

City of Darien
Minutes of the Administrative/Finance Committee
October 3, 2016

The Meeting was called to order by Chairman/Alderman Ted Schauer at 6:00 pm. Committee member Aldermen Kenny was present. Treasurer Mike Coren and staff members present included City Administrator Bryon Vana, and Assistant City Administrator Paul Nosek.

Tax Levy – Motion to approve the tax levy determination for general and special purposes for Fiscal Year 2016/2017

Staff advised that they recommend approval of the levy determination and ordinances which set the City’s 2016 general property tax levy and special corporate tax levy (police pension fund) at \$2,183,796 and set the City’s 2016 Special Service Area I property tax levy at \$5,000. Staff advised this request will not increase the total levy over last year’s extension. The levy for the police pension fund is based on the actuary report conducted on the Police Pension Fund and the bond levy was already approved by the original bond ordinance. The committee unanimously recommended approval of the tax levy determination.

Refuse Options – Discussion Only

Staff advised that the City currently has a contract with Advance Disposal (formally Veolia) for garbage, yard waste, and recycling services. The City approved a 4 year contract on February 7, 2011, and approved a 2 year contract extension on November 17, 2014. That extension is through March 31, 2017. Recently, Advanced Disposal contacted the City staff regarding a possible 5 year contract extension. Staff also advised that this item will be discussed at goal setting but I wanted to provide the Administrative/Finance Committee with information in advance. The Committee reviewed the proposal from Advanced with no action taken.

Resolution – Authorizing the City to accept a proposal from AIS Inc. for computer consulting services and backup solutions in the amount of \$48,240.00 annually and one-time charge of \$5,572.00 for equipment and set up

Staff advised that the City of Darien utilizes an outside consultant to maintain its computer networks and systems including all in car police laptops, network servers and field laptops. The City recently went through the process of obtaining proposals for these services and the original recommendation was unable to produce a contract that was satisfactory to both parties. The City has moved to the next lowest responsible bidder AIS. The Committee reviewed the bid results and services to be provided. The committee unanimously recommended approval of the resolution.

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The minutes were approved as presented.

Adjournment - The meeting adjourned at 6:35.

Approved:

Ted Schauer, Chairman _____

Joseph Kenny, Member _____

Thomas Chlystek, Member _____