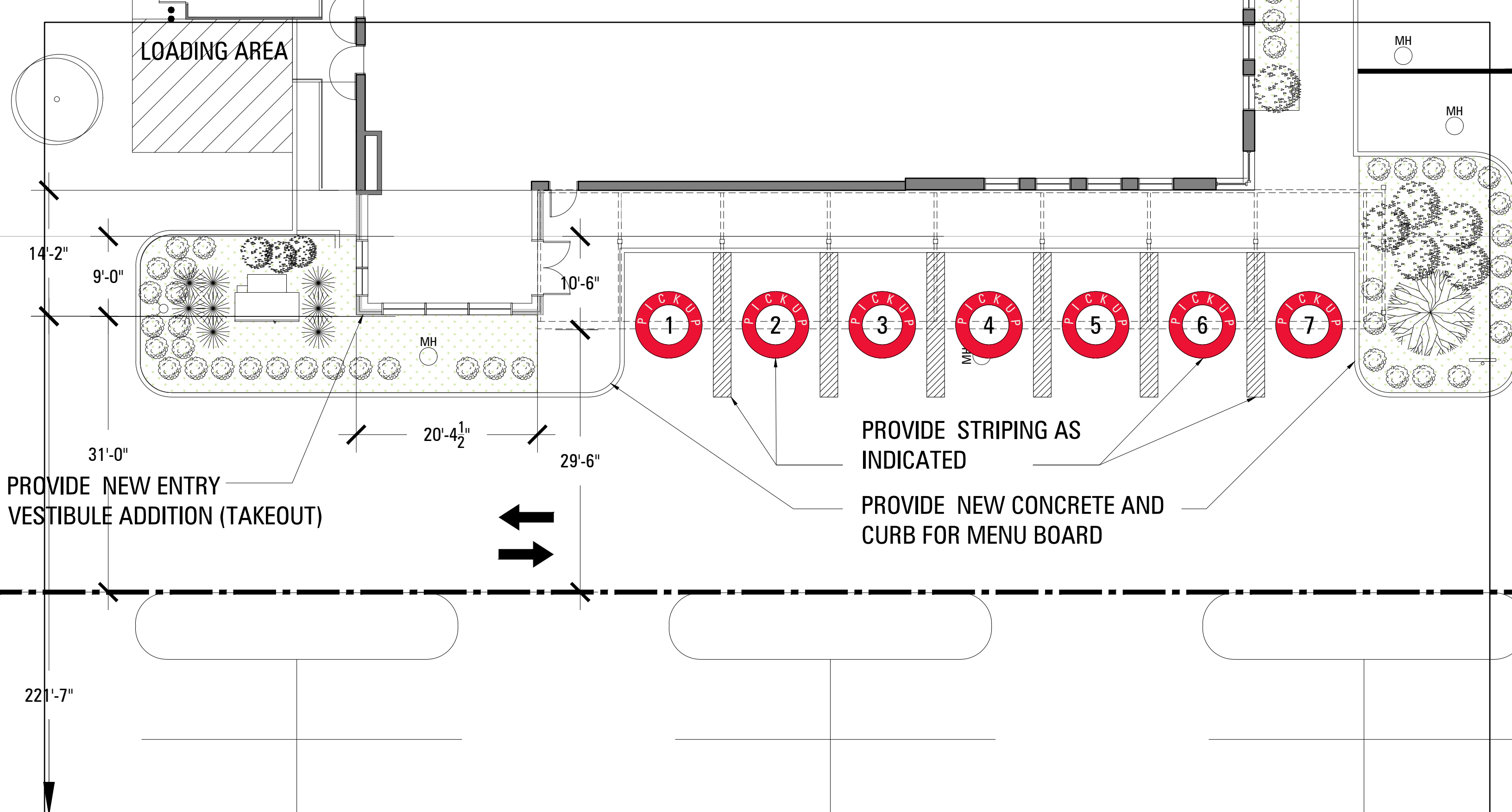
H HAGUE ARCHITECTURE
160 E. GRAND AVENUE - SUITE 300
CHICAGO, ILLINOIS 60611
708.771.3900

HOME RUN INN
7521 LEMONT ROAD
DARIEN, ILLINOIS

CHICAGO'S
Home Run Inn
- EST. 1947 -
AUTHENTIC THIN CRUST

SHEET NUMBER:
ASP-001
COPYRIGHT 2021 HAGUE ARCHITECTURE

4/5/2022 2:48:45 PM



PROVIDE NEW ENTRY VESTIBULE ADDITION (TAKEOUT)

