

CITY OF DARIEN

NOTICE OF SPECIAL MEETING

PLEASE TAKE NOTICE THAT THE MUNICIPAL SERVICES COMMITTEE HAS SCHEDULED A SPECIAL MEETING TO BE HELD ON TUESDAY, SEPTEMBER 6, 2022, 6:30 PM IN THE CITY COUNCIL CHAMBERS AT CITY HALL, 1702 PLAINFIELD ROAD, DARIEN, ILLINOIS. AGENDA IS AS FOLLOWS:

1. Call to Order & Roll Call
2. Establishment of Quorum
3. New Business
 - a. **Ordinance** – Approval to amend the liquor code to expand the number of Class K liquor licenses from three (3) to four (4) for a sale at retail beer and wine license at Burrito Paradise.
 - b. **Resolution** – Authorizing the purchase, installation and wiring of five (5) streetlights for the Farmingdale Drive Streetlight Improvement Project with Rags Electric in an amount not to exceed \$32,500.00.
 - c. **Resolution** - Approval of a Supplemental Illinois Department of Transportation Resolution, (IDOT BLR 14220) authorizing the expenditure of Motor Fuel Tax (MFT) funds for the FY 2021/22 General Maintenance - maintenance of various streets and rights of way that impact the City streets, in an amount not to exceed \$23,479.43
 - d. **Minutes** – **August 1, 2022** Municipal Services Committee
4. Adjournment

THIS NOTICE IS GIVEN PURSUANT TO CHAPTER 5, SECTION 120/2.02 OF THE ILLINOIS COMPILED STATUTES (5 ILCS 120/2.01).

JOANNE E. RAGONA
CITY CLERK
SEPTEMBER 1, 2022

AGENDA MEMO
MUNICIPAL SERVICES COMMITTEE
****SPECIAL MEETING****
SEPTEMBER 6, 2022

ISSUE STATEMENT

Consideration to approve an ordinance amending the liquor code to expand the number of Class K liquor licenses from three (3) to four (4) for a sale at retail beer and wine license at Burrito Paradise.

ORDINANCE

BACKGROUND

In 2016 the City Council passed ordinance O-12-16 amending the liquor code by periodically auditing the number of licenses in several classes so that there are no (open) licenses available that are not assigned to a particular business. The liquor licenses are updated as new requests are generated from businesses.

Mayor Marchese received a request from Burrito Paradise restaurant (Chris Witthoeft) for a sale at retail beer and wine license for on-site consumption. The license required for the request is a K License and would increase the number of K licenses from three (3) to four (4). Mayor Marchese as Liquor Commissioner has indicated he supports the request. Mr. Witthoeft will also sign the non-video gaming waiver.

ATTACHMENTS

- A) LIQUOR LICENSE REQUEST
- B) DESCRIPTIONS OF LIQUOR LICENSE CLASSES
- C) LIST OF CURRENT LIQUOR LICENSES BY CLASS

STAFF RECOMMENDATION

Staff recommends approval of the proposed ordinance. This item is being presented to the Municipal Services Committee prior to the City Council Meeting on September 6, 2022. Chairman Belczak will be presenting the Committee's recommendation to the City Council.

ALTERNATE CONSIDERATION

As directed by the Municipal Services Committee.

DECISION MODE

This item will be placed on the September 6, 2022 City Council, New Business agenda for formal consideration.

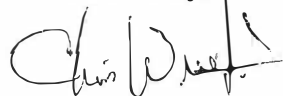
June 23rd, 2022

Subject: Burrito Paradise Liquor license
7516 S. Cass ave. Darien, Ill

To whom this may concern:

Burrito Paradise mexican restaurant is asking for a license to sell bottled beer and wine for dine-in customers only. We have been in the community for 26 years known formally as El Burrito Loco and The Crazy Burrito. The main reason for this request is to increase revenue for our business. During Covid and even now it has been a struggle to make profit. Our lease is coming up in May of 2023 and the owner of our building, John Manos, has already told us that he expects to increase the rent to around \$32 per square foot. We are currently at \$15. That is over double and would make it almost impossible to maintain the business. Prices have gone up significantly in the past year. Everything from food to paper products to utilities. Most have doubled. Now adding this rent increase will certainly put pressure on whether we will stay here. We love our location and we love the town of Darien and our customers tell us the same. We have been a staple in the community for a long time helping the community with fundraisers, sponsorships for community events and reduced pricing for events such as teacher appreciation week. We are also a member of the Chamber of Commerce as well as in the Lions Club. We are only looking to sell bottled beer and bottled wine in our main dining area. No carryout, no taps. Many of our customers who dine in ask us if we sell beer or wine. We believe that this will increase our revenue and also bring in new customers. In the future, if everything works out with this license and the negotiations on the rent, we plan on submitting a plan for a drive-thru. John Manos has already committed to helping us with some of the costs involved since it's his building. A drive-thru will increase revenue by 20 to 25%. We really want to stay in Darien but if we do move to a surrounding community, we know our customers will follow. We appreciate your time in considering this liquor license.

Sincerely,



Chris Wolf 771.404.577

Jordan Yanke

From: Maria Gonzalez
Sent: Tuesday, August 9, 2022 4:50 PM
To: Jordan Yanke
Subject: FW: Liquor license

Jordan,

Chris from Burrito Paradise emailed me his request for a K Class Liquor License. Please see his email below.

Maria

From: Chris Witthoeft <myburritoparadise@gmail.com>
Sent: Tuesday, August 9, 2022 4:26 PM
To: Maria Gonzalez <mgonzalez@darienil.gov>
Subject: Liquor license

Hi we are inquiring about the class K liquor license for Burrito Paradise Inc. Located at 7516 S. Cass Ave #33, Darien, IL 60561. We would like to sell canned/bottled Beer, Wine, And Hard Seltzers. Any questions please let me know.

Chris Witthoeft
630-388-8747

CAUTION: This e-mail originated outside of the City's email system. DO NOT click links or open attachments unless you confirm the incoming address of the sender and know the content is safe.

3-3-7: CLASSIFICATION OF LICENSES AND FEES:**3-3-7-1: CLASS A LICENSE:**

(A) A Class A license shall authorize sale at retail of alcoholic liquor in the original package but not for consumption on the premises of sale. Provided, however, that the Commissioner may authorize the licensed premises to offer liquor samples without charge to invitees as part of a promotional or advertising program. The granting of permission to give away such liquor samples shall be within the sole discretion of the Commissioner who shall be petitioned in writing to allow such a promotional or advertising activity at least three (3) days prior to the date upon which such activity is proposed to take place. It shall be unlawful for such an advertising or promotional activity to take place without the prior permission of the Commissioner. (Ord. 0-39-94, 9-19-1994)

(B) It shall be unlawful for any person to sell or offer for sale at retail any alcoholic liquor in the original package but not for consumption on the premises of sale in the City between one minute past twelve o'clock (12:01) A.M. and seven o'clock (7:00) A.M. (Ord. 0-03-17, 4-3-2017)

(C) The number of Class A licenses shall be eleven (11). (Ord. 0-12-16, 4-4-2016; amd. Ord. 0-16-20, 8-3-2020)

(D) The annual fee for a Class A license shall be one thousand five hundred dollars (\$1,500.00). (Ord. 0-39-94, 9-19-1994)

3-3-7-2: CLASS B LICENSE:

(A) The Class B license shall authorize the sale at retail and serving of alcoholic liquor at a banquet hall or similar facility (where the predominant purpose of the premises is the holding of private or limited parties or events) only for consumption on the premises of the sale, provided such sale and serving is accessory to the main purpose of operating a banquet hall or similar facility on the premises. (Ord. 0-39-94, 9-19-1994)

(B) It shall be unlawful for any person to sell or offer for sale at retail and it shall be unlawful to serve alcoholic liquor on the premises of such facility in the City between two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M., except on Sundays when it shall be unlawful for any person to sell or offer for sale at retail and to serve alcoholic liquor on the premises of sale in the City between two o'clock (2:00) A.M. and twelve o'clock (12:00) noon. The Commissioner may extend the hours for lawful sale and service of alcoholic liquor on special occasions such as New Year's Eve. (Ord. 0-19-03, 4-21-2003)

(C) The annual fee for a Class B license shall be two thousand dollars (\$2,000.00).

