

A WORK SESSION WAS CALLED TO ORDER AT 7:00 P.M. BY MAYOR WEAVER FOR THE PURPOSE OF REVIEWING ITEMS ON THE FEBRUARY 21, 2012 AGENDA WITH THE CITY COUNCIL. THE WORK SESSION ADJOURNED AT 7:20 P.M.

Minutes of the Regular Meeting

of the City Council of the

CITY OF DARIEN

FEBRUARY 21, 2012

1. **CALL TO ORDER**

The regular meeting of the City Council of the City of Darien was called to order at 7:30 P.M. by Mayor Weaver.

2. **PLEDGE OF ALLEGIANCE**

Mayor Weaver led the Council and audience in the Pledge of Allegiance.

3. **ROLL CALL** — The Roll Call of Aldermen by Clerk Ragona was as follows:

Present:	Halil Avci	Sylvia McIvor (via telephone)
	Tina M. Beilke	John F. Poteraske
	Joseph A. Marchese	Ted V. Schauer

Absent: Joerg Seifert

Also in Attendance: Kathleen Moesle Weaver, Mayor
JoAnne E. Ragona, City Clerk
Michael J. Coren, City Treasurer
Bryon D. Vana, City Administrator
Scott Coren, Assistant City Administrator
Daniel Gombac, Director of Municipal Services
Ernest Brown, Police Chief

4. **DECLARATION OF A QUORUM** — There being six aldermen present, Mayor Weaver declared a quorum.

5. **APPROVAL OF MINUTES** – January 16, 2012
February 6, 2012

It was moved by Alderman Schauer and seconded by Alderman Avci to approve the minutes of the City Council Meeting of January 16, 2012, as presented.

City Council Meeting

February 21, 2012

Roll Call: Ayes: Avci, Beilke, Marchese, Poteraske, Schauer
 Nays: None
 Abstain: McIvor
 Absent: Seifert

Results: Ayes 6, Nays 0, Absent 1

MOTION DULY CARRIED

It was moved by Alderman Poteraske and seconded by Alderman Beilke to approve the minutes of the City Council Meeting of February 6, 2012, as presented.

Roll Call: Ayes: Avci, Beilke, Marchese, Poteraske, Schauer
 Nays: None
 Abstain: McIvor
 Absent: Seifert

Results: Ayes 6, Nays 0, Absent 1

MOTION DULY CARRIED

6. **RECEIVING OF COMMUNICATIONS**

There were none.

7. **MAYOR'S REPORT**

**A. CONSIDERATION OF A MOTION TO APPROVE THE
 REAPPOINTMENT OF MEMBERS TO THE PLANNING AND ZONING
 COMMISSION – RONALD KIEFER, JOHN LIND, BEVERLY MEYER,
 RAYMOND MIELKUS, AND KENNETH RITZERT**

It was moved by Alderman Schauer and seconded by Alderman Marchese to approve:

**A MOTION TO APPROVE THE REAPPOINTMENT OF MEMBERS TO
THE PLANNING AND ZONING COMMISSION – RONALD KIEFER,
JOHN LIND, BEVERLY MEYER, RAYMOND MIELKUS, AND KENNETH
RITZERT**

Roll Call: Ayes: Avci, Beilke, Marchese, McIvor, Poteraske, Schauer
 Nays: None
 Absent: Seifert

Results: Ayes 6, Nays 0, Absent 1

MOTION DULY CARRIED

Clerk Ragona administered the Oath of Office to Ronald Kiefer and Beverly Meyer. John Lind, Raymond Mielkus, and Kenneth Ritzert will be sworn in at City Hall at a later date.

There were congratulatory handshakes by the City Council Members.

B. DARIEN CHAMBER OF COMMERCE UPDATE

Mayor Weaver welcomed Anita Sinha of Kumon Learning Center which is located in Chestnut Court Shopping Center. Ms. Sinha provided a brief summary of her background and spoke of the after school math and reading programs offered by the center. She noted the assistance given to students provides them the skills and confidence to achieve higher standards and success in school and beyond. She extended an invitation to attend the March 3, 2012 ribbon cutting at 11:00 A.M. and open house from 11:00 A.M. to 3:00 P.M.