PROVIDE STRIPING AS INDICATED

PROVIDE NEW CONCRETE AND CURB FOR MENU BOARD

01 ENLARGED SITE PLAN
SCALE: 1" = 10'-0"

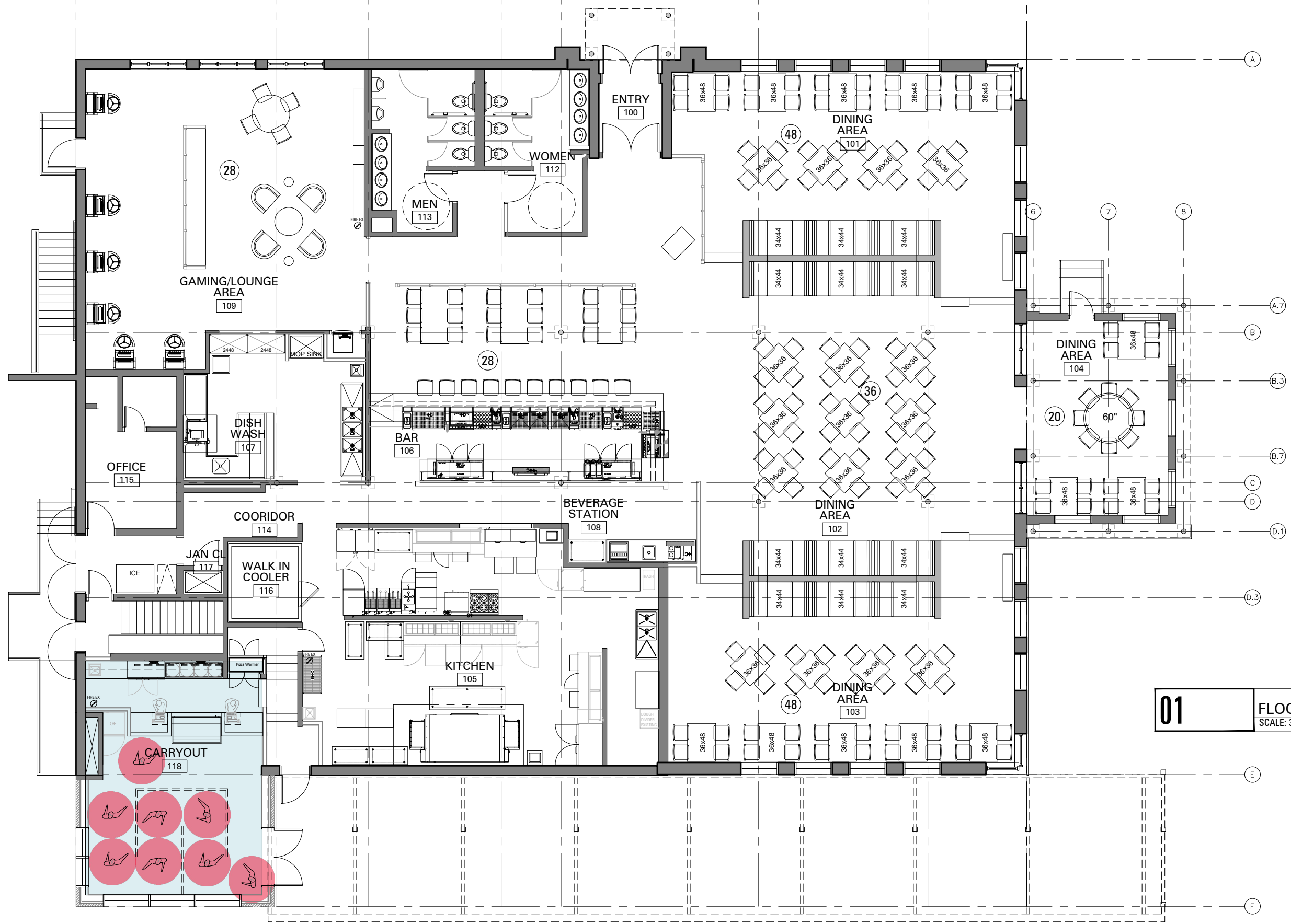
HAGUE ARCHITECTURE
160 E. GRAND AVENUE - SUITE 300
CHICAGO, ILLINOIS 60611
708.771.3900