(D) The number of Class B licenses shall be one (1). (Ord. 0-39-94, 9-19-1994)

3-3-7-3: CLASS C LICENSE:

(A) A Class C license shall authorize the sale at retail and serving of alcoholic liquor for a country club (public/semipublic/private) only for consumption on the premises of the sale, provided such sale and serving is accessory to the main purpose of operating a country club on the premises. Serving of alcoholic liquor at a counter or bar shall be allowed under a Class C license to seated customers only. (Ord. 0-39-94, 9-19-1994)

(B) It shall be unlawful for any person to sell or offer for sale at retail and it shall be unlawful to serve alcoholic liquor in the City between one o'clock (1:00) A.M. and eleven o'clock (11:00) A.M., except on Sundays when it shall be unlawful to sell or offer for sale at retail and to serve alcoholic liquor in the City between one o'clock (1:00) A.M. and ten o'clock (10:00) A.M. The Commissioner may extend the hours for lawful sale and service of alcoholic liquor on special occasions such as New Year's Eve. (Ord. 0-24-14, 7-7-2014)

(C) The annual fee for a Class C license shall be two thousand dollars (\$2,000.00).

(D) The number of Class C licenses shall be one (1).

(E) Live music shall be permitted. Such music may be provided by a band, musical group or an individual playing an instrument. No person providing such music shall be under the age of eighteen (18). Such music shall be for the dancing or listening pleasure of patrons only. (Ord. 0-39-94, 9-19-1994)

3-3-7-4: CLASS D LICENSE:

(A) A Class D license shall authorize the sale at retail and serving of alcoholic liquor at a counter or bar and at tables, provided such operation is carried on in conjunction with a restaurant operation serving a menu offering complete meals. The bar service or service at tables where a full menu is not available shall take place in a separate room from the full menu restaurant operation. (Ord. 0-39-94, 9-19-1994)

(B) It shall be unlawful for any person to sell or offer for sale alcoholic liquor in conjunction with a Class D liquor license between one o'clock (1:00) A.M. and eleven o'clock (11:00) A.M., except on Saturdays and Sundays when it shall be unlawful for anyone to sell or offer for sale alcoholic liquor under a Class D liquor license between the hours of two o'clock (2:00) A.M. and ten o'clock (10:00) A.M. The Commissioner may extend the hours for lawful sale and service of alcoholic liquor on special occasions such as New Year's Eve. (Ord. 0-16-13, 8-5-2013)

(C) Live music shall be permitted. Such music may be provided by a band, musical group or an individual playing an instrument. No person providing such music shall be under the age of eighteen (18). Such music shall be for the dancing or listening pleasure of patrons only. (Ord. 0-39-94, 9-19-1994)

(D) The number of Class D licenses shall be ten (10). (Ord. 0-05-17, 4-3-2017; amd. Ord. 0-06-21, 5-3-2021)

(E) The annual fee for a Class D license shall be two thousand dollars (\$2,000.00). (Ord. 0-39-94, 9-19-1994)

3-3-7-5: CLASS E LICENSE:

(A) A Class E license shall authorize the sale at retail of beer and wine in original package only but not for consumption on the premises of sale. Such license shall be authorized only at such location where prepackaged food is also sold and only in such locations where there are no seats for consumption of food on the premises. (Ord. 0-18-09, 6-15-2009)

(B) It shall be unlawful for any person to sell or offer for sale at retail any beer or wine in the original package but not for consumption on the premises of sale in the City between one minute past twelve o'clock (12:01) A.M. and seven o'clock (7:00) A.M., except on Sundays when it shall be unlawful for anyone to sell or offer for sale any beer or wine at retail in the original package but not for consumption on the premises of sale between the hours of one minute past twelve o'clock (12:01) A.M. and nine o'clock (9:00) A.M. (Ord. 0-41-08, 11-17-2008)

(C) The number of Class E licenses shall be four (4). (Ord. 0-07-12, 2-21-2012; amd. Ord. 0-16-20, 8-3-2020)

(D) The annual fee for a Class E license shall be one thousand five hundred dollars (\$1,500.00). (Ord. 0-39-94, 9-19-1994)

3-3-7-6: CLASS F LICENSE:

(A) A Class F license shall only authorize the sale at retail of beer and wine for consumption at tables on the premises of sale provided such sale and serving is accessory to the main purpose of serving food on the premises or on a carryout basis. Beer shall be sold only by the glass or pitcher. Wine shall be sold only by glass or carafe.

(B) The serving of beer or wine for consumption while seated at a counter or bar shall not be permitted under a Class F license.

(C) Delivery of beer or wine by the license holder or his employees with carryout orders shall not be permitted under a Class F license.

(D) It shall be unlawful for any person to sell or offer for sale beer or wine in conjunction with a Class F liquor license between one o'clock (1:00) A.M. and eleven o'clock (11:00) A.M., except on Sundays when it shall be unlawful for anyone to sell or offer for sale beer or wine under a Class F liquor license between the hours of one o'clock (1:00) A.M. and twelve o'clock (12:00) noon. The Commissioner may extend the hours for lawful sale and service of beer and wine on special occasions such as New Year's Eve.

(E) A Class F liquor license, where issued, shall be for an establishment which caters principally to elementary aged schoolchildren and their families. Entertainment in the form of theatrical or musical presentations directed toward children and their families shall be permitted within such an establishment. The use of automatic amusement devices shall be allowed at such an establishment to the extent that they are otherwise permitted by the ordinances of the City.

(F) The number of Class F licenses shall be one (1).

(G) The annual fee for a Class F license shall be one thousand five hundred dollars (\$1,500.00). (Ord. 0-39-94, 9-19-1994)

3-3-7-7: CLASS G LICENSE:

(A) A Class G license shall authorize the sale at retail of alcoholic liquor in the original package for consumption off the premises and for consumption on the premises of sale. (Ord. 0-39-94, 9-19-1994)

(B) It shall be unlawful for any person to sell or offer for sale at retail in the City between one o'clock (1:00) A.M. and eleven o'clock (11:00) A.M., except on Saturdays when it shall be unlawful for any person to sell or offer for sale at retail or serve for consumption on the premises in the City between two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. and on Sundays when it shall be unlawful for any person to sell or offer for sale at retail or serve for consumption on the premises in the City between two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. The Commissioner may extend the hours for lawful sale and service of alcoholic liquor on special occasions such as New Year's Eve. (Ord. 0-22-14, 7-7-2014)

(C) The number of Class G licenses shall be one (1).

(D) The annual fee for a Class G license shall be two thousand dollars (\$2,000.00). (Ord. 0-39-94, 9-19-1994)

3-3-7-8: CLASS H LICENSE:

(A) A Class H license shall authorize the sale at retail of alcoholic liquor for consumption on the premises and the sale at retail of beer and wine in original package but not for consumption on the premises of sale, provided such sale and serving is accessory to the main purpose of the sale of food on a carryout basis.

(B) It shall be unlawful for any person to sell or offer for sale at retail in the City between one o'clock (1:00) A.M. and eleven o'clock (11:00) A.M., except on Sundays when it shall be unlawful for any person to sell or offer for sale at retail or serve for consumption on the premises in the City between one o'clock (1:00) A.M. and twelve o'clock (12:00) noon. The Commissioner may extend the hours for lawful sale and service of alcoholic liquor on special occasions such as New Year's Eve. (Ord. 0-39-94, 9-19-1994)

(C) The number of Class H licenses shall be two (2). (Ord. 0-12-17, 7-17-2017)

(D) The annual fee for a Class H license shall be two thousand five hundred dollars (\$2,500.00). (Ord. 0-39-94, 9-19-1994)

3-3-7-9: CLASS I LICENSE:

(A) A Class I license shall authorize the sale at retail of alcoholic liquor for consumption on the premises, provided such sale and serving is accessory to the main purpose of operating an approved amusement premises for which all permits have been previously granted by the City Council. (Ord. 0-39-94, 9-19-1994)

(B) It shall be unlawful for any person to sell or offer to sell at retail or serve for consumption on the premises alcoholic liquor in the City between one o'clock (1:00) A.M. and eleven o'clock (11:00) A.M., except on Saturdays when it shall be unlawful for any person to sell or offer for sale at retail or serve for consumption on the premises in the City between two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M., and on Sundays when it shall be unlawful for any person to sell or offer for sale at retail or serve for consumption on the premises in the City between two o'clock (2:00) A.M. and twelve o'clock (12:00) noon. The Commissioner may extend the hours for lawful sale and service of alcoholic liquor on special occasions such as New Year's Eve. (Ord. 0-41-08, 11-17-2008)

(C) The number of Class I licenses shall be one (1).