8. CITY CLERK'S REPORT

There was no report.

9. CITY ADMINISTRATOR'S REPORT

Administrator Vana announced that the Administrative/Finance Committee-of-the-Whole Budget Review Meeting will be held February 22, 2012 in the Council Chambers at 6:30 P.M. He advised that staff will be presenting a reflective view of the past five to seven years of service improvements and cost savings.

10. DEPARTMENT HEAD INFORMATION/QUESTIONS

Assistant Administrator Coren provided a brief administrative overview of the Administration and City Council budgets:

- In 2012, the City Council and Administration spent \$38,094 less than in 1998.
- In 1998 there were nine full time staff members; in 2012 there are five full time and one part time staff members.
- Annual budget preparation expanded to project three year budget planning.
- The public is able to follow the budget process on cable and internet, and are able to view budget documents on the City's website.
- Risk Management: Insurance premium has been reduced by \$150,000 annually due to decreased claims experience.
- Information Technology: There has been a \$70,000 annual savings with improved storage and backup system, and the addition of a work order system.
- Resident Advocacy: ComEd reliability in Darien has been improved significantly; Argonne programs and harmful waste are monitored.
- Resident Communications: Website has been improved for ease of learning "Hot News" and agenda items; the newsletter changed from a Microsoft Word document to Neighbors of Darien magazine; meetings are televised live on cable television and replayed on both cable and the City's website.
- Saving Residents Money: Refuse costs are less expensive than surrounding communities; electric rates may be reduced if the March 20, 2012 referendum is passed; and the City holds an annual Make a Difference Day which benefits senior citizen home owners.
- Further Cost Savings: The City of Darien's employee to resident ratio is 3.4 employees per 1,000 residents, the third lowest in DuPage County; overhead on providing services is low due to staff reduction.

Director Gombac provided an overview of Municipal Services:

- Mission Statement: The City of Darien, Illinois, is committed to providing superior governmental services to improve the quality of life for its residents, businesses and visitors. Director Gombac noted the steps taken to achieve this mission.
- Community Development Team Members/Consultants: Mary Wintermute-Building Department Assistant, Michael Griffith-City Planner/Code Enforcement Officer, Don Morris Architects-Building Plan Review, and Christopher B. Burke Engineering-Site Engineer Plan Review.
- 2005-2011 Personnel Overview Highlights: Over the years, the Department has been streamlined from six positions to three.
- Community Development Program Highlights: Plan Reviews – Public Works and Zoning plan reviews have been combined into one department; Code Adoptions - Building Code Revision 2008-Adoption of 2006 Edition, Plumbing Code Revision 2008-Adoption of 2006 Edition, Electrical Code 2008-Adoption of 2006 Edition, implementation of Energy Efficiency Code; electronic Building Permit Application; implementation of a survey questionnaire to residents and businesses; in-house shed, deck, fence, concrete and asphalt inspections;

implementation of the Web Q&A module to streamline the building permit process; implementation of resident/contractor user-friendly forms; work closely with residents and businesses through zoning and permitting issues; seek business development; waive permit fees for concrete driveways; permit fee holiday; catalog and centralize zoning files.

- Municipal Services Team Members: Ashley Prueter-Administrative Assistant, Daniel Salvato-Superintendent, David Fell-Street Division Foreman, Kristofer Throm-Water Division Foreman, Mechanic, 9.5 Street Division Employees, 5 Water Division Employees, Christopher B. Burke Engineering-Site Engineer.
- 2005-2011 Personnel Overview Highlights: Restructured in 2008 from six staff members to five.
- Street Division Highlights: Plan reviews-Public Works and Community Development has been combined to allow permits and inspections to be processed through one department; website updated to include building forms and informational pamphlets; implementation of resident/contractor user-friendly forms; intergovernmental cooperation with the Park and School Districts for concrete, paving and rock salt purchase; businesses and private developments are able to take part in City contracts for concrete and paving; implementation of an in-house Snow Plow Manual with the addition of a 7th Section to provide timely and efficient snow and deicing operations; implementation of Web Q&A Work Order Module to streamline resident and business concerns; continue aesthetic landscape maintenance of 75th Street and Plainfield Road medians; implementation of the Road Maintenance Catalog; implementation of the Ditch Maintenance Catalogue; recognition by the Harvard School of Business for Innovations in American Government Award for the Water Tower construction; resident participation in the City's unit pricing for concrete driveways through the Concrete Replacement Program.
- Cost Savings & Service: In-house construction oversight of annual Road Maintenance Program has provided 30 miles of roadway resurfacing since 2006 with an annual savings of approximately \$50,000; Tree Removal/Trimming Program expanded to include pricing for private property work; emergency storm cleanup; quality mulch available to residents; Rear Yard Drainage Program; Mailbox Replacement Program;
- Street Division Projects: Walnut Avenue; Clarendon Hills Storm Sewer Project; Drainage Projects; salt storage building; Coach Light Program; Street Name Sign Project; Street Light Program; vehicle and equipment replacement.
- Water Division Highlights: Installation of booster pumps at 75th Street pumping station; SCADA system improvements; intergovernmental cooperation with DuPage County Public Works for the SERWF system; pump upgrades; combining Water Division and Community Development plan reviews, permits and inspections through the Building Department.