HOME RUN INN
7521 LEMONT ROAD
DARIEN, ILLINOIS

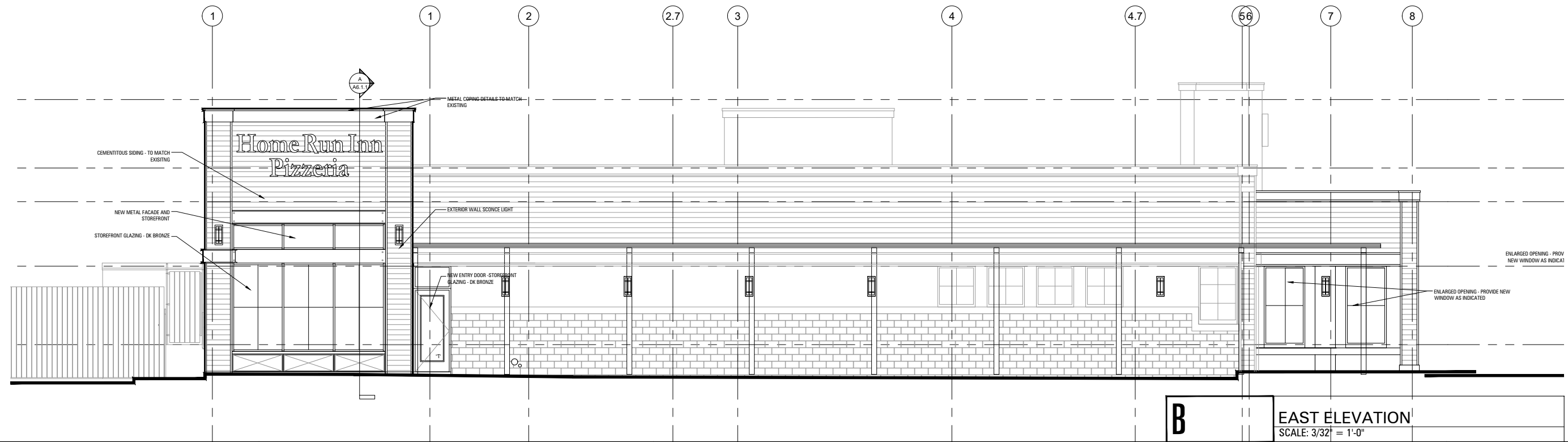
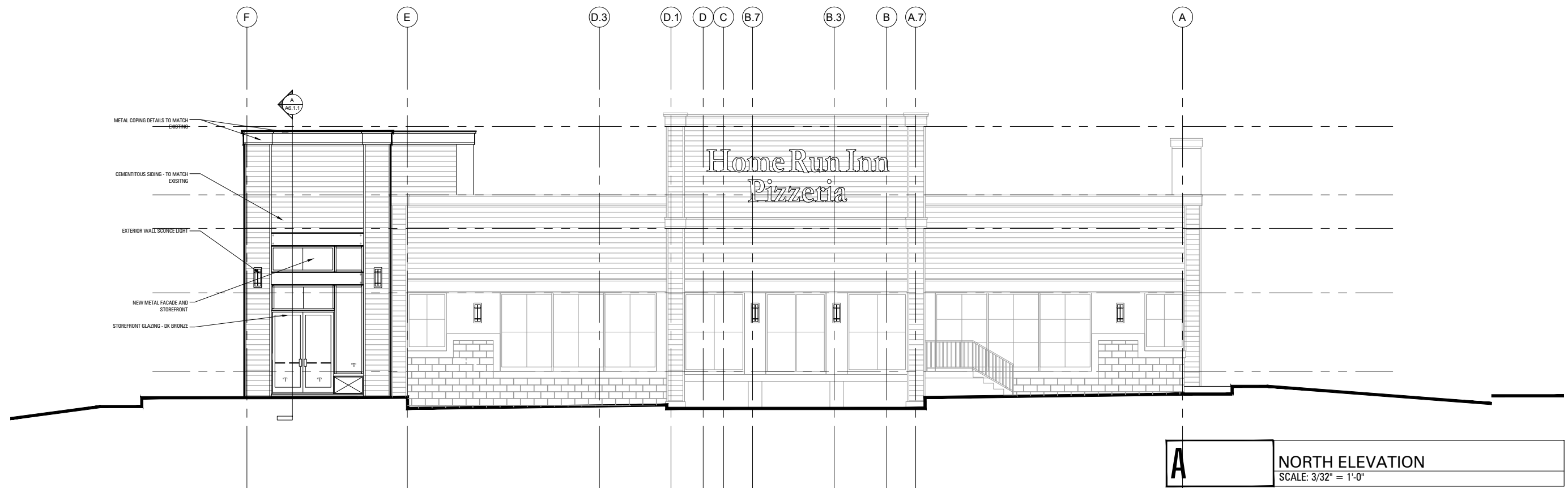
CHICAGO'S
Home Run Inn
- EST. 1947 -
AUTHENTIC THIN CRUST

SHEET NUMBER:
ASP-002
COPYRIGHT 2021 HAGUE ARCHITECTURE

4/5/2022 2:48:48 PM



01 FLOOR PLAN
SCALE: 3/32" = 1'-0"



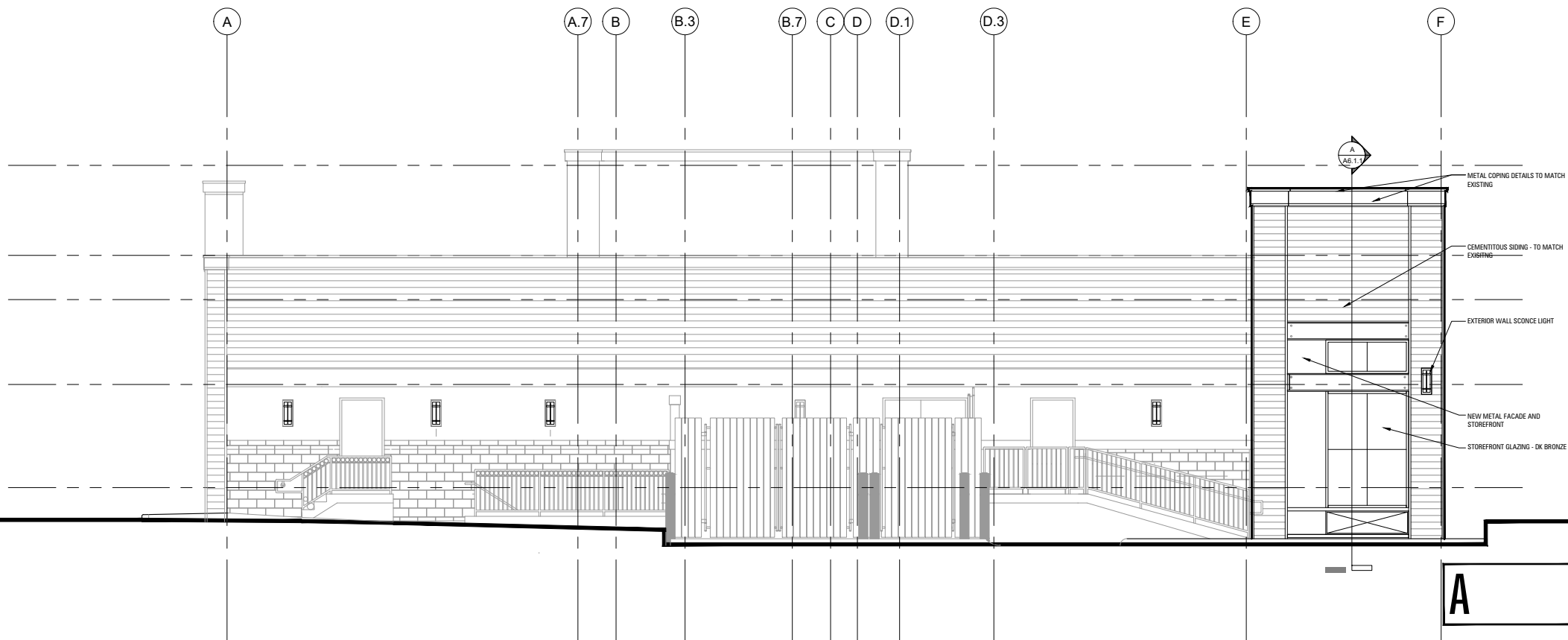
H HAGUE ARCHITECTURE
 160 E. GRAND AVENUE - SUITE 300
 CHICAGO, ILLINOIS 60611
 708.771.3900