(D) The annual fee for a Class I license shall be two thousand five hundred dollars (\$2,500.00). (Ord. 0-39-94, 9-19-1994)

3-3-7-10: CLASS J LICENSE:

Temporary license, daily fee.

(A) A Class J license shall authorize the sale at retail of alcoholic liquor for consumption only at the location and on the specified dates designated for the special event in the license. Such temporary liquor licenses may be granted to organizations and clubs such as, but not limited to, veterans' organizations, educational, fraternal, political, civic, religious or other nonprofit organizations.

(B) A Class J license shall be granted on a day to day basis, but not to exceed three (3) consecutive days. The Class J license shall authorize the sale of alcoholic liquor for consumption only at the location until twelve o'clock (12:00) midnight on Friday and Saturday and until nine o'clock (9:00) P.M. on Sunday. An applicant for a temporary liquor license must submit with the application proof satisfactory to the Commissioner that the applicant shall provide dramshop liability insurance in the maximum limits. (Ord. 0-27-16, 8-1-2016)

(C) The fee for a Class J license shall be fifty dollars (\$50.00) per day. (Ord. 0-39-94, 9-19-1994)

3-3-7-11: CLASS K LICENSE:

(A) A Class K license shall authorize the sale at retail of beer and wine for consumption on the premises of sale or at tables, provided such sale and serving is accessory to the main purpose of serving food on the premises or on a carryout basis.

(B) It shall be unlawful for any person to sell or offer for sale beer or wine in conjunction with a Class K liquor license between one o'clock (1:00) A.M. and eleven o'clock (11:00) A.M., except Sundays when it shall be unlawful for anyone to sell or offer for sale beer or wine under a Class K liquor license between the hours of one o'clock (1:00) A.M. and twelve o'clock (12:00) noon. The Commissioner may extend the hours for lawful sale and service of beer and wine on special occasions such as New Year's Eve. (Ord. 0-39-94, 9-19-1994)

(C) The number of Class K licenses shall be three (3). (Ord. 0-24-16, 7-18-2016; amd. Ord. 0-27-19, 11-4-2019; Ord. 0-10-20, 6-15-2020)

(D) The annual fee for a Class K license shall be one thousand five hundred dollars (\$1,500.00). (Ord. 0-39-94, 9-19-1994)

3-3-7-12: CLASS L LICENSE:

(Rep. by Ord. 0-37-12, 10-15-2012)

3-3-7-13: CLASS M LICENSE:

(A) A Class M license shall authorize the sale at retail and serving of alcoholic liquor at a counter or bar and at tables in premises operated by a nonprofit organization for members of the organization, their guests, and public patrons. The sale and consumption of alcoholic liquor shall be limited to the premises.

(B) It shall be unlawful for any person to sell or offer for sale alcoholic liquor in conjunction with a Class M liquor license between eleven o'clock (11:00) P.M. and eleven o'clock (11:00) A.M. The Commissioner may extend the hours for lawful sale and service of alcoholic liquor on special occasions such as New Year's Eve.

(C) The number of Class M licenses shall be one. (Ord. 0-12-18, 5-7-2018)

(D) The annual fee for a Class M license shall be one thousand dollars (\$1,000.00).

(E) All proceeds and profits made pursuant to the operation of a business activity under this license shall be for a lawful nonprofit organization. No officer or owner of any licensee under this section shall individually receive any remuneration or compensation from the business activities pursuant to this license. (Ord. 0-26-13, 10-7-2013)

3-3-7-14: CLASS N LICENSE:

(A) A Class N license shall authorize the on premises consumption and retail sale of craft beer where the premises is that of a brewing facility. For the purposes of this subsection, "brewing facility" is defined as a place in which the primary business is the manufacturing, packaging, distribution, sale and storage of craft beer produced on the premises in compliance with Federal and State laws. The following regulations shall apply to the Class N license:

1. No more than a total of fifty thousand (50,000) gallons of beer shall be sold at retail in growlers, cans and/or bottles for off premises consumption per year.

2. All growlers, cans and beers sold at retail for off premises consumption must be properly sealed.

3. Retail sales for off premises consumption and on premises consumption shall be limited to the retail portion of the licensed premises; except, however, on premises consumption may be allowed in other areas of the licensed premises during supervised tours and private events. The retail portion of the licensed premises shall not exceed three thousand (3,000) square feet.

4. Product sampling shall be permitted in accordance with State law, at no charge.

5. Patrons under twenty one (21) years of age shall be allowed on the premises when accompanied by a person twenty one (21) years of age or older; except, however, classes and seminars on alcoholic related subjects shall only be open to patrons twenty one (21) years and older.

6. Live entertainment is restricted to the indoor retail portion of the premises; except, however, live entertainment may be permitted in other indoor areas of the licensed premises during private events. (Ord. 0-34-14, 11-3-2014)

(B) It shall only be lawful to sell at retail or offer for sale at retail craft beer in conjunction with a Class N liquor license for off premises and/or on premises consumption between twelve o'clock (12:00) noon and eleven o'clock (11:00) P.M., Sunday through Saturday. Except, however, private events shall not be restricted to the above hours. For private events it shall be unlawful to sell or

serve craft beer between the hours of one o'clock (1:00) A.M. and eleven o'clock (11:00) A.M., except on Saturdays and Sundays when it shall be unlawful for anyone to sell or serve craft beer between the hours of two o'clock (2:00) A.M. and ten o'clock (10:00) A.M. The Commissioner may extend the hours of lawful sale or service of craft beer on special occasions such as New Year's Eve. (Ord. 0-16-16, 5-16-2016)

(C) The number of Class N licenses shall be one.

(D) The annual fee for a Class N license shall be two thousand dollars (\$2,000.00). (Ord. 0-34-14, 11-3-2014)

3-3-7-15: CLASS O LICENSE:

(A) A Class O license shall authorize the sale at retail and serving of alcoholic liquor at a counter or bar and at tables, provided such operation is carried on in conjunction with a restaurant operation serving a menu offering complete meals. The bar service or service at tables where a full menu is not available shall take place in a separate room from the full menu restaurant operation.

(B) It shall be unlawful for any person to sell or offer for sale alcoholic liquor in conjunction with a Class O liquor license between one o'clock (1:00) A.M. and seven o'clock (7:00) A.M., except on Saturdays and Sundays when it shall be unlawful for anyone to sell or offer for sale alcoholic liquor under a Class O liquor license between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. The Commissioner may extend the hours for lawful sale and service of alcoholic liquor on special occasions such as New Year's Eve.

(C) Live music shall be permitted. Such music may be provided by a band, musical group or an individual playing an instrument. No person providing such music shall be under the age of eighteen (18). Such music shall be for the dancing or listening pleasure of patrons only.

(D) The number of Class O licenses shall be one.

(E) The annual fee for a Class O license shall be two thousand five hundred dollars (\$2,500.00). (Ord. 0-21-15, 6-15-2015)

3-3-7-16: CLASS P LICENSE:

(A) A Class P license shall authorize the sale at retail of alcoholic liquor for consumption on the premises and the sale at retail of beer and wine in original package but not for consumption on the premises of sale, provided such sale and serving is accessory to the main purpose of the sale of food on a carryout basis.

(B) It shall be unlawful for any person to sell or offer for sale at retail in the City between one o'clock (1:00) A.M. and eight o'clock (8:00) A.M. The Commissioner may extend the hours for lawful sale and service of alcoholic liquor on special occasions such as New Year's Eve.

(C) The number of Class P licenses shall be one.

(D) The annual fee for a Class P license shall be two thousand five hundred dollars (\$2,500.00). (Ord. 0-12-17, 7-17-2017)

3-3-7-17: CLASS Q LICENSE:

(A) A Class Q license shall authorize sale at retail wine in the original package but not for consumption on the premises of sale where the premises is a gift shop operated by a not-for-profit religious organization and for the benefit of said religious organization. Provided, however, that the Liquor Commissioner may authorize the licensed premises to offer wine tastings at up to four (4) special events per year. The granting of permission to hold such wine tastings shall be within the sole discretion of the Commissioner who shall be petitioned in writing to allow such a wine tasting at least three (3) days prior to the date upon which the wine tasting is proposed to take place. It shall be unlawful for a wine tasting to take place without the prior permission of the Commissioner.