- Water Division Projects: Steel Tank (awarded 2007 Steel Tank of the Year Standpipe” by the Steel Tank Institute); water plant site and building improvements; 75th Street Pumping Station improvements; Plant 2-Plainfield Road Pump and SCADA user interface upgrades; water main and hydrant repair; Water Division vehicle replacement.

Alderman Marchese stated there has been a significant upgrade of maintenance of the City’s infrastructure and services since Director Gombac joined Darien. He commended Director Gombac’s vision, expertise, and professionalism. He also complimented the hard working Municipal Services staff. Mayor Weaver thanked Director Gombac for his hard work and the beneficial programs he has initiated. Administrator Vana added his gratitude to Director Gombac and commended his ability to identify the needs of the community and the careful planning which allows multi-year program projections. Alderman Avci noted that the absence of resident complaints is a testament to the fine service.

Alderman Beilke requested Director Gombac present the percentage of ditch and road project expenditures over the last five years at the budget meeting.

Chief Brown advised that policy changes to minimize the economic vulnerability to the City have been taken. He advised the work load analysis should be completed and provided to the City Council around March 1. The analysis will assist in determining allocation of resources and enhancement of operational efficiencies. A report is being developed to identify officer response times which will provide a clearer picture of staffing levels and needs.

Chief Brown highlighted three incidents that underscore the hard work and professionalism of the officers of the Police Department:

- On the night of February 13, a burglary occurred on Iroquois. An officer responded, spoke to the victim, and then followed footprints in the snow to a second residence. The officer interviewed the residents of the house and subsequently obtained a search warrant that resulted in the recovery of the proceeds from the burglary.
- On February 15, an 85 year old woman was accidentally struck by a motor vehicle backing out of a residential driveway. The victim fell to the ground striking her head. First responders were Darien Police Officers; unfortunately, the victim succumbed to her injuries.

- On February 16, a victim summoned police indicating a subject had shot at him. Darien officers responded and began to collect information from the crime scene. Although the victim was unable to identify the offender, the officers and detectives continued to work the case. As a result of their efforts, a 70 year old former Darien resident gave a signed confession indicating his guilt. The weapon used was recovered and the offender was charged.

Chief Brown advised that although every effort is made to keep the public informed, some details cannot be released in order to maintain the integrity of an investigation. He added that residents may contact the Police Department during working hours to learn what is happening in their neighborhood; after business hours residents may call Regional Dispatch and ask to speak with a Darien Police Supervisor. The Police Department does their best to disseminate information to the public.

Alderman Schauer thanked Chief Brown for his fine work.

11. **TREASURER'S REPORT**

A. WARRANT NUMBER 11-12-18

It was moved by Alderman Schauer and seconded by Alderman Poteraske to approve payment of Warrant Number 11-12-18 in the amount of \$97,476.55 from the General Fund; \$290,925.86 from the Water Fund; \$216,690.64 from the General Fund Payroll for the period ending 02/09/12; \$21,233.37 from the Water Fund Payroll for the period ending 02/09/12; for a total to be approved of \$626,326.42.

Treasurer Coren commended the City Council for their diligence in keeping a watchful eye on the taxpayer's money and in making the right decisions for the betterment of the community.