HOME RUN INN
 7521 LEMONT ROAD
 DARIEN, ILLINOIS

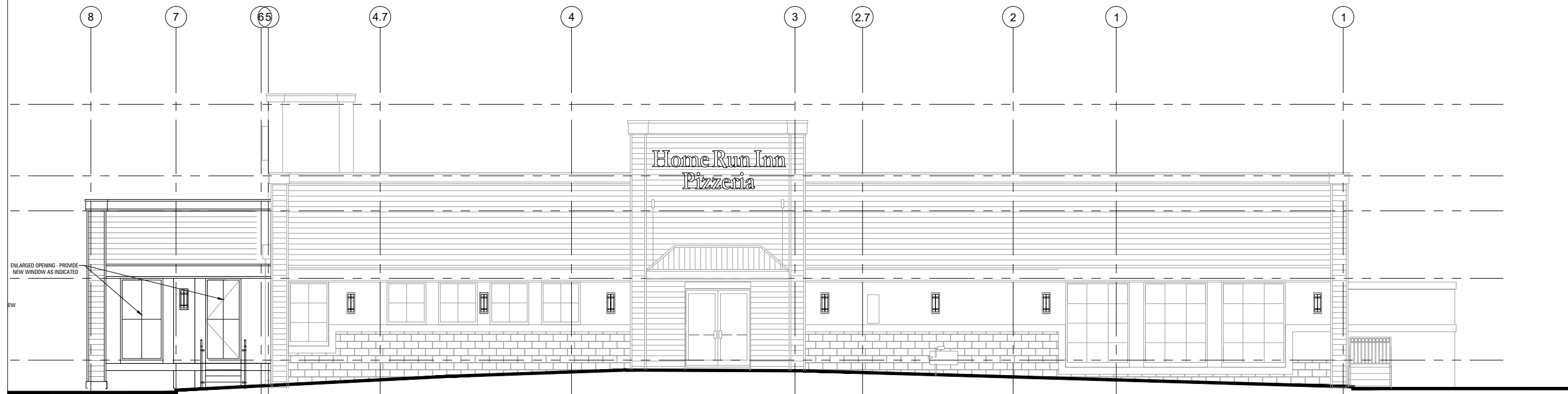
CHICAGO'S
Home Run Inn
 — EST. 1947 —
 AUTHENTIC THIN CRUST

SHEET NUMBER:
A-5.1.0
COPYRIGHT 2021 HAGUE ARCHITECTURE

4/5/2022 2:45:54 PM



A SOUTH ELEVATION
SCALE: 3/32" = 1'-0"



B WEST ELEVATION
SCALE: 3/32" = 1'-0"

H HAGUE ARCHITECTURE
160 E. GRAND AVENUE - SUITE 300
CHICAGO, ILLINOIS 60611
708.771.3900

HOME RUN INN
7521 LEMONT ROAD
DARIEN, ILLINOIS

CHICAGO'S
Home Run Inn
— EST. 1947 —
AUTHENTIC THIN CRUST

SHEET NUMBER:
A-5.1.1

COPYRIGHT 2021 HAGUE ARCHITECTURE

4/5/2022 2:48:57 PM



HAGUE ARCHITECTURE

160 E. GRAND AVENUE - SUITE 300
CHICAGO, ILLINOIS 60611

708.771.3900

HOME RUN INN

7521 LEMONT ROAD
DARIEN, ILLINOIS



SHEET NUMBER:

R-001

COPYRIGHT 2021 HAGUE ARCHITECTURE



HAGUE ARCHITECTURE

160 E. GRAND AVENUE - SUITE 300
CHICAGO, ILLINOIS 60611

708.771.3900

HOME RUN INN

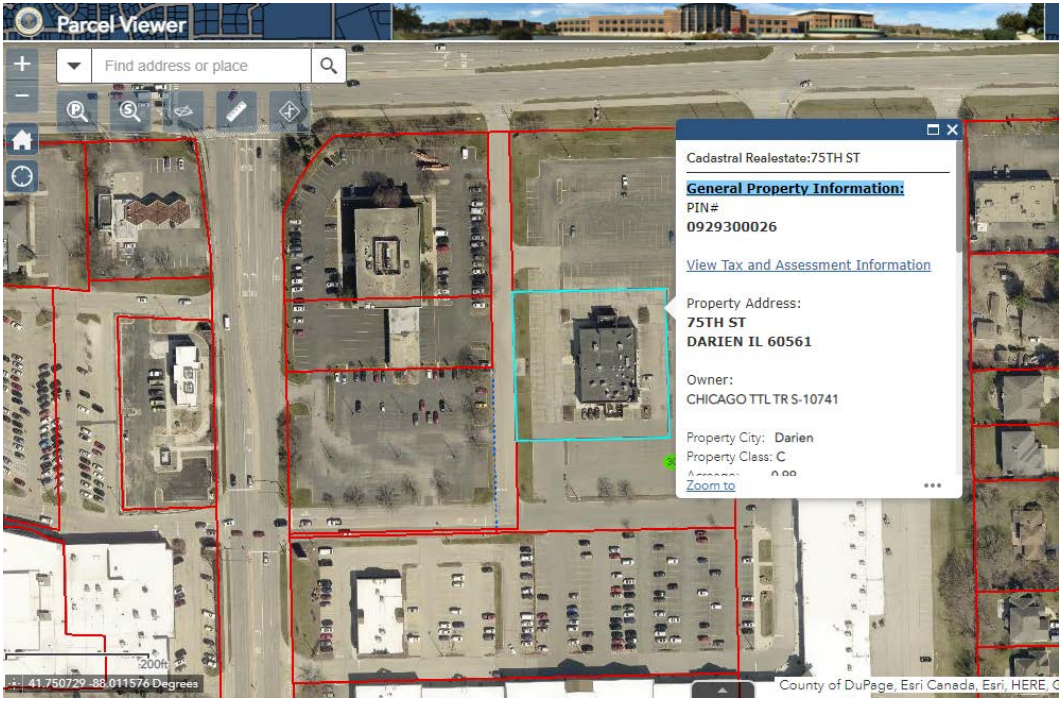
7521 LEMONT ROAD
DARIEN, ILLINOIS



SHEET NUMBER:

R-002

COPYRIGHT 2021 HAGUE ARCHITECTURE





**CITY OF DARIEN
DU PAGE COUNTY, ILLINOIS**

ORDINANCE NO. _____

**AN ORDINANCE APPROVING A VARIATION FROM THE
DARIEN ZONING ORDINANCE**

(PZC2022-01: 7521 LEMONT ROAD)

**ADOPTED BY THE
MAYOR AND CITY COUNCIL
OF THE
CITY OF DARIEN
THIS 6th DAY OF JUNE, 2022**

**Published in pamphlet form by authority
of the Mayor and City Council of the City
of Darien, DuPage County, Illinois, this
_____ day of June, 2022.**

ORDINANCE NO. _____

**AN ORDINANCE APPROVING A VARIATION FROM THE
DARIEN ZONING ORDINANCE**

(PZC2022-01: 7521 LEMONT ROAD)

WHEREAS, the City of Darien is a home rule unit of local government pursuant to the provisions of Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, as a home rule unit of local government, the City may exercise any power and perform any function pertaining to its government except as limited by Article VII, Section 6; and

WHEREAS, the property legally described in Section 1 (the “Subject Property”), is zoned B-3 General Business District pursuant to the Darien Zoning Regulations;

WHEREAS, the petitioner has requested approval of a variation from the terms of the Darien Zoning Ordinance, Section 5A-8-4-8 (B)(1)(a)(1) of the City Code, that otherwise requires a rear yard setback of 40 feet, to allow for the construction of a vestibule addition and new canopy on the Subject Property, which has a rear yard setback of 29.5 feet, and

WHEREAS, pursuant to notice as required by law, the City’s Planning and Zoning Commission conducted a public hearing on May 18, 2022, and has forwarded its findings and recommendation of approval of this petition to the City Council; and

WHEREAS, on May 23, 2022, the City’s Municipal Services Committee reviewed the petition and has forwarded its recommendation of approval of this petition to the City Council; and

WHEREAS, the City Council has reviewed the findings and recommendations described

ORDINANCE NO. _____

above and now determines to grant the petition subject to the terms, conditions, and limitations described herein below;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, ILLINOIS, as follows:

SECTION 1: Subject Property. This Ordinance is limited and restricted to the property generally located at 7521 Lemont Road, Darien, Illinois, and legally described as follows:

THAT PART OF TRACT "C" (EXCEPT THE NORTH 100 FEET THEREOF AS TAKEN FOR HIGHWAY PURPOSES BY DEDICATION RECORDED AUGUST 17, 1950 AS DOCUMENT 601548 AND EXCEPT THE WEST 30 FEET OF THE SOUTH 545 FEET OF THE NORTH 645 FEET THEREOF, AS MEASURED FROM THE CENTERLINE OF 75TH STREET) ALL IN DOWNERS GROVE TOWNSHIP SUPERVISORS ASSESSMENTS PLAT NUMBER 2 OF THE NORTH 1050 FEET OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 29, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 3, 1944 AS DOCUMENT 464509, IN DUPAGE COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF THE SOUTHWEST QUARTER OF SAID SECTION 29; THENCE NORTH 90 DEGREES EAST ALONG THE NORTH LINE OF SAID SOUTHWEST QUARTER OF SECTION 29, A DISTANCE OF 365.00 FEET; THEN SOUTH 0 DEGREES 00' 05" WEST, ALONG A LINE 30 FEET EAST OF AND PARALLEL WITH THE WEST LINE OF SAID TRACT "C" A DISTANCE OF 320.00 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 89 DEGREES 59' 55" EAST, 211.00 FEET; THENCE SOUTH 0 DEGREES 00' 05" WEST, 204.00 FEET; THENCE NORTH 89 DEGREES 59' 55" WEST, 211.00 FEET TO A POINT ON SAID LINE 30 FEET EAST OF AND PARALLEL WITH SAID WEST LINE OF TRACT "C", THENCE NORTH 0 DEGREES 00' 05" EAST ALONG SAID LINE 30 FEET EAST OF AND PARALLEL WITH THE WEST LINE OF SAID TRACT "C", 204.00 FEET TO THE POINT OF BEGINNING.