(B) It shall be unlawful for any person to sell or offer to sell at retail any wine in the original package but not for consumption on the premises of sale in the City between one minute past twelve o'clock (12:01) A.M. and seven o'clock (7:00) A.M.

(C) The number of Class Q licenses shall be one (1).

(D) The annual fee for a Class Q license shall be one thousand five hundred dollars (\$1,500.00). (Ord. 0-28-19, 11-4-2019)



Class License	License Number	Business Name	Street #	Street Name	Amount
A					
	A-1	Brookhaven Marketplace	7516	Cass Avenue, Suite 30	\$1,500.00
	A-10	Walgreens #06176	8300	Lemont Road	\$1,500.00
	A-11	Darien Tobacco Wine & Liquor	7516	Cass Avenue, #5A	\$1,500.00
	A-2	Darien Pantry	737	Plainfield Road, Ste 5	\$1,500.00
	A-3	Jewel Food Store #0123	7335	Cass Avenue	\$1,500.00
	A-5	Osco Drug Store #0123	7329-7335	Cass Avenue	\$1,500.00
	A-6	Aldi, Inc #80	2251	75th Street	\$1,500.00
	A-7	Darien Liquor	8125	Cass Avenue	\$1,500.00
	A-8	Walmart #2215	2189	75th Street	\$1,500.00
	A-9	Walgreens #09033	7516	Cass Avenue	\$1,500.00
B					
	B-1	Alpine Banquets, Inc.	8230	Cass Avenue	\$2,000.00
C					
	C-1	Carriage Way West, Inc.	8700	Carriage Green Drive	\$2,000.00
D					
	D-1	Tai San Chef	2813	83rd Street	\$2,000.00
	D-10	Blueberry Hill Café	7430	Route 83	\$2,000.00
	D-2	Patio Restaurant of Darien, Inc.	7440	Kingery Highway	\$2,000.00
	D-3	Aodake	2129	75th Street	\$2,000.00
	D-4	TGI Friday's Inc., #2670	2201	75th Street	\$2,000.00
	D-5	Al Chile Mexican Grill, Inc.	8123	Cass Avenue	\$2,000.00
	D-6	Mi Hacienda	2601	75th Street	\$2,000.00
	D-7	Old Vilnius Café	2601	75th Street, Unit B	\$2,000.00
	D-8	Chiba Japanese Restaurant	7533	Cass Ave	\$2,000.00

Class License	License Number	Business Name	Street #	Street Name	Amount
	D-9	Dotty's	7516	Cass Avenue, #24	\$2,000.00
E					
	E-2	Speedway #5344	8301	Lemont Road	\$1,500.00
	E-5	Circle K #4706713	8975	Lemont Road	\$1,500.00
	E-6	Speedway #7765	7502	Cass Ave	\$1,500.00
	E-7	Speedway #1425	10250	Lemont Road	\$1,500.00
F					
	F-1	Chuck E. Cheese	7409	Cass Avenue	\$1,500.00
G					
	G-1	Dry Dock	1125	North Frontage Road	\$2,000.00
H					
	H-1	Home Run Inn Corp.	7521	Lemont Road	\$2,500.00
	H-3	Café Smilga	2819	83rd Street	\$2,500.00
I					
	I-1	Q Bar	8109-8115	Cass Avenue	\$2,500.00
K					
	K-3	Buona	7417	Cass Avenue	\$1,500.00
	K-4	Brooster's	1010	Plainfield Road	\$1,500.00
	K-5	Stella's Place	2415	75th Street, Unit C2	\$1,500.00
M					
	M-1	VFW	801	Plainfield Road, Ste 12	\$1,000.00
N					
	N-1	Miskatonic Brewing Company	1000	N. Frontage Rd, Unit C	\$2,000.00
O					
	O-1	Chuck's Southern Comforts Café and Banquets, Inc.	8025	Cass Avenue	\$2,500.00
P					
	P-1	Zazzo's Pizza and Catering	7360	Route 83	\$2,500.00

Class License	License Number	Business Name	Street #	Street Name	Amount
	P-2	Fry the Coop LLC dba Fry the Coop	2019	75th Street	\$2,500.00
Q	Q-1	Carmelite Gift Shop	8501	Bailey Rd	\$1,500.00

**CITY OF DARIEN
DU PAGE COUNTY, ILLINOIS**

ORDINANCE NO. _____

**AN ORDINANCE AMENDING SECTION 3-3-7-11(C)
OF THE DARIEN CITY CODE**

**ADOPTED BY THE
MAYOR AND CITY COUNCIL
OF THE
CITY OF DARIEN**

THIS ____ DAY OF _____, 2022

**Published in pamphlet form by authority of
the Mayor and City Council of the City of
Darien, DuPage County, Illinois, and this
____ day of _____, 2022.**

**AN ORDINANCE AMENDING SECTION 3-3-7-11(C)
OF THE DARIEN CITY CODE**

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: Section 3-3-7-11(C) “Class K License”, as amended is hereby amended to increase the number of Class K licenses from three (3) to four (4), to read as follows:

3-3-7-11: CLASS K LICENSE:

(C) The number of Class K licenses shall be four (4).

SECTION 2: Home Rule. This ordinance and each of its terms shall be the effective legislative act of a home rule municipality without regard to whether such ordinance should (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law, or (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the corporate authorities of the City of Darien that to the extent of the terms of this ordinance should be inconsistent with any non-preemptive state law, that this ordinance shall supersede state law in that regard within its jurisdiction.

SECTION 3: Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this ____ day of _____, 2022.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this ____ day of _____, 2022.

JOSEPH A. MARCHESE, MAYOR

ATTEST:

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

AGENDA MEMO
Municipal Services Committee
September 6, 2022

ISSUE STATEMENT

A [resolution](#) authorizing the purchase, installation and wiring of five (5) streetlights for the Farmingdale Drive Streetlight Improvement Project with Rags Electric in an amount not to exceed \$32,500.00.

BACKGROUND/HISTORY

The existing streetlights within the City's right of way of the 7500 block of Farmingdale Drive do not operate due to faulty cables and/or fixture problems. The existing lighting system is wired to the adjacent buildings fronting the five (5) streetlights. The staff has reviewed city records and were unable to locate any agreement regarding the existing arrangement of the private streetlights placed in a right of way and wired to a residential building, (7503 Farmingdale Drive). The City's streetlight system is constructed within right of ways, wired to a Com Ed transformer and assigned an account number. The management has further requested of the City to take over the maintenance and responsibility of the streetlights. Staff plans to remove the existing lighting infrastructure and replace up to five (5) of the City's standard aluminum pole, LED fixtures and rewire to a central controller to be installed within an adjacent easement and be owned and operated by the City. See [Attachment A](#). The Municipal Department will assist the vendor with the removals of the existing street light infrastructure and restoration. Please note the fixtures will be given back to the HOA or discarded if they do not want them.

The scope of the Farmingdale Drive Streetlight Improvement project includes the following:

1. Removal and Disposal of the Existing Light Poles
2. Removal and Disposal of the Existing Foundations and Wiring
3. Disconnect of the Power Source from the Building
4. Installation of 5 Streetlight Foundations
5. Installation of Uni-duct Material and Wiring
6. Installation of 5 25-foot Aluminum Poles with Led Fixtures

Rags Electric is the awarded Streetlight Maintenance vendor for FY22/23 and the contract includes unit pricing for abovementioned work and is attached and labeled as [Exhibit A](#) (3 pages). The 2022/23 Budget calls out for the funding for the Streetlight Maintenance Program from the following line items:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 22/23 BUDGET	TOTAL PROGRAM COST
25-35-4390	CAPITAL IMPROVEMENTS INFRASTRUCTURE FARMINGDALE DRIVE LIGHTING IMPROVEMENT	\$ 35,000.00	\$ 32,500.00
25-35-4390	CAPITAL IMPROVEMENTS INFRASTRUCTURE FARMINGDALE DRIVE RESTORATION	N/A	\$ 2,500.00

TOTAL		\$ 35,000.00	\$ 35,000.00
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Below is a cost breakdown as it relates to the project:

DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
REMOVAL OF EXISTING LIGHTS	EACH	5	\$ 300.00	\$ 1,500.00
STREET LIGHTS ALUMINUM POLES	EACH	5	\$ 3,300.00	\$ 16,500.00
1.25 INCH UNI DUCT	LINEAL FOOT	700	\$ 16.00	\$ 11,200.00
PEDESTAL-COM ED	LUMP SUM	1	\$ 1,000.00	\$ 1,000.00
TERMINATION OF EXISTING WIRING	HOURLY	15	\$ 120.00	\$ 1,800.00
DISPOSAL	LUMP SUM	1	\$ 500.00	\$ 500.00
RESTORATION	LUMP SUM	1	\$ 2,500.00	\$ 2,500.00
PROJECT COST				\$ 35,000.00

STAFF RECOMMENDATION

The Staff recommends approval of the following:

A resolution authorizing the purchase, installation and wiring of five (5) streetlights for the Farmingdale Drive Streetlight Improvement Project with Rags Electric in an amount not to exceed \$32,500.00.