Roll Call: Ayes: Avci, Beilke, Marchese, McIvor, Poteraske, Schauer

Nays: None

Absent: Seifert

Results: Ayes 6, Nays 0, Absent 1

MOTION DULY CARRIED

B. TREASURER'S MONTHLY REPORT – JANUARY, 2012

Treasurer Coren reviewed year-to-date sources of revenue, expenditures, and fund balances through the month of January 2012:

<u>General Fund:</u>	Revenue \$11,227,220; Expenditures \$9,514,245; Current Balance \$3,174,385;
<u>Water Fund:</u>	Revenue \$3,134,016; Expenditures \$2,908,556; Current Balance \$1,576,141;
<u>Motor Fuel Tax Fund:</u>	Revenue \$531,615; Expenditures \$492,810; Current Balance \$119,795;
<u>Water Depreciation Fund:</u>	Revenue \$1,097; Expenditures \$35,494; Current Balance \$100,106;
<u>Capital Improvement Fund:</u>	Revenue \$4,021,131; Expenditures \$2,259,177; Current Balance \$1,876,647;
<u>Capital Projects Debt Service Fund:</u>	Revenue \$106,337; Expenditures \$104,375; Current Balance of \$4,164.

12. **STANDING COMMITTEE REPORTS**

Police Committee — Chairman McIvor advised the next Police Committee Meeting is scheduled for March 1, 2012 at 6:00 P.M. in the Council Chambers.

Municipal Services Committee — Chairman Marchese advised the next meeting of the Municipal Services Committee is scheduled for February 27, 2012 at 6:30 P.M.

Administrative/Finance Committee — Chairman Poteraske advised the Administrative/Finance Committee-of-the-Whole Budget Meeting is scheduled for February 22, 2012 at 6:30 P.M. in the Council Chambers, and the next regular Administrative/Finance Committee Meeting is scheduled for March 12, 2012 at 6:30 p.m. in the upstairs conference room.

13. **QUESTIONS AND COMMENTS — AGENDA RELATED**

There were none.

14. **OLD BUSINESS**

A. CONSIDERATION OF A MOTION TO REMOVE FROM THE TABLE AN ORDINANCE AMENDING TITLE C, “WATER DIVISION,” BY ADDING NEW CHAPTER 5, “REGULATION OF POTABLE WATER SUPPLY WELLS,” THERETO

It was moved by Alderman Marchese and seconded by Alderman Beilke to approve:

A MOTION TO REMOVE FROM THE TABLE AN ORDINANCE AMENDING TITLE C, "WATER DIVISION," BY ADDING NEW CHAPTER 5, "REGULATION OF POTABLE WATER SUPPLY WELLS," THERETO

Roll Call: Ayes: Avci, Beilke, Marchese, McIvor, Poteraske, Schauer

Nays: None

Absent: Seifert

Results: Ayes 6, Nays 0, Absent 1

MOTION DULY CARRIED

B. CONSIDERATION OF A MOTION TO APPROVE AN ORDINANCE AMENDING TITLE C, "WATER DIVISION BY ADDING NEW CHAPTER 5, "REGULATION OF POTABLE WATER SUPPLY WELLS," THERETO

It was moved by Alderman Marchese and seconded by Alderman Schauer to approve:

ORDINANCE NO. O-06-12

AN ORDINANCE AMENDING TITLE C, "WATER DIVISION BY ADDING NEW CHAPTER 5, "REGULATION OF POTABLE WATER SUPPLY WELLS," THERETO

Roll Call: Ayes: None

Nays: Avci, Beilke, Marchese, McIvor, Poteraske, Schauer

Absent: Seifert

Results: Ayes 0, Nays 6, Absent 1

MOTION FAILED

C. CONSIDERATION OF A MOTION TO APPROVE AN ORDINANCE AMENDING TITLE 6C, "WATER DIVISION," BY ADDING NEW CHAPTER 5, "REGULATION OF POTABLE WATER SUPPLY WELLS IN A DESIGNATED AREA OF THE CITY OF DARIEN, ILLINOIS," THERETO

It was moved by Alderman Schauer and seconded by Alderman Avci to approve:

ORDINANCE NO. O-06-12

AN ORDINANCE AMENDING TITLE 6C, "WATER DIVISION," BY ADDING NEW CHAPTER 5, "REGULATION OF POTABLE WATER SUPPLY WELLS IN A DESIGNATED AREA OF THE CITY OF DARIEN, ILLINOIS," THERETO

Roll Call: Ayes: Avci, Beilke, Marchese, McIvor, Poteraske, Schauer

Nays: None

Absent: Seifert

Results: Ayes 6, Nays 0, Absent 1

MOTION DULY CARRIED

15. **CONSENT AGENDA**

Mayor Weaver reviewed the items on the Consent Agenda for the benefit of the viewing audience.

It was moved by Alderman Schauer and seconded by Alderman Avci to approve by Omnibus Vote the following items on the Consent Agenda:

- A. **A MOTION TO APPROVE THE DARIEN CHAMBER OF COMMERCE 12TH ANNUAL DARIEN DASH, A 10K RUN/A 5K RUN/1 MILE WALK, ON MAY 20, 2012 BEGINNING AT 8:00 A.M. AND AUTHORIZE ADDITIONAL POLICE AND MUNICIPAL SERVICE STAFFING ALONG WITH ADDITIONAL SIGNAGE, BARRICADES AND CITY EXPENSE FOR THIS EVENT AND AUTHORIZE THE CHIEF OF POLICE TO FINALIZE THE DETAILS OF THIS EVENT WITH THE CHAMBER OF COMMERCE**

- B. **A MOTION TO APPROVE THE USE OF THE RIGHT HALF OF THE FOLLOWING STREETS FOR THE DARIEN DASH WHICH BEGINS AT THE NORTHWEST CORNER OF DARIEN COMMUNITY PARK AND PROCEED AS FOLLOWS:**

5K RUN – 71ST STREET TO RICHMOND AVENUE; SOUTH ON RICHMOND AVENUE AND FOLLOWING CHEROKEE DRIVE TO DARIEN LANE; NORTH ON DARIEN LANE AND FOLLOWING TIMBER LANE TO SEMINOLE DRIVE; NORTH ON SEMINOLE DRIVE TO 71ST STREET; WEST ON 71ST STREET TO BEECHNUT LANE TO HINSBROOK AVENUE; EAST ON HINSBROOK AVENUE TO WILMETTE AVENUE; NORTH ON WILMETTE AVENUE TO 69TH STREET; EAST ON 69TH STREET TO BENTLEY AVENUE; SOUTH ON BENTLEY AVENUE TO 71ST STREET; EAST ON 71ST STREET TO NORTHWEST CORNER OF DARIEN COMMUNITY PARK WITH ACCESS FOR EMERGENCY VEHICLES AND LOCAL TRAFFIC AT ALL TIMES; AND

1 MILE WALK – 71ST STREET TO RICHMOND AVENUE; NORTH ON RICHMOND AVENUE TO MAPLE LANE; EAST ON MAPLE LANE TO BENTLEY AVENUE; SOUTH ON BENTLEY AVENUE TO 71ST STREET; EAST ON 71ST STREET TO NORTHWEST CORNER OF DARIEN COMMUNITY PARK WITH ACCESS FOR EMERGENCY VEHICLES AND LOCAL TRAFFIC AT ALL TIMES; AND

10K RACE – 71ST STREET TO RICHMOND AVENUE; SOUTH ON RICHMOND AVENUE AND FOLLOWING CHEROKEE DRIVE TO DARIEN LANE; NORTH ON DARIEN LANE AND FOLLOWING TIMBER LANE TO SEMINOLE DRIVE; NORTH ON SEMINOLE DRIVE TO 71ST STREET; WEST ON 71ST STREET TO BEECHNUT LANE TO HINSBROOK AVENUE; EAST ON HINSBROOK AVENUE TO WILMETTE AVENUE; NORTH ON WILMETTE AVENUE TO 69TH STREET; EAST ON 69TH STREET TO BENTLEY AVENUE; SOUTH ON BENTLEY AVENUE TO 72ND STREET; WEST ON 72ND STREET TO RICHMOND AVENUE; SOUTH ON RICHMOND AVENUE TO SEMINOLE DRIVE; NORTH ON SEMINOLE TO WILMETTE AVENUE; NORTH ON WILMETTE TO 67TH STREET; EAST ON 67TH TO ALABAMA AVENUE; SOUTH ON ALABAMA TO CHESTNUT LANE; WEST ON CHESTNUT TO PATH CONNECTING TO BENTLEY AVENUE; SOUTH ON BENTLEY TO 71ST STREET; EAST ON 71ST TO FINISH LINE AT NORTHWEST CORNER OF DARIEN COMMUNITY PARK