PIN: 09-29-300-026

ORDINANCE NO. _____

SECTION 2: Variation Granted. A variation is hereby granted from the Zoning Ordinance, Section 5A-8-4-8 (B)(1)(a)(1) of the City Code, that otherwise requires a rear yard setback of 40 feet, to allow for the construction of a vestibule addition and new canopy on the Subject Property, which has a rear yard setback of 29.5 feet.

SECTION 3: Home Rule. This ordinance and each of its terms shall be the effective legislative act of a home rule municipality without regard to whether such ordinance should (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law, or (b) legislate in a manner or regarding a matter no delegated to municipalities by state law. It is the intent of the corporate authorities of the City of Darien that to the extent of the terms of this ordinance should be inconsistent with any non-preemptive state law, that this ordinance shall supercede state law in that regard within its jurisdiction.

SECTION 4: Effective Date. This Ordinance shall be in full force and effect upon its passage, approval, and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 6th day of June, 2022.

AYES _____

NAYS: _____

ABSENT: _____

ORDINANCE NO. _____

**APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY,
ILLINOIS, this 6th day of June, 2022.**

JOSEPH MARCHESE, MAYOR

ATTEST:

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

AGENDA MEMO
City Council
June 6, 2022

ISSUE STATEMENT

A resolution authorizing the purchase of one new SeCorr C200 Leak Correlator from EDENBROS, LLC in an amount not to exceed \$11,238.

RESOLUTION

BACKGROUND/HISTORY

The proposed leak detector would be utilized by the Water Division to locate and pinpoint suspect leaks. Currently the department utilizes an outside vendor for these services at an average cost of \$750-\$1000 per leak on approximately 12 occurrences per year. The department would have the ability to reduce the use of an outside vendor by approximately 50-75% less with the proposed equipment. Please note, pending the actual location of the leak, an outside vendor will still be required to pinpoint the leak due to conditions such as noise, static and distance required for a pinpoint correlation. The equipment would eliminate chasing an underground leak. An example of this would be a leak exiting on an opposite side of the roadway when the leak is actually on the other side. This is mainly due to water traveling through a stone trench and exiting through the ground to the point of least resistance.

Staff has solicited for competitive quotes and training and below are the results:

VENDOR	TOTAL COST
Utility Crane & Equipment	\$ 14,960
EDENBROS, LLC	\$ 11,238
Pipe Tools Inc.	\$ 17,335

The proposed expenditure would be expended from the following line accounts:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY22/23 BUDGET	PROPOSED EXPENDITURE	PROPOSED BALANCE
02-50-4815	CAPITAL PURCHASES SEC200 LEAK NOISE LOCATOR	\$ 13,200	\$ 11,238	\$ 1,962

COMMITTEE RECOMMENDATION

The Municipal Services Committee recommends approval of the resolution authorizing the purchase of one new SeCorr C200 Leak Correlator from EDENBROS, LLC in an amount not to exceed \$11,238.

ALTERNATE DECISION

As recommended by the City Council.

DECISION MODE

This item will be placed on the June 6, 2022 City Council agenda for formal consideration.

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE PURCHASE OF ONE NEW
SECORR C200 LEAK CORRELATOR FROM EDENBROS, LLC
IN AN AMOUNT NOT TO EXCEED \$11,238**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU
PAGE COUNTY, ILLINOIS**, as follows:

SECTION 1: The City Council of the City of Darien hereby authorizes the Mayor and City Clerk to authorize the purchase of one new SeCorr C200 Leak Correlator from EDENBROS, LLC in an amount not to exceed \$11,238, a copy of which is attached hereto as "[Exhibit A](#)".

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE
COUNTY, ILLINOIS**, this 6th day of June, 2022.

AYES: _____

NAYS: _____

ABSENT: _____

**APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY,
ILLINOIS**, this 6th day of June, 2022.

JOSEPH MARCHESE, MAYOR

ATTEST:

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

RES



EDENBROS, LLC
 PO BOX 247
 SAINT JAMES, MO 65559-0247
 T. 800-526-5246
 F. 800-807-9368
 WWW.EDENBROS.COM

EDENBROS, LLC
 PO BOX 247
 SAINT JAMES, MO 65559-0247
 Office Phone: 800-526-5246
 Mobile Phone: 630-346-8113
 gordon@edenbros.com

Billing Address

City of Darien
 c/o Municipal Services
 1702 Plainfield Road
 Darien, IL 60561
 Office Phone: 6304175146
 Mobile Phone: 6305143453
 dcable@darienil.gov

Estimate

Estimate Number: E220430373
Estimate Date: 04/30/2022
Payment Terms: Payment 30 days
 after invoice date
Estimate Amount: 11,238.00
Created By: Gordon Eden

Shipping Address

City of Darien
 Attn: Dennis Cable
 1041 S. Frontage Road
 Darien, IL 60561-5404
 Office Phone: 6304175146
 Mobile Phone: 6305143453
 dcable@darienil.gov

Item #	Item Name	Quantity	Unit Price	Taxable	Total
19075	Leakage:EB-KR20-10202B SeCorr C200 Leak Noise Correlator Basic Kit w/ - SeCorr C200 receiver - Wireless Headphones F8 - Padded Hand Strap EA200 - AC/DC Adapter - Vehicle DC Power Lead - Transmitter RT200 x 2 - Sensor UM200 x 2 - Sensor Protection Sleeve x 2 - Ring Magnet x 2 - Hard Case C200	1.00	11,238.00		11,238.00
1171	Shipping Shipping and Handling (FREE SHIPPING).	1.00	0.00		0.00

Comments:

THIS ESTIMATE IS VALID UNTIL 12/31/22.