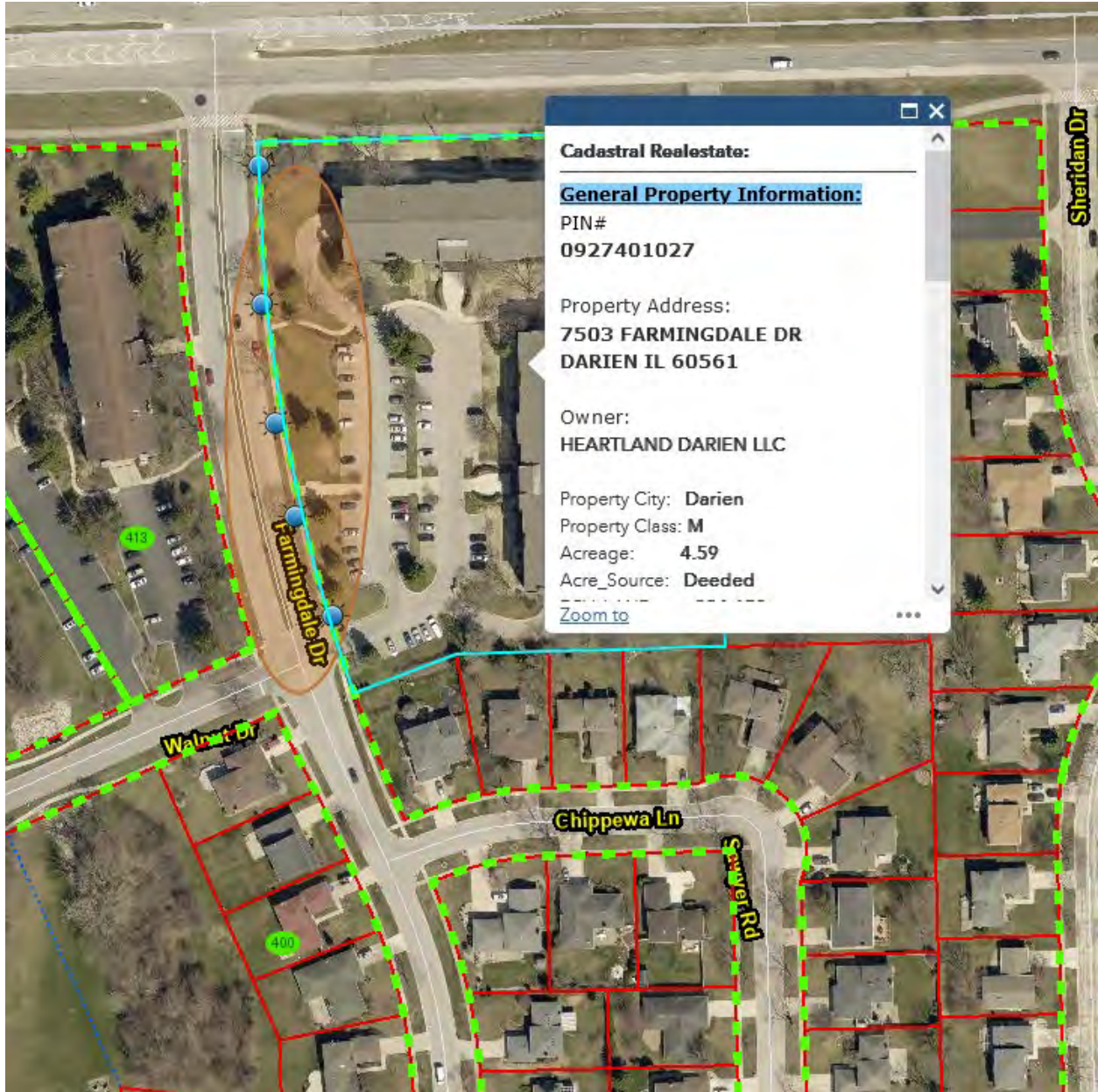
This item is being presented to the Municipal Services Committee prior to the City Council Meeting on September 6, 2022. Chairman Belczak will be presenting the Committee's recommendation to the City Council.

ALTERNATE CONSIDERATION

As Directed by the Committee

DECISION MODE

This item will be placed on the September 6, 2022 City Council agenda, under New Business for formal consideration.



RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE, INSTALLATION AND WIRING OF FIVE (5) STREETLIGHTS FOR THE FARMINGDALE DRIVE STREETLIGHT IMPROVEMENT PROJECT WITH RAGS ELECTRIC, INC. IN AN AMOUNT NOT TO EXCEED \$32,500.00

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: The City Council of the City of Darien hereby authorizes the Mayor and City Clerk to accept a proposal for the purchase, installation, and wiring of five (5) streetlights for the Farmingdale Drive Streetlight Improvement Project with Rags Electric, Inc. in an amount not to exceed \$32,500.00, a copy of which is attached hereto as "[Exhibit A](#)".

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 6th day of September 2022.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 6th day of September 2022.

JOSEPH MARCHESE, MAYOR

ATTEST:

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM

CITY ATTORNEY

2021 PRICING				
	ITEM 1	ITEM 1	ITEM 1	
Company Name	Cost of Street Light Repair	Cost to supply, remove, & replace ballast	Cost to supply, remove, & replace fuse kit	*Revised total without ballast costs
H & H Electric Co	\$ 145.60	\$ 209.80	\$ 81.60	\$ 227.20
Rag's Electric, Inc.	\$ 200.00	\$ -	\$ 40.00	\$ 240.00
Meade, Inc.	\$ 237.00	\$ 237.00	\$ 237.00	\$ 474.00
Electric Conduit Construction	\$ 1,082.93	\$ 1,027.93	\$ 770.95	\$ 1,853.88
2022 PRICING				
	ITEM 1	ITEM 1	ITEM 1	
Company Name	Cost of Street Light Repair	Cost to supply, remove, & replace ballast	Cost to supply, remove, & replace fuse kit	Total
H & H Electric Co	\$ 145.60	\$ 209.80	\$ 81.60	\$ 227.20
Rag's Electric, Inc.	\$ 210.00	\$ -	\$ 40.00	\$ 250.00
Meade, Inc.	\$ 244.00	\$ 244.00	\$ 244.00	\$ 488.00
Electric Conduit Construction	\$ 1,137.07	\$ 1,079.32	\$ 809.49	\$ 1,946.56
2023 PRICING				
	ITEM 1	ITEM 1	ITEM 1	
Company Name	Cost of Street Light Repair	Cost to supply, remove, & replace ballast	Cost to supply, remove, & replace fuse kit	Total
H & H Electric Co	\$ 145.60	\$ 209.80	\$ 81.60	\$ 227.20
Rag's Electric, Inc.	\$ 230.00	\$ -	\$ 40.00	\$ 270.00
Meade, Inc.	\$ 251.00	\$ 251.00	\$ 251.00	\$ 502.00
Electric Conduit Construction	\$ 1,193.93	\$ 1,133.29	\$ 849.97	\$ 2,043.90

*City of Darien no longer utilizes ballasts. All lighting has been converted to LED which does not have ballasts. These amounts have been removed from the totals

2021 - OPTION SUMMARY

Company Name	Option 4a Aluminum Pole (Each)	Option 4b Concrete Pole (Each)	Option 5 Cost for Uniduct (Per Foot)	Option 6 Straightening Concrete Poles (Each)	Total Option Price
H & H Electric, Co.	\$ 4,158.40	\$ 5,110.80	\$ 8.30	\$ 541.40	\$ 9,818.90
Meade, Inc.	\$ 3,190.34	\$ 5,042.98	\$ 19.37	\$ 625.00	\$ 8,877.69
Electric Conduit Construction	\$ 5,613.78	\$ 6,572.84	\$ 32.16	\$ 785.25	\$ 13,004.03
Rag's Electric, Inc.	\$ 3,200.00	\$ 3,900.00	\$ 14.00	\$ 280.00	\$ 7,394.00