- C. A MOTION AUTHORIZING THE URGENT MAINTENANCE REPAIRS OF THE WEIR LOCATED WITHIN THE SAWMILL CREEK TRIBUTARY, LOCATED WITHIN THE REAR YARDS OF FARMINGDALE DRIVE AND DORCHESTER LANE (7700 BLOCK), AT A TOTAL COST NOT TO EXCEED \$40,000
- D. RESOLUTION NO. R-16-12 A RESOLUTION DECLARING A DEFAULT AND DEMANDING

PAYMENT UNDER A CERTAIN LETTER OF CREDIT DARIEN PATH TOWNHOMES/BEVERLY BANK AND TRUST IRREVOCABLE LETTER OF CREDIT NO. 2007-003

E. ORDINANCE NO. O-07-12 AN ORDINANCE AMENDING SECTION 3-3-7 OF THE DARIEN CITY CODE

F. ORDINANCE NO. O-08-12 AN ORDINANCE AMENDING SECTION 3-3-7-4 OF THE DARIEN CITY CODE

Roll Call: Ayes: Avci, Beilke, Marchese, McIvor, Poteraske, Schauer

Nays: None

Absent: Seifert

Results: Ayes 6, Nays 0, Absent 1

MOTION DULY CARRIED

16. **NEW BUSINESS**

A. CONSIDERATION OF A MOTION TO APPROVE A RESOLUTION AUTHORIZING STAFF TO BEGIN CONSULTING WITH THE NORTHERN ILLINOIS MUNICIPAL ELECTRIC COLLABORATIVE (NIMEC) AND PREPARING DOCUMENTS FOR THE AGGREGATION OF MUNICIPAL ELECTRIC SUPPLY FOR DARIEN RESIDENTS AND SMALL BUSINESSES

It was moved by Alderman Poteraske and seconded by Alderman Marchese to approve:

RESOLUTION NO. R-18-12 A RESOLUTION AUTHORIZING STAFF TO BEGIN CONSULTING WITH THE NORTHERN ILLINOIS MUNICIPAL ELECTRIC COLLABORATIVE (NIMEC) AND PREPARING DOCUMENTS FOR THE AGGREGATION OF MUNICIPAL ELECTRIC SUPPLY FOR DARIEN

**RESIDENTS AND SMALL
BUSINESSES**

Roll Call: Ayes: Avci, Beilke, Marchese, McIvor, Poteraske,
Schauer

Nays: None

Absent: Seifert

Results: Ayes 6, Nays 0, Absent 1

MOTION DULY CARRIED

17. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS — GENERAL**

Alderman Avci announced that DuPage County will be hosting an open house and informational meeting regarding the 75th Street Reconstruction and Expansion Project at Village Greens located at 1575 75th Street, Woodridge on February 22, 2012 from 4:00 to 7:00 P.M.

Arletta Peknik, 609 72nd Street spoke of the importance and benefits of approving the Electric Referendum question which will be on the March 20, 2012 ballot.

Alderman McIvor advised that she spoke with a ComEd representative while at a Will County Energy Conservation Group meeting who assured her that service will not be impacted if electricity is purchased from another provider.

Alderman Avci added that if another company is used to generate electricity, ComEd will continue to carry the electricity and service should be exactly the same.

18. **ADJOURNMENT**

There being no further business to come before the City Council, it was moved by Alderman McIvor and seconded by Alderman Beilke to adjourn.

VIA VOICE VOTE – MOTION DULY CARRIED

The City Council meeting adjourned at 8:53 P.M.

Mayor

City Clerk

JER/ld

All supporting documentation and report originals of these minutes are on file in the Office of the City Clerk under File Number 02-21-12.
Minutes of 02-21-12 CCM1