Subtotal: \$ 11,238.00
Estimate Amount \$ 11,238.00

1) The SeCorr C200 Kit is a Completely Wireless, Stand-Alone Leak Noise Correlation System w/:

- Color Touch Screen
- Automatic Filtering
- 500mW High Performance Transmitters
- Wide Range, Highly Sensitive Sensors
- Wireless Headphones

2) Optional Hydrophones are also available for long distance, large diameter and non-metallic pipes (Part #: HY20-S0102 = \$4,316.00).

3) Above pricing includes TRAINING.

4) Shipping is included as a separate line item and is estimated. The actual shipping address will determine cost.

5) Lead Time is currently is IN STOCK, but this can change quickly.

6) This equipment comes with a 2-Year Parts & Labor Warranty.

You may view the videos on our web site at:

<http://www.edenbros.com/Products/prodC200.htm>

Thank You for the Opportunity to bid for your Highly Valued Business.

Terms & Conditions:

- 1) Quotations are typically valid for 30 days, unless otherwise stated.
- 2) All prices are in US\$.
- 3) Any discounts quoted only apply if payment is made within terms.
- 4) Invoices are due per the terms stated. Terms are subject to satisfactory references & credit check.
- 5) Any invoice not paid within terms will revert to full price and will be subject to interest at the rate of 1.5% / month. There may also be additional collection fees.
- 6) Any Shipping charges are ESTIMATED and may vary. Import Duties, Tariffs, Fees etc are the buyers responsibility.
- 7) All Purchase Orders MUST be made out to EDENBROS, LLC.
- 8) Lead time is typically 1 Week for Standard Products & 2-4 Weeks for Special Orders, unless otherwise stated.
- 9) Returns are only accepted within 5 days of delivery, providing the equipment is UNUSED, in perfect condition and in original undamaged packaging.
- 10) A restocking fee of 25% applies to all products, parts & projects.

AGENDA MEMO
City Council
June 6, 2022

ISSUE STATEMENT

A motion to approve the expenditure of budgeted funds to purchase ammunition from Kiesler's Police Supply in the amount of \$18,753.60 [BACKUP](#)

BACKGROUND/HISTORY

The police department is requesting to order ammunition requested under FYE23 budget, line item 01-40-4217. Sgt. Jump handles purchases for the firearms program and training. Kiesler Police Supply has the state contract on ammunition and therefore the sole source for our purchase. Due to a shortage of ammunition it can take up to 12 months or longer for orders to be received.

Proposals/Bids

Kiesler's Police Supply		
223	Federal American Eagle full metal jacket (7,000 rounds)	\$3,444.00
9mm	Speer Lawman total metal jacket (24,000 rounds)	\$6,192.00
40	Speer Lawman total metal jacket (12,000 rounds)	\$4,248.00
40	Speer Gold Dot duty hollow point (1,000 rounds)	\$454.80
9mm	Speer Gold Dot duty Hollow point (2,000 rounds)	\$828.00
223	Federal Tactical Bonded (2,000 rounds)	\$2,268.00
9mm	Federal Ballistic RHT Luger (1,000 rounds)	\$490.80
223	Federal Ballistic RHT 223 REM (1,000 rounds)	\$828.00
TOTAL		\$18,753.60

STAFF/COMMITTEE RECOMMENDATION

Staff recommends approval of a motion authorizing the purchase of ammunition from Kiesler's Police Supply in the amount of \$18,753.60

ALTERNATE CONSIDERATION

As recommended by the Committee.

DECISION MODE

This item will be placed on the June 6, 2022 agenda for formal Council consideration and approval.



Sales Quote

KIESLER POLICE SUPPLY
2802 SABLE MILL RD
JEFFERSONVILLE, IN 47130

Bill-to Customer

DARIEN POLICE DEPARTMENT
1710 PLAINFIELD ROAD
ATTN: ROSE GONZALEZ
DARIEN, IL 60561

Ship-to Address

DARIEN POLICE DEPARTMENT
ATTN: AUSTIN JUMP #630-971-3999 EXT.8314
1710 PLAINFIELD ROAD
DARIEN, IL 60561

Your Reference

Bill-to Customer No. L03762
Tax Registration No.

Salesperson RYAN
Email
Home Page
Phone No.