2022 - OPTION SUMMARY

H & H Electric, Co.	\$ 4,158.40	\$ 5,110.80	\$ 8.30	\$ 541.40	\$ 9,818.90
Meade, Inc.	\$ 3,302.00	\$ 5,219.48	\$ 20.47	\$ 644.00	\$ 9,185.95
Electric Conduit Construction	\$ 5,894.47	\$ 6,901.48	\$ 33.77	\$ 824.51	\$ 13,654.23
Rag's Electric, Inc.	\$ 3,300.00	\$ 4,000.00	\$ 16.00	\$ 300.00	\$ 7,616.00

2023 - OPTION SUMMARY

H & H Electric, Co.	\$ 4,158.40	\$ 5,110.80	\$ 8.30	\$ 541.40	\$ 9,818.90
Meade, Inc.	\$ 3,417.57	\$ 5,402.16	\$ 21.08	\$ 663.00	\$ 9,503.81
Electric Conduit Construction	\$ 6,189.20	\$ 7,246.56	\$ 35.45	\$ 865.73	\$ 14,336.94
Rag's Electric, Inc.	\$ 3,400.00	\$ 4,100.00	\$ 18.00	\$ 320.00	\$ 7,838.00

HOURLY RATES

2021 - HOURLY LABOR RATES

Company Name	Journeyman Straight Time	Journeyman Over Time	Helper Straight Time	Helper Over Time	Bucket Truck	Lift Truck	Pickup Truck	Auger/Backhoe	ITEM 2-Hourly Labor Rates
H & H Electric Co.	\$ 131.20	\$ 196.80	\$ 118.10	\$ 177.10	\$ 53.30	\$ 93.30	\$ 20.00	\$ 53.30	\$ 843.10
Meade, Inc.	\$ 131.89	\$ 195.20	\$ 102.91	\$ 151.72	\$ 43.00	\$ 49.00	\$ 22.00	\$ 49.00	\$ 744.72
Electric Conduit Constructi	\$ 181.17	\$ 247.05	\$ 163.05	\$ 222.35	\$ 42.00	\$ 75.00	\$ 39.00	\$ 57.00	\$ 1,026.62
Rag's Electric, Inc.	\$ 115.00	\$ 170.00	\$ 75.00	\$ 115.00	\$ 32.00	\$ 3.00	\$ 5.00	\$ 5.00	\$ 520.00

2022 - HOURLY LABOR RATES

Company Name	Journeyman Straight Time	Journeyman Over Time	Helper Straight Time	Helper Over Time	Bucket Truck	Lift Truck	Pickup Truck	Auger/Backhoe	ITEM 2-Hourly Labor Rates
H & H Electric Co.	\$ 131.20	\$ 196.80	\$ 118.10	\$ 177.10	\$ 53.30	\$ 93.30	\$ 20.00	\$ 53.30	\$ 843.10
Meade, Inc.	\$ 135.85	\$ 201.05	\$ 106.00	\$ 156.88	\$ 44.00	\$ 50.00	\$ 23.00	\$ 50.00	\$ 766.78
Electric Conduit Constructi	\$ 190.23	\$ 259.40	\$ 171.21	\$ 233.46	\$ 44.10	\$ 78.75	\$ 40.95	\$ 59.85	\$ 1,077.95
Rag's Electric, Inc.	\$ 120.00	\$ 180.00	\$ 75.00	\$ 115.00	\$ 32.00	\$ 3.00	\$ 5.00	\$ 5.00	\$ 535.00

2023 - HOURLY LABOR RATES

Company Name	Journeyman Straight Time	Journeyman Over Time	Helper Straight Time	Helper Over Time	Bucket Truck	Lift Truck	Pickup Truck	Auger/Backhoe	ITEM 2-Hourly Labor Rates
H & H Electric Co.	\$ 131.20	\$ 196.80	\$ 118.10	\$ 177.10	\$ 53.30	\$ 93.30	\$ 20.00	\$ 53.30	\$ 843.10
Meade, Inc.	\$ 131.93	\$ 207.09	\$ 109.18	\$ 161.59	\$ 45.00	\$ 51.00	\$ 24.00	\$ 51.00	\$ 780.79
Electric Conduit Constructi	\$ 199.74	\$ 272.37	\$ 179.77	\$ 245.14	\$ 46.31	\$ 82.69	\$ 43.00	\$ 62.84	\$ 1,131.86
Rag's Electric, Inc.	\$ 123.00	\$ 185.00	\$ 75.00	\$ 115.00	\$ 32.00	\$ 3.00	\$ 5.00	\$ 5.00	\$ 543.00

AGENDA MEMO
Municipal Services Committee
September 6, 2022

ISSUE STATEMENT

Approval of a Supplemental Illinois Department of Transportation [Resolution](#), (**IDOT BLR 14220**) authorizing the expenditure of Motor Fuel Tax (MFT) funds for the FY 2021/22 General Maintenance - maintenance of various streets and rights of way that impact the City streets, in an amount not to exceed \$23,479.43. [Backup](#)

BACKGROUND/HISTORY

The City Council approved an Illinois Department of Transportation Resolution for FY21/22 in the amount of \$616,626.37 for Motor Fuel Tax Fund (MFT) expenditures. The City is required to provide IDOT an annual expenditure close out report. Upon Staff review, a final summary was calculated for the various items, see [Attachment A](#), (**Supplemental BLR Form 14222**). The main cost increase was due to the emergency tree removal from the June 20, 2021 tornado. The result is an increase of the Motor Fuel Tax expenditure in the amount of \$23,479.43, for a total expenditure of \$640,105.80. Per the IDOT guidelines, we are required to complete a Supplemental Resolution for the expenditure.

STAFF RECOMMENDATION

Staff is requesting approval of the Supplemental Illinois Department of Transportation Resolution, (IDOT BLR 14220) authorizing the expenditure of Motor Fuel Tax (MFT) funds for the FY 2021/22 MFT General Maintenance.

This item is being presented to the Municipal Services Committee prior to the City Council Meeting on September 6, 2022. Chairman Belczak will be presenting the Committee's recommendation to the City Council.

ALTERNATE CONSIDERATION

No alternate consideration applicable.

DECISION MODE

This item will be placed on the September 6, 2022 City Council agenda, under New Business, for formal consideration.



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Supplemental	22-00000-00-GM

BE IT RESOLVED, by the Council of the City of Darien Illinois that there is hereby appropriated the sum of Twenty-three thousand four hundred seventy-nine and 43/100 Dollars (\$23,479.43)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 05/01/21 to 04/30/22 .

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Darien shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I JoAnne E. Ragona City Clerk in and for said City of Darien in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council of Darien at a meeting held on 09/06/22 .

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 06 day of September, 2022 .

(SEAL)

Clerk Signature

APPROVED

Regional Engineer
Department of Transportation

Date



Local Public Agency General Maintenance

Estimate of Maintenance Costs

 Submittal Type

District Estimate of Cost for

Local Public Agency	County	Section Number	Beginning	Ending
City of Darien	DuPage	22-00000-00-GM	05/01/21	04/30/22

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
1. Aggregate CA-7 and CA7	IIA			1	1	\$19,319.56	\$19,319.56	\$19,319.56
2. Rock Salt/ Deicing Agents	I			1	1	\$170,849.16	\$170,849.16	\$170,849.16
3. Storm Sewer Material	IIA			1	1	\$20,563.54	\$20,563.54	\$20,563.54
4. Pavement Marking	IIA			1	1	\$30,993.44	\$30,993.44	\$30,993.94
5. Tree Removal	IIB			1	1	\$22,800.00	\$22,800.00	\$22,800.00
6. Street Light Energy	I			1	1	\$25,285.20	\$25,285.20	\$25,285.20
Total Operation Cost								\$289,811.40

Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor	\$350,294.40			\$350,294.40
Local Public Agency Equipment				
Materials/Contracts(Non Bid Items)				
Materials/Deliver & Install/Materials Quotations (Bid Items)	\$289,811.40			\$289,811.40
Formal Contract (Bid Items)		\$1,154,673.28		\$1,154,673.28
Maintenance Total	\$640,105.80	\$1,154,673.28		\$1,794,779.08

Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering				
Engineering Inspection				
Material Testing				
Advertising				
Bridge Inspection Engineering				
Maintenance Engineering Total				
Total Estimated Maintenance	\$640,105.80	\$1,154,673.28		\$1,794,779.08

Remarks

Tree Removal was completed due to a tornado and contract pricing was utilized under the City's non MFT Tree Trimming Contract.

SUBMITTED

Estimate of Maintenance Costs

Submittal Type

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
City of Darien	DuPage	22-00000-00-GM	05/01/21	04/30/22

Local Public Agency Official Signature & Date

Title

County Engineer/Superintendent of Highways Signature & Date

APPROVED

Regional Engineer Signature & Date
Department of Transportation


Maintenance Expenditure Statement

 Submittal Type **Supplemental**

Maintenance Period

Local Public Agency	County	Section Number	Beginning	Ending
City of Darien	DuPage	22-00000-00-GM	05/01/21	04/30/22

Maintenance Items

Maintenance Operation	Maint Eng Category	LPA Labor	LPA Equipment Rental	Materials/ Contracts (Non Bid)	Materials/ Deliver & Install, Request for Quotations (Bid Items)	Formal Contract (Bid Items)	Total Operation Cost	Operation Engineering Inspection Fee
1. Aggregate Stone CA-6 & CA-7	IIA	\$9,845.11			\$19,319.56		\$29,164.67	
2. Pavement Patching - Hot	IIB	\$21,727.03					\$21,727.03	
3. Pavement Patching - Cold	IIB	\$5,608.86					\$5,608.86	
4. Snow & Ice Control	I	\$97,517.57		\$28,027.39	\$142,821.77		\$268,366.73	
5. Storm Sewer	IIA	\$42,000.50			\$20,563.54		\$62,564.04	
6. Pavement Marking	IIA	\$1,474.00			\$30,993.44		\$32,467.44	
7. Street Sign Maint.	IIA	\$1,475.59					\$1,475.59	
8. Mowing-public ROW	IIB	\$59,120.32					\$59,120.32	
9. Catch basin cleaning	IIB	\$11,565.88					\$11,565.88	
10. Tree Removal	IIB	\$39,763.85			\$22,800.00		\$62,563.85	
11. Energy	I				\$25,285.20		\$25,285.20	
12. Concrete Gen Maint. Insp	IIB	\$0.00					\$0.00	
13. FICA/IMRF		\$60,196.19					\$60,196.19	
Total Cost							\$640,105.80	

Maintenance Engineering Cost Summary

	Costs
Preliminary Engineering Fee	
Engineering Inspection Fee	
Material Testing Costs	
Advertising Costs	
Bridge Inspection Costs	
Maintenance Engineering Total	

	Maintenance	Maint. Engineering
Total Maintenance Program Costs	\$1,794,779.08	
Contributions, Refunds, Paid with Other Funds		
Total Motor Fuel Tax / Rebuild Illinois (RBI) Portion	\$1,794,779.08	
Motor Fuel Tax Portion	\$640,105.80	
Motor Fuel Tax Authorized	\$616,626.37	
Surplus/Deficit	(\$23,479.43)	
Rebuild Illinois Portion	\$1,154,673.28	
Rebuild Illinois Authorized	\$1,428,770.30	
Surplus/Deficit	\$274,097.02	
The difference between, "Total Motor Fuel Tax / Rebuild Illinois (RBI) Portion," "Motor Fuel Tax Portion," and "Rebuild Illinois Portion" must equal zero (0).	\$0.00	

Maintenance Expenditure Statement

Submittal Type

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
City of Darien	DuPage	22-00000-00-GM	05/01/21	04/30/22

Remarks

SUBMITTED

Local Public Agency Official Date

Title

County Engineer/Superintendent of Highways Date

APPROVED

Regional Engineer
Department of Transportation Date

Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Original	22-00000-00-GM

BE IT RESOLVED, by the Council of the City of Darien Illinois that there is hereby appropriated the sum of _____ Dollars (\$565,788.37)

five hundred sixty five thousand seven hundred eighty eight dollars and thirty seven cents Dollars (\$565,788.37)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from

01/01/21 to 12/31/21
 Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Darien shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I JoAnne Ragona City Clerk in and for said City of Darien in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council of Darien at a meeting held on 03/01/21

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 1st day of Marc h 2021



Clerk Signature

APPROVED

Regional Engineer
 Department of Transportation

 Date
 8/11/2022

AYES: 6 – Belczak, Chlystek, Gustafson, Kenny Schauer, Sullivan

NAYS: 0 – NONE

ABSENT: 1 – Vaughan



Local Public Agency General Maintenance



Estimate of Maintenance Costs

Submittal Type **Original**

Maintenance Period

Local Public Agency	County	Section Number	Beginning	Ending
Ci ty of Darien	DuPage	22-00000-00-GM	05/01/21	04/30/22

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
1)Aggregate Stone	IIA		Stone CA-6 CA-7	Tons	1,000	\$17.50	\$17,500.00	
(Should Maint)			Labor-5 Gen Util Wkrs City Staff	Av Hr	15	\$42.00	\$630.00	\$18,130.00
2)Snow & Ice Control	I		Road Salt-Joint Purchase	Tons	2,500	\$85.50	\$213,750.00	
	III		Geo Melt 55 NIGP Code	Gallons	8,000	\$4.13	\$33,040.00	
			Labor-5 Gen Util Wkrs City Staff	Av Hr	1,442	\$37.53	\$54,118.26	\$300,908.26
3)Storm Sewer Maint	I		Storm Sewer Material -environmentaly friendly-	LS	1	\$18,500.00	\$18,500.00	
			Labor-5 Gen Util Wkrs City Staff	Av Hr	1,535	\$33.26	\$51,054.10	\$69,554.10
4)Pavement Marking	IIB		Striping-Paint-Thermal Contract NVMC	LS	1	\$34,500.00	\$34,500.00	
	IIA		Labor-5 Gen Util Wkrs City Staff	Av Hr	86	\$36.01	\$3,096.86	\$37,596.86
5)Street Sign Maint	IIA		Sign	LS	1	\$10,000.00	\$10,000.00	
	IIA		Labor-5 Gen Util Wkrs City Staff	Av Hr	85	\$36.01	\$3,060.85	\$13,060.85
6)Mowing (Public ROW)	IIA		Labor-5 Gen Util Wkrs City Staff	Av Hr	1,265	\$28.15	\$35,609.75	\$35,609.75
7)Catch Basin Cleaning Jetting	IIA		Labor-5 Gen Util Wkrs City Staff	Av Hr	275	\$37.07	\$10,194.25	
			Equipment Rental	LS	1	\$5,000.00	\$5,000.00	\$15,194.25
8)Tree Trimming	IIA		Tree Trimming-City Staff safety or an emergency	Av Hr	200	\$25.00	\$5,000.00	
	IIA		Labor-5 Gen Util Wkrs City Staff	Av Hr	385	\$49.18	\$18,934.30	\$23,934.30
9)Concrete Gen Maint Inspection	IIA		Labor-1 Gen Util Wkr City Staff	Av Hr	480	\$35.00	\$16,800.00	\$16,800.00
10)Energy power distribution	I		Power Cost-contract Com Ed/Constellation	LS	1	\$35,000.00	\$35,000.00	\$35,000.00
Total Operation Cost								\$565,788.37

Estimate of Maintenance Costs

Submittal Type Original

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
City of Da ien	D i e	22-00000-00-GM	05/01/21	04/30/22

Estimate of Maintenance Costs Summary

	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Maintenance				
Local Public Agency Labor	\$193,498.37			\$193,498.37
Local Public Agency Equipment				
Materials/Contracts(Non Bid Items)	\$372,290.00			\$372,290.00
Materials/Deliver & Install/Materials Quotations (Bid Items)				
Formal Contract (Bid Items)				
Maintenance Total	\$565,788.37			\$565,788.37

Estimated Maintenance Eng Costs Summary

	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Maintenance Engineering				
Preliminary Engineering				
Engineering Inspection				
Material Testing				
Advertising				
Bridge Inspection Engineering				
Maintenance Engineering Total				
Total Estimated Maintenance	\$565,788.37			\$565,788.37

Remarks

SUBMITTED

Local Public Agency Official	Date
	03/01/2021

Title
City Clerk

County Engineer/Superintendent of Highways	Date
<div style="border: 1px solid black; height: 40px;"></div>	<div style="border: 1px solid black; width: 100%; height: 40px;"></div>

APPROVED

Regional Engineer Department of Transportation	Date
	8/11/2022



March 8, 2023

Mr. Anthony Quigley, P.E.
Deputy Directors of Highways,
Region One Engineer
Division of Highways/Region One/District One
201 West Center Ct.
Schaumburg, IL 60196-1096

RE: Section Number 23-00000-00-RF

Dear Mr. Quigley:

In accordance with the Bureau of Local Roads and Streets Administrative Policy Manual, the following is an estimate of the allotted MFT monies to spend by the City during the Fiscal Year ending April 30, 2023:

Estimated Total Expenditures for:

FICA	\$ 8,581
IMRF	\$18,131
MEDICARE	\$ 2,007
TOTAL	\$28,719

If you have any questions regarding this matter, please contact Dan Gombac, Director of Municipal Services at dgombac@darienil.gov or via telephone at (630)353-8106.

Sincerely,
CITY OF DARIEN

A handwritten signature in black ink, appearing to read "Dan Gombac", is written over a light blue horizontal line.

Daniel Gombac
Director of Municipal Services

cc: Bryon Vana, City Administrator
Julie Saenz, City Accountant
Marilyn Solomon, P.E. IDOT

**MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE MEETING
August 1, 2022**

PRESENT: Alderman Thomas Belczak -Chairman, Alderman Joseph Kenny, Dan Gombac – Director

ABSENT: Alderman Eric Gustafson

ESTABLISH QUORUM

Chairperson Thomas Belczak called the meeting to order at 6:30 p.m. at the City of Darien City Hall, 1702 Plainfield Road, Darien, Illinois. Chairperson Belczak declared a quorum present.

New Business

- a. **Ordinance - Consideration to approve an ordinance amending the liquor code to expand the number of Class P liquor licenses from one (1) to two (2) for a sale at retail liquor license at Fry the Coop.**

Mr. Dan Gombac, Director reported that Mayor Marchese received a request from Fry the Coop restaurant owner, Joe Fontana, for a sale at retail liquor license for on-site consumption and sale at retail of beer and wine in original package for off-site consumption. He reported that the license required for the request is a P License and would increase the number of P licenses from one (1) to two (2). Mr. Gombac reported that Mayor Marchese as Liquor Commissioner has indicated he supports the request and that Mr. Fontana has also agreed to the non-video gaming waiver.

There was no one in the audience wishing to present public comment.

Alderman Belczak made a motion, and it was seconded by Alderman Kenny approval of an Ordinance amending the liquor code to expand the number of Class P liquor licenses from one (1) to two (2) for a sale at retail liquor license at Fry the Coop.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 2-0.

- b. **Ordinance - Consideration to approve an ordinance amending the liquor code to eliminate an open, unused Class A liquor license.**

Mr. Dan Gombac, Director reported that this is an ordinance amending the liquor code to eliminate an open, unused Class A liquor license.

There was no one in the audience wishing to present public comment.

Alderman Belczak made a motion, and it was seconded by Alderman Kenny approval of an Ordinance amending the liquor code to eliminate an open, unused Class A liquor license.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 2-0.

- c. **Resolution - Accepting a proposal for the purchase of one new RX 8200 Receiver Utility Line Locator from Subsurface Solutions, in an amount not to exceed \$8,829.**

Mr. Dan Gombac, Director reported that the proposed utility line locator is an additional piece of equipment to be utilized by the water division to respond to JULIE calls as well as in-house main and service line surveys as required. He reported that the locator provides the crew with a tool for safe excavation and determining where water lines are located. He further reported that the RX 8200 model would be an updated version of equipment that staff is already utilizing, therefore providing uniformity and familiarity.

There was no one in the audience wishing to present public comment.

Alderman Belczak made a motion, and it was seconded by Alderman Kenny approval of Resolution accepting a proposal for the purchase of one new RX 8200 Receiver Utility Line Locator from Subsurface Solutions, in an amount not to exceed \$8,829.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 2-0.

- d. **Resolution - Approval to enter into a contract agreement with Morton Salt, Inc. for the purchase of rock salt in an amount not to exceed \$207,759.**

Mr. Dan Gombac, Director reported that rock salt is utilized by the Municipal Services Department for street de-icing operations during the snow season. He reported that the City continues to partner with the County of DuPage for the purchase of rock salt.

Mr. Gombac reported that the lowest competitive unit price was Morton Salt, Inc. for the amount of \$75.88 per ton and that last year it was \$81.13, approximately 7% less.

Mr. Gombac reported that as part of the joint contract, the City committed to receive up to 2,200 tons of salt and is obligated to take 1,760 tons. He reported that pending winter conditions the department has the ability to take an additional 660 tons (2,860 tons total) of sodium chloride salt.

Mr. Gombac reported that the Darien Park District and Center Cass School District #66 will be purchasing up to 40 and 8 tons respectively of rock salt not to exceed \$3,035.20 and \$607.04 through the respective Intergovernmental Agreements.

- e. **Resolution – Approval for the required balance purchase of the 21/22 rock salt contract agreement with Compass Minerals in an amount not to exceed \$51,924.**

Mr. Dan Gombac reported that this approval is for the balance purchase of the 21/22 rock salt contract agreement with Compass Minerals.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Belczak approval of a Resolution for the required balance purchase of the 21/22 rock salt contract agreement with Compass Minerals in an amount not to exceed \$51,924.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 2-0.

- f. Resolution - Authorizing the Mayor to execute an Intergovernmental Agreement with Center Cass School District #66 for the reimbursement of Rock Salt through the City's 2022/23 Rock Salt Agreement.**

Mr. Dan Gombac, Director reported that the Intergovernmental Agreement with Center Cass School District #66 authorizes the City of Darien to provide rock salt to Center Cass School District #66 for their deicing operations. He reported that the School District does not have facilities to accommodate rock salt in bulk and will realize a savings by utilizing the City's bulk pricing and storage facility and that they estimated that they will require approximately 8 tons for the winter season.

Mr. Gombac reported that the City of Darien would be reimbursed by the School District at a unit cost of \$75.88 per ton for a total amount of approximately \$607.04 pending final quantities.

There was no one in the audience wishing to present public comment.

Alderman Belczak made a motion, and it was seconded by Alderman Kenny approval of a Resolution authorizing the Mayor to execute an Intergovernmental Agreement with Center Cass School District #66 for the reimbursement of Rock Salt through the City's 2022/23 Rock Salt Agreement.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 2-0.

- g. Resolution - Authorizing the Mayor to execute an Intergovernmental Agreement with the Darien Park District for the reimbursement of Rock Salt through the City's 2022/23 Rock Salt Agreement.**

Mr. Dan Gombac, Director reported that the Intergovernmental Agreement with the Darien Park District authorizes the City of Darien to provide rock salt to the Darien Park District for their deicing operations. He reported that the Park District does not have facilities to accommodate rock salt in bulk and will realize a savings by utilizing the City's bulk pricing and storage facility and that they estimated that they will require approximately 40 tons for the winter season.

Mr. Gombac reported that the City of Darien would be reimbursed by the Park District at a unit cost of \$75.88 per ton for a total amount of approximately \$3,035.20 pending final quantities.

There was no one in the audience wishing to present public comment.

Alderman Belczak made a motion, and it was seconded by Alderman Kenny approval of a Resolution authorizing the Mayor to execute an Intergovernmental Agreement with the Darien Park District for the reimbursement of Rock Salt through the City's 2022/23 Rock Salt Agreement.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 2-0.

h. Minutes - July 11, 2022 Municipal Services Committee

Alderman Kenny made a motion, and it was seconded by Alderman Belczak approval of the July 11, 2022, Municipal Services Committee Meeting Minutes.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 2-0.

DIRECTOR'S REPORT

Mr. Dan Gombac, Director reported that crews will be working on Saturdays due to the delay and that there may be complaints.

NEXT SCHEDULED MEETING

Chairperson Belczak announced that the next meeting is scheduled for Monday, August 22, 2022.

ADJOURNMENT

With no further business before the Committee, Alderman Kenny made a motion, and it was seconded by Alderman Belczak to adjourn. Upon voice vote, THE MOTION CARRIED unanimously, and the meeting adjourned at 6:40 p.m.

RESPECTFULLY SUBMITTED:

**Thomas Belczak
Chairman**

**Eric Gustafson
Alderman**

**Joseph Kenny
Alderman**