No. Q131522
Document Date May 2, 2022
Due Date June 1, 2022
Payment Terms
Payment Method
Tax Identification Type Legal Entity
Shipment Method

Austin Jump <ajump@darienil.gov>
630-971-3999 ext:8314

No.	Description	Quantity	Unit of Measure	Unit Price Excl. Tax	Line Amount Excl. Tax
KIESLER AMMO ETA	----AMMO LEAD TIMES---- MOST ROUNDS 12(+)- MONTHS 9MM FMJ 15-20 MONTHS .223 FMJ 16-24 MONTHS ----THESE ARE APPROX. & SUBJECT TO CHANGE----	1	EACH	0.00	0
SPEER53962	SPEER GOLD DOT 40S&W 180 GRAIN HOLLOW POINT 1000RDS/CASE 50RDS/BOX AOTHA-IL	1	CASE	454.80	454.8
SPEER53619	SPEER GOLD DOT 9MM 147 GRAIN HOLLOW POINT 1000RDS/CASE, 50RDS/BOX AKLER-IL	2	CASE	414.00	828
SPEER53620	SPEER LAWMAN 9MM 147 GRAIN TOTAL METAL JACKET FLAT NOSE, 1000RDS/CASE, 50RDS/BOX LCMAM-IL	24	CASE	258.00	6,192
SPEER53652	SPEER LAWMAN 40S&W 180 GRAIN TOTAL METAL JACKET FLAT NOSE, 1000RDS/CASE, 50RDS/BOX AECEL-IL	12	CASE	354.00	4,248
FEDELE223T1	FEDERAL TACTICAL BONDED 223 55 GRAIN BONDED SOFT POINT *LAW ENFORCEMENT ONLY* 200RDS/CASE CMLOT-IL	10	CASE	226.80	2,268
FEDEAE223	FEDERAL AMERICAN EAGLE 223REM 55 GRAIN FULL METAL JACKET BOATTAIL	14	CASE	246.00	3,444



No.	Description	Quantity	Unit of Measure	Unit Price Excl. Tax	Line Amount Excl. Tax
	500RDS/CASE,20RDS/BOX LEMCO-IL				
FEDEBC9NT3	FEDERAL BALLISTIC CLEAN RHT 9MM LUGER 100 GRAIN REDUCED HAZARD TRAINING, NON-TOXIC FRANGIBLE 1000RDS/CASE,50RDS/BOX RCHAK-IL	1	CASE	490.80	490.8
FEDEBC223NT5	FEDERAL BALLISTIC CLEAN RHT 223REM 42 GRAIN REDUCED HAZARD TRAINING, NON-TOXIC FRANGIBLE 500RDS/CASE AKLER-IL	2	CASE	414.00	828
KIESLER FREIGHT NOTE	-----PLEASE BE ADVISED----- FREIGHT CARRIERS WILL BILL THE AGENCY DIRECT FOR ANY SPECIAL DELIVERY SERVICES. ----- PLEASE ALERT YOUR STAFF NOT TO ACCEPT/REQUEST ANY SPECIAL SERVICES UPON DELIVERY OF GOODS, ELSE THESE OR OTHER UNDISCLOSED FEES MAY OCCUR, AND THE AGENCY WILL BE RESPONSIBLE TO PAY OR ADDRESS WITH CARRIER DIRECTLY. -----	1	EACH	0.00	0
FORMAT RYAN	QUOTED BY RYAN DOLD KIESLER POLICE SUPPLY 2802 SABLE MILL RD JEFFERSONVILLE, IN 47130 THIS QUOTE IS VALID FOR 30 DAYS RDOLD@KIESLER.COM	1	EACH	0.00	0
Amount Subject to Sales Tax				0.00	
Amount Exempt from Sales Tax				18,753.60	
				Subtotal	18,753.60
				Total Tax	0.00
				Total \$ Incl. Tax	18,753.60
				Tax Amount	0.00

KIESLER POLICE SUPPLY FFL# 4-35-019-11-1M-08220

RETURNED GOODS POLICY

No returned goods will be accepted without prior consent. Any packages returned without properly displaying a return authorization number will be refused. Returns subject to up to 25% restocking fee

DEFECTIVE MERCHANDISE POLICY

We are not a warranty repair station for any manufacturer. Returns of defective merchandise must be made directly to the manufacturer for repair or replacement.

DAMAGED GOODS POLICY

Claims of shortages or damaged shipments must be made immediately upon receipt of shipment.

CITY OF DARIEN

RULES FOR COMPLIANCE WITH PUBLIC COMMENT REQUIREMENTS OF THE ILLINOIS OPEN MEETINGS ACT

I. PURPOSE OF RULES.

The purpose of these Rules is to comply with the requirement of Section 2.06 of the Illinois Open Meetings Act that a public comment section be provided at each meeting subject to the Open Meetings Act.

II. DEFINITION OF “PUBLIC BODY” or “BODY.”

For purposes of these Rules, the term “Public Body” or “Body” shall mean the City Council, any Committee of the City Council, and any Board and Commission established by the City Council.

III. RULES GOVERNING PUBLIC COMMENT.

A. Unless otherwise allowed by a majority vote of the Body, the public comment periods shall be as follows:

1. For the City Council, as set forth on the attached **Agenda template**.
2. For Council committees and advisory committees, at the conclusion of the meeting immediately before adjournment. At the direction of the Body, the floor may be opened for public comment in conjunction with specific agenda items.

B. Individuals seeking to make public comment to the Body shall be formally recognized by the Chair.

C. Individuals addressing the Body shall identify themselves by name, but need not provide their home address.

D. Individuals addressing the Body shall do so by addressing their comments to the Body

itself and shall not turn to address the audience.

E. Public comment time shall be limited to three (3) minutes per person.

F. An individual will be allowed a second opportunity to address the Body only after all other interested persons have addressed the Body and only upon the majority vote of the Body.

G. In the case of a special meeting, public comment will be limited to subject matters germane to the agenda of the special meeting.

IV. PUBLIC HEARING REQUIREMENTS.

Additional public comments periods will be allowed as required by law in the case of public hearing, subject to the same time constraints.

Approved by a Motion on November 17, 